

Vandling Borough Council Minutes  
June 19, 2023

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Amanda Serge, and Colleen Sullivan. Also present were Mayor Prince, Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Councilmember Fran Pantzar was absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Matos, second by Mrs. Sullivan. Motion carried with all in favor.

**Correspondence: None at this time**

**Persons to be heard:**

Browndale Fire Company not present.

**Treasurer Report**

**Treasurer Report of Financial Status: (final for June)**

	<u>Jun 1, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	373,731.10
HNB - 4601	11,989.49
<b>Total General Fund</b>	385,720.59
<b>Liquid Fuels Fund</b>	
HNB - 4613	56,581.83
<b>Total Liquid Fuels Fund</b>	56,581.83
<b>Refuse Fund</b>	
HNB - 5401	74,921.11
<b>Total Refuse Fund</b>	74,921.11
<b>CD Balance (.25% Interest Renews 7/24/23)</b>	27,931.46
<b>TOTAL ASSETS</b>	545,154.99
<b>LIABILITIES &amp; EQUITY</b>	
<b>Principal Balance on Loan</b>	27,970.94
(Payment Due 1/15/24)	

Mrs. Serge, second by Mr. Matos motioned to approve the Treasurer’s report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for June)**

Vandling Borough Revenue ~ June 2023				
Date		Name	Account	Amount
06/01/23		Commonwealth of PA	330.00 · Fines	\$ 118.46
06/02/23		Hab-Eit	310.20 · Wage Taxes	\$ 3,164.27

06/06/23	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	\$ 1,323.00
06/16/23	Hab-Eit	310.20 · Wage Taxes	\$ 779.91
06/20/23	Mary Ann Risboskin	364.00 · Garbage Fees	\$ 18,900.00
06/20/23	Tumblin Tots	342.00 · Rent	\$ 1,050.00
06/20/23	Mary Ann Risboskin	301.00 · Real Estate Taxes	\$ 10,027.16
06/28/23	Hab-Eit	310.20 · Wage Taxes	\$ 943.38
		<b>Total Revenue</b>	<b>\$ 36,306.18</b>

Mr. Matos, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for June)**

Vandling Borough Bill List ~ June 2023			
Date	Name	Account	Amount
06/13/23	PP&L	409.30 · Bldgs. Utilities	\$ 27.65
06/15/23	PAWC	409.30 · Bldgs. Utilities	\$ 17.50
06/15/23	PAWC	409.30 · Bldgs. Utilities	\$ 40.37
06/19/23	Clinton Township	411.50 · Fire Co. Contribution	\$ 3,248.00
06/19/23	Core Logic	301.00 · Real Estate Taxes	\$ 552.30
06/19/23	NEP Telephone	409.30 · Bldgs. Utilities	\$ 83.39
06/19/23	LRBSA	409.30 · Bldgs. Utilities	\$ 61.80
06/19/23	Regal Heating & Plumbing (Peterlin)	429.45 · San. Sewer Contract Services	\$ 562.50
06/19/23	PAWC	448.36 · Water Hydrants	\$ 345.10
06/19/23	CNA Surety	403.35 · Tax Collectors Ins & Bond	\$ 122.50
06/19/23	City of Carbondale	410.45 · Police	\$ 2,000.00
06/19/23	NEIC	413.45 · Rental Expense	\$ 300.00
06/19/23	NEIC	413.10 · UCC & Code Enforcement	\$ 458.50
06/19/23	John Bonham	438.00 · Repair & Maintenance of Roads	\$ 280.00
06/19/23	Holt Lumber	409.37 · Bldgs. /Grounds Rep & Main.	\$ 191.68
06/19/23	Cube Auto Supply	430.20 · Truck Gas & Supplies	\$ 24.99
06/19/23	PP&L	434.36 · Street Lighting	\$ 967.60
06/19/23	GFL Environmental	427.45 · Contract Sanitation Service	\$ 11,433.50
06/19/23	Jennifer Slick	402.10 · Treasurer's Commissions	\$ 400.00
06/19/23	Jennifer Slick	488.00 · Employees Withholding	\$ (91.16)
06/19/23	Nancy Ann Perri	405.10 · Secretary's Wages	\$ 400.00
06/19/23	Nancy Ann Perri	488.00 · Employees Withholding	\$ (97.16)
06/19/23	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	\$ 425.00
06/19/23	Thomas Collins, Sr.	488.00 · Employees Withholding	\$ (96.86)
06/19/23	John Lavin	413.2 · Protective Services Supplies	\$ 420.00
06/19/23	John Lavin	488.00 · Employees Withholding	\$ (95.71)
06/19/23	William Vaughn	430.10 · Street Maintenance Wages	\$ 328.00
06/19/23	William Vaughn	488.00 · Employees Withholding	\$ (74.76)
06/19/23	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	\$ 473.74
06/19/23	Mary Ann Risboskin	488.00 · Employees Withholding	\$ (107.63)
06/19/23	Bill Matos	400.10 · Legislative Wages	\$ 225.00
06/19/23	Bill Matos	488.00 · Employees Withholding	\$ (51.12)
06/19/23	Amanda Serge	400.10 · Legislative Wages	\$ 225.00

06/19/23	Amanda Serge	488.00 · Employees Withholding	\$ (51.12)
06/19/23	Francis Pantzar	400.10 · Legislative Wages	\$ 225.00
06/19/23	Francis Pantzar	488.00 · Employees Withholding	\$ (51.12)
06/19/23	John Carachilo	400.10 · Legislative Wages	\$ 225.00
06/19/23	John Carachilo	488.00 · Employees Withholding	\$ (51.12)
06/19/23	Colleen Sullivan	400.10 · Legislative Wages	\$ 225.00
06/19/23	Colleen Sullivan	488.00 · Employees Withholding	\$ (51.12)
06/19/23	Thomas M. Prince	401.10 · Executive Wages	\$ 225.00
06/19/23	Thomas M. Prince	488.00 · Employees Withholding	\$ (51.12)
06/19/23	Herlands & Levine	404.10 · Legal Wages & Salary	\$ 235.00
06/19/23	PSAB UC Plan	6560 · Payroll Expenses	\$ 173.26
06/19/23	Mikloiche Timber & Construction	438.00 - Repair & Maintenance of Roads	\$ 17,300.00
06/20/23	Go Daddy	405.20 - Secretary Supplies/Expenses	\$ 19.99
06/20/23	PP&L	409.30 · Bldgs. Utilities	\$ 31.40
06/20/23	PP&L	409.30 · Bldgs. Utilities	\$ 13.82
06/20/23	PP&L	409.30 · Bldgs. Utilities	\$ 89.46
06/20/23	UGI PNG	409.30 · Bldgs. Utilities	\$ 147.97
06/20/23	IRS	6560 · Payroll Expenses	\$ 998.54
06/20/23	PA Dept. of Revenue	6560 · Payroll Expenses	\$ 338.40
06/20/23	Hab-Eit	6560 · Payroll Expenses	\$ 128.23
06/20/23	PAUC	6560 · Payroll Expenses	\$ 4.36
		Total Bill List	\$ 43,124.55

A motion was made by Mr. Matos to reimburse Core Logic for taxes paid to the Borough that were for a property in Eynon. Mrs. Sullivan seconded the motion which carried with all in favor.

Mr. Pantzar motioned to pay the bills, second by Mrs. Serge. Mayor Prince commented that he didn't feel we should pay the City of Carbondale for police coverage as they are not living up to the contract. Motion carried with all in favor.

**Mayor Report:** Mayor Prince noted that he attended the Lackawanna County Association of Boroughs meeting which was very informative. He wished everyone a happy and safe 4<sup>th</sup> of July.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mr. Carachilo reported that he attended a meeting to obtain food vouchers for senior citizens. However, this whole end of the state will not have the vouchers available until August.

Mr. Carachilo noted that he hasn't yet heard on the pending grants.

Mr. Matos informed Council that both mowers are down with parts on back order. One should be fixed shortly. The crew has been out filling potholes as weather allows.

**Unfinished Business:**

Mr. Carachilo stated that the job on 5<sup>th</sup> and 6<sup>th</sup> streets needs to be finished as soon as possible as it has been going on since November. There are some issues that are being left up to the contractor to determine the best way to address. There was some additional costs are more work needed to be done to complete the project properly. Some additional trees had to be removed.

Mr. Matos made a motion, second by Mrs. Serge to allow the existing contractor to finish the project with any necessary additional costs as has been discussed. Mr. Matos noted that the contractor has gone above and beyond on this project due to circumstances out of his control. Motion carried with all in favor.

Mr. Mikloiche stated that the project will be completed this week.

**New Business:**

Mr. Matos made a motion to advertise for bids for the Peterlin sanitary sewer project pending completion of the blueprints. As soon as prints are ready, project can be put out to bid without another meeting. Mrs. Serge seconded the motion, which carried with all in favor.

**Public Comment:**

Barbara Bock questioned when the contract for police coverage with the City of Carbondale is up. She agrees with Mayor Prince that they shouldn't be paid. Mayor Prince noted that other residents have also complained.

Another resident, Jennifer Boyd stated that according to the copy of the contract she obtained it is already expired.

Colleen Sullivan reported that kids are starting fires and there was no response to the calls made to the non-emergency number.

Barbara Bock suggested that the Borough consider going back to Forest City for coverage.

Other options are PA State Police or Greenfield Township.

It was also noted that CPD promised to attend meetings and has not been at any since the contract was accepted.

Attorney Levine will review the contract and discuss it with Council President Carachilo. Jeff noted that the contract continues in good faith until one or the other party notifies that they want it cancelled.

The meeting was adjourned at 7:25 PM on a motion by Mr. Matos, second by Mrs. Serge. All in favor.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

July 16, 2023  
Date