

Vandling Borough Council Minutes  
June 21, 2021

Mayor Brady called the meeting to order. The Pledge of Allegiance was recited. Council members present included John Carachilo, John Mayers, and Bill Matos. Also present were Mayor Joseph Brady, Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Councilman Boyle and Pantzar were absent. All agreed that Mayor Brady would run the meeting.

**Minutes**

Mr. Carachilo, second by Mr. Mayers motioned to approve the minutes of the previous meeting. All were in favor.

**Correspondence:**

- *Forest City Emergency Services (PPE Donation thank you)*
- *Lackawanna County Arts Grant*
- *Governor Wolf re: American Rescue Plan Act (ARPA) of 2021*

Mr. Carachilo noted that that the remaining personal protective equipment was donated to emergency services. He also stated that he and Mayor Brady are still seeking additional grants for the Borough in addition to the ARPA grant. Mr. Matos, second by Mr. Carachilo motioned to approve the correspondence. Motion carried with all in favor.

**Persons to be heard:**

Browndale Fire Department reported seventeen incidents, 132 hours of training, and that all vehicles are in in service.

**Public Comment on Agenda Items: None**

**Treasurer Report**

***Treasurer Report of Financial Status: (final for June)***

	<b>Jun 1, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>COVID Grant</b>	2,233.29
<b>General Fund</b>	
<b>HNB - 0113</b>	265,867.73
<b>HNB - 4601</b>	9,033.47
<b>Total General Fund</b>	274,901.20
<b>Liquid Fuels Fund</b>	
<b>HNB - 4613</b>	47,249.04
<b>Total Liquid Fuels Fund</b>	47,249.04
<b>Refuse Fund</b>	
<b>HNB - 5401</b>	56,023.30
<b>Total Refuse Fund</b>	56,023.30
<b>CD Balance (.40% Interest Renews 7/24/21)</b>	27,750.80

**TOTAL ASSETS****408,157.63****LIABILITIES & EQUITY****Principal Balance on Loan**

103,953.26

**(Payment Due 1/15/22)**

Mr. Carachilo, second by Mr. Mayers motioned to accept the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for June)**

Vandling Borough Revenue ~ June 2021			
Date	Name	Account	Amount
06/02/2021	Hab-Eit	310.20 · Wage Taxes	62.97
06/11/2021	Hab-Eit	310.20 · Wage Taxes	812.95
06/22/2021	Terpak	320.00 · Building Permits	144.18
06/22/2021	Tumblin Tots	342.00 · Rent	1,050.00
06/22/2021	Lukens	322.40 · Zoning Permit Fee	20.00
06/22/2021	Commonwealth of PA	330.00 · Fines	126.33
06/22/2021	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,375.92
06/22/2021	Mary Ann Risboskin	301.00 · Real Estate Taxes	8,459.37
06/22/2021	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	924.35
06/22/2021	Lackawanna Co. Treasurer	364.00 · Garbage Fees	451.08
06/22/2021	Mary Ann Risboskin	364.00 · Garbage Fees	8,820.00
06/22/2021	Hab-Eit	310.20 · Wage Taxes	715.44
06/30/2021	HNB 0113	341.00 · Interest Earnings	43.90
06/30/2021	HNB 4613	341.00 · Interest Earnings	3.86
		Total Revenue	\$23,010.35

Mr. Mayers, second by Mr. Carachilo Boyle motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for June)**

Vandling Borough Bills ~ June 2021			
Date	Name	Account	Amount
06/02/2021	UGI PNG	409.30 · Bldgs. Utilities	98.34
06/02/2021	PAWC	409.30 · Bldgs. Utilities	49.00
06/21/2021	NEP Telephone	409.30 · Bldgs. Utilities	84.48
06/21/2021	NEIC	413.10 · UCC & Code Enforcement	81.48
06/21/2021	County Waste	427.45 · Contract Sanitation Service	6,417.16
06/21/2021	PAWC	448.36 · Water Hydrants	331.61
06/21/2021	PP&L	409.30 · Bldgs. Utilities	175.45
06/21/2021	Cube Auto Supply	430.20 · Truck Gas & Supplies	89.99
06/21/2021	LRBSA	409.30 · Bldgs. Utilities	61.80
06/21/2021	Nicholas Pecko	430.10 · Street Maintenance Wages	75.00

06/21/2021	James Van Leuven	430.10 · Street Maintenance Wages	130.00
06/21/2021	M and M Auto Service	409.37 · Bldgs./Grounds Rep & Main.	255.06
06/21/2021	Commonwealth of PA	414.17 · Plan Prep Costs	500.00
06/21/2021	CNA Surety	403.35 · Tax Collectors Ins & Bond	122.50
06/21/2021	Regal Heating & Plumbing	429.45 · San Sewer Contract Serv	275.00
06/21/2021	Regal Heating & Plumbing	429.45 · San .Sewer Contract Serv	350.00
06/21/2021	Regal Heating & Plumbing	429.45 · San. Sewer Contract Serv	275.00
06/21/2021	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
06/21/2021	Jennifer Slick	488.00 · Employees Withholding	(91.12)
06/21/2021	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
06/21/2021	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
06/21/2021	Bill Matos	400.10 · Legislative Wages	225.00
06/21/2021	Bill Matos	488.00 · Employees Withholding	(51.12)
06/21/2021	John Mayers	400.10 · Legislative Wages	225.00
06/21/2021	John Mayers	488.00 · Employees Withholding	(51.12)
06/21/2021	Francis Pantzar	400.10 · Legislative Wages	225.00
06/21/2021	Francis Pantzar	488.00 · Employees Withholding	(51.12)
06/21/2021	John Carachilo	400.10 · Legislative Wages	225.00
06/21/2021	John Carachilo	488.00 · Employees Withholding	(51.12)
06/21/2021	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	314.50
06/21/2021	Thomas Collins, Sr.	488.00 · Employees Withholding	(71.66)
06/21/2021	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	422.97
06/21/2021	Mary Ann Risboskin	488.00 · Employees Withholding	(96.10)
06/21/2021	Joseph Brady	401.10 · Executive Wages	225.00
06/21/2021	Joseph Brady	488.00 · Employees Withholding	(51.12)
06/21/2021	John Lavin	413.2 · Protective Services Supplies	460.00
06/21/2021	John Lavin	488.00 · Employees Withholding	(104.79)
06/21/2021	William Boyle	400.10 · Legislative Wages	225.00
06/21/2021	William Boyle	488.00 · Employees Withholding	(51.12)
06/21/2021	Clinton Township	411.50 · Fire Co. Contribution	2,793.00
06/21/2021	Rainey & Rainey	402.45 · Contracted Financial Service	925.00
06/21/2021	One Point	409.20 · Bldgs./Grounds Supplies & Exp	89.21
06/21/2021	Forest City Borough	410.45 · Police	2,000.00
06/21/2021	USPS	402 · .20 Treasurer's Supplies	55.00
06/21/2021	PSAB UC Plan	6560 · Payroll Expenses	117.83
06/22/2021	IRS	6560 · Payroll Expenses	880.40
06/22/2021	PA Dept of Revenue	6560 · Payroll Expenses	285.44
06/22/2021	Hab-Eit	6560 · Payroll Expenses	110.98
06/22/2021	Herlands & Levine	404.10 - Legal Wages/Salary	247.50
06/22/2021	PPL	434.36 - Street Lighting	915.63
		Total Expenses	\$20,371.82

Mr. Matos, second by Mr. Mayers motioned to approve the expense report. Motion carried with all in favor.

**Mayor Report:** Mayor Brady noted that he will be attending the PA Mayor's Conference in Pittsburgh from July 15<sup>th</sup> through July 18<sup>th</sup>. He further noted that a couple living at 306 Sixth Street spoke with him about their wedding which they are having at their home. They requested permission to have vehicles parked in

the Vandling Park and they will shuttle guests to eliminate congestion. Mayor Brady agreed that this was a good idea.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

John Carachilo noted that he had a proposal from T.E. Spall to install air conditioning at the Borough Building. The funds would come from the remainder of the COVID grant and the new ARPA grant. Mr. Mayers questioned if he had obtained three estimates. This is required under the new bid process.

John Mayers reported that there was no mine subsistence at Ash & Hillside, but two adjacent storm drains with one having fallen into the hole. The solution would be to replace the two drains with one and he has asked KBA to provide a specification to replace it. Mr. Matos stated that it is on private property. Mr. Mayers requested that Attorney Levine review the matter to see if it is our responsibility as it is a storm sewer system.

Mr. Mayers further reported that patching is complete on Ash Street. Additional work to seal the seams should be completed this week. The issue with trash collection for Mr. Stanton has been rectified.

Mr. Mayers noted that the new zoning board met on June 9<sup>th</sup> with three new members present. They reviewed some of the documentation related to their position.

Mr. Mayers contacted PA Dot and they will take care of the cinders along Main Street.

In regard to the ARPA grant, Mr. Mayers stated that the Borough has \$28K in general fund for Peterlin and he would like to not use those funds. The Mayor and Mr. Carachilo are still trying to obtain grant funding to pave all Borough streets. There was some further discussion on the Peterlin sewer project, Stafursky and concerns with KBA.

**Unfinished Business:**

Bills received from Dave Seaman of 319 Main Street were discussed in relation to a sewer backup on March 22<sup>nd</sup>. The bills include payments for repair of approximately \$5800. Mr. Seaman stated that he tried to contact Borough Council members at the time of the incident but no one was home. Mr. Matos stated that he unplugged the sewer line in July of 2020 and the blockage was on Mr. Seaman's property between the clean out and the sidewalk. Attorney Levine stated that the matter needs to be investigated to see if the Borough is responsible. Mr. Mayers agreed that we need more information. According to Mr. Seaman, a blockage in 2018 was in the main according to Roto-Rooter, July 2020 was in his yard, and in March of 2021 was in the main according to JS Wright. Mr. Mayers questioned if we should turn it in to our insurance and that Attorney Levine should review.

Mr. Carachilo, made a motion to turn the matter over to our insurance carrier. Mr. Carachilo seconded the motion. Motion carried with Mr. Carachilo and Mr. Mayers voting yes and Mr. Matos abstaining.

In other unfinished business, Attorney Levine has the animal ordinance to work on and the NEIC contract to review. The acceptance of the written bid process is on hold.

**New Business:**

Mr. Carachilo, second by Mr. Mayers motioned to authorize the Secretary to submit the grant request to DCED for the ARPA grant and for Council President Fran Pantzar to sign any required documents. Motion carried with all in favor.

**Public Comment:**

Krista Tomazic addressed Council and requested to view the complaints that Mr. Lavin has about her chicken coop. Attorney Levine replied that she would have to submit a right-to-know request. She further noted that the location of the chicken coop was approved by the Borough and that no one else is complaining about it. She believes the complaint from the neighbor in regard to foul odors is coming from feral cats.

Mr. Mayers questioned if the coop meets the required setback of 20' or 5' with permission from the neighbor. Ms. Tomazic replied that she could not place the coop 20' from any property line and at the time the neighbor verbally told Mr. Lavin that the coop was okay where it was located. Mayor Brady stated that the ordinances must be enforced on all property owners the same. Ms. Tomazic agreed with the Mayor but also stated that the lot size would not allow for twenty feet. Mr. Mayers agreed and stated that whoever owns chickens has to abide by the ordinance. Mr. Matos noted that the problem is that she did get permission and with permission she would be abiding by the ordinance.

Mr. Matos commented on four dogs continually in his yard and the feral cat problem. Attorney Levine is reviewing the ordinance.

The meeting was adjourned at 7:55 PM on a motion by Mr. Mayers, second by Mr. Carachilo.

Borough Secretary Nancy Perri prepared the minutes.

Nancy Perri

Signature

July 19, 2021

Date