

Vandling Borough Council Minutes
March 16, 2020

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, Bill Matos, and Fran Pantzar. Also present were Mayor Joseph Brady, Treasurer Jennifer Slick, and Secretary Nancy Perri. John Mayers and Attorney Paul Smith were absent

Minutes

Mr. Boyle, second by Mr. Carachilo motioned to approve the minutes of the previous meeting. All were in favor.

Correspondence:

- *Tom Rainey ~ 2019 Audit*
- *Lackawanna County Invest Program Guidelines*
- *Lackawanna County Conservation District MOU*
- *Lackawanna County Association of Boroughs Dinner Meeting*
- *Lackawanna County Planning Commission – Approval of Clinton Properties/Linde*
- *Representative Kosierowski email*

Mr. Matos, second by Mr. Boyle motioned to accept the correspondence. All were in favor. Attorney Smith will be provided a copy of the MOU prior to signing and sending to the County.

Persons to be heard: None at this time.

Public Comment on Agenda Items:

Treasurer Report of Financial Status: (Final for Month)

	Mar 1, 20
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	155,814.07
HNB - 4601	16,556.88
Total General Fund	172,370.95
Liquid Fuels Fund	
HNB - 4613	20,319.60
Total Liquid Fuels Fund	20,319.60
Refuse Fund	
HNB - 5401	21,233.08
Total Refuse Fund	21,233.08
Total Checking/Savings	213,923.63
CD Balance (2.02% Interest Renews 7/24/20)	27,245.68
TOTAL ASSETS	241,169.31
LIABILITIES & EQUITY	
Principal Balance on Loan	140,505.20
(Payment Due 1/15/21)	

Mr. Boyle, second by Mr. Matos motioned to accept the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

Vandling Borough Revenue March 2020			
<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
03/01/2020	HNB 0113	341.00 · Interest Earnings	47.18
03/01/2020	HNB 4613	341.00 · Interest Earnings	2.42
03/11/2020	Hab-Eit	310.20 · Wage Taxes	505.98
03/13/2020	Hab-Eit	310.20 · Wage Taxes	1,219.14
03/17/2020	Commonwealth of PA	355.02 · Liquid Fuel	21,151.22
03/17/2020	Lackawanna Co. Treasurer	364.00 · Garbage Fees	165.90
03/17/2020	Mark Ogozaly	321.00 · Rental Inspections	10.00
03/17/2020	Mark Ogozaly	321.00 · Rental Inspections	65.00
03/17/2020	GPTSO	354.07 · Intergovernmental Revenue	790.00
03/17/2020	GPTSO	354.07 · Intergovernmental Revenue	446.00
03/17/2020	Tumblin Tots	342.00 · Rent	1,050.00
03/17/2020	Curtis	321.00 · Rental Inspections	150.00
03/17/2020	Regina Estates	321.00 · Rental Inspections	225.00
03/17/2020	Regina Estates	321.00 · Rental Inspections	150.00
03/17/2020	Lack. Co. Clerk of Judicial Records	330.00 · Fines	100.00
03/18/2020	Hab-Eit	310.20 - Wage Taxes	844.90
03/27/2020	Hab-Eit	310.20 - Wage Taxes	658.07
03/31/2020	HNB 4613	341.00 - Interest Earnings	3.76
03/31/2020	HNB 0113	341.00 - Interest Earnings	51.71
Total Revenue			<u>\$ 27,636.28</u>

Mr. Carachilo, second by Mr. Boyle motioned to accept the Treasurer's report. All in favor, motion carried. Mr. Pantzar questioned what the additional grant reimbursement was for. Ms. Slick noted that it was a reimbursement from last year for a request that the state misplaced.

Treasurers' Report of Bills (final for the month)

Vandling Borough Expenses March 2020			
<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
03/02/2020	UGI PNG	409.30 · Bldgs Utilities	198.88
03/02/2020	PAWC	409.30 · Bldgs Utilities	64.49
03/16/2020	County Waste	427.45 · Contract Sanitation Service	6,230.25
03/16/2020	PP&L	409.30 · Bldgs Utilities	201.57
03/16/2020	PAWC	448.36 · Water Hydrants	314.22
03/16/2020	Forest City News	405.20 · Sec. Supplies & Exp	51.00
03/16/2020	NEP Telephone	409.30 · Bldgs Utilities	78.41
03/16/2020	Boot-A-Pest	409.20 · Bldgs/Grounds Supplies & Exp	100.00
03/16/2020	BIU	413.45 · Rental Expense	376.00

03/16/2020	LRBSA	409.30 · Bldgs Utilities	61.80
03/16/2020	Cube Auto Supply	430.20 · Truck Gas & Supplies	91.25
03/16/2020	Mander Fire & Safety	409.37 · Bldgs/Grounds Rep & Main.	50.00
03/16/2020	Modern Gas	409.30 · Bldgs Utilities	150.81
03/16/2020	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	391.00
03/16/2020	Thomas Collins, Jr.	488.00 · Employees Withholding	(89.06)
03/16/2020	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
03/16/2020	Jennifer Slick	488.00 · Employees Withholding	(91.12)
03/16/2020	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
03/16/2020	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
03/16/2020	John Carachilo	400.10 · Legislative Wages	225.00
03/16/2020	John Carachilo	488.00 · Employees Withholding	(51.12)
03/16/2020	Joseph Brady	401.10 · Executive Wages	225.00
03/16/2020	Joseph Brady	488.00 · Employees Withholding	(51.12)
03/16/2020	John Lavin	413.2 · Protective Services Supplies	400.00
03/16/2020	John Lavin	488.00 · Employees Withholding	(91.12)
03/16/2020	John Lavin	413.2 · Protective Services Supplies	6.28
03/16/2020	Joseph Tedesco	430.10 · Street Maintenance Wages	187.00
03/16/2020	Joseph Tedesco	488.00 · Employees Withholding	(42.59)
03/16/2020	Mary Ann Risboskin	488.00 · Employees Withholding	(113.60)
03/16/2020	Mary Ann Risboskin	427.20 · Garbage Billing Expense	500.00
03/16/2020	Forest City Borough	410.45 · Police	2,000.00
03/16/2020	Forest City Borough	430.25 · Road Material	780.00
03/16/2020	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	121.68
03/16/2020	Bill Matos	400.10 - Legislative Wages	150.00
03/16/2020	Bill Matos	488.00 - Employee Withholding	(34.09)
03/16/2020	Fran Pantzar	400.10 - Legislative Wages	150.00
03/16/2020	Fran Pantzar	488.00 - Employee Withholding	(34.09)
03/16/2020	John Mayers	400.10 - Legislative Wages	150.00
03/16/2020	John Mayers	488.00 - Employee Withholding	(34.09)
03/16/2020	William Boyle	400.10 - Legislative Wages	150.00
03/16/2020	William Boyle	488.00 - Employee Withholding	(34.09)
03/17/2020	PSAB UC Plan	6560.00 - Payroll Expenses	158.36
03/16/2020	PPL	434.36 - Street Lighting	899.50
03/17/2020	IRS	6560.00 - Payroll Expenses	875.25
03/17/2020	PA Dept of Revenue	6560.00 - Payroll Expenses	225.42
03/17/2020	Hab-Eit	6560.00 - Payroll Expenses	91.43
03/17/2020	PAUC	6560.00 - Payroll Expenses	3.33
Total Expenses			\$ 15,694.72

The payment to Council members is at the reduced rate; however, it does not appear that an ordinance was ever enacted for this, clarification is needed from Attorney Smith

Mr. Carachilo, second by Mr. Boyle, motioned to approve the bills for payment. Motion carried with all in favor.

Mayor Report: Mayor Brady requested that everyone abide by the recommendations from the government and health officials in regard to the coronavirus.

Solicitor Report: Attorney Smith was not present.

Committee Reports: Mr. Carachilo noted that the trees ordered through PPL last year should be delivered by April 13th.

Mr. Boyle commented that he and Mr. Pantzar attended the Forest City/WVIA "Our Town" meeting. Fran requested that the FC News (Trish) put out that Council would like to see Vandling residents, both current and former, involved with the project to offer their thoughts and ideas. Trish stated that everything is postponed for now due to the virus. It was stated that older residents would have a lot to offer the program. WVIA was very complimentary and impressed by the turnout. They are including Vandling and Browndale into the documentary noting it is the area where three counties intersect.

New Business:

Ordinance #1 of 2020 regarding permit requirements was reviewed and approved on a motion by Mr. Boyle, second by Mr. Matos. Motion carried with all in favor.

John Carachilo asked for an update on the Peterlin project and KBA. The project should be advertised this week with bids opened in April.

Public Comment: -

The fire company meat raffle scheduled for Saturday has been postponed until May 16th/

With no further business, the meeting was adjourned at 7:30 PM on a motion by Mr. Boyle, second by Mr. Matos. Borough Secretary Nancy Perri prepared these minutes.

Nancy Perri
Secretary Signature

May 17, 2020
Date Approved