

Vandling Borough Council Minutes

Regular Meeting ~ May 20, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, John Mayers, Fran Pantzar, and Bill Matos. Also present were Mayor Joe Brady, Attorney Paul Smith, Treasurer Jennifer Slick, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri.

Minutes

Mr. Carachilo, second by Mr. Matos motioned to approve the minutes of the April meeting minutes. All were in favor.

Correspondence:

- Project Approval Document – PA DoT
- DEP – Performance Recycling Grant Award
- Adams Cable Service – rate increase
- Mixer on Main Invitation
- ADA Training
- Solid Waste Management Plan
- SRI – services available
- Franceski Lumber Yard – closing

Mr. Matos, second by Mr. Boyle motioned to accept the correspondence. All were in favor.

Persons to be heard: Browndale Fire Company

The report from Fire Chief Josh Debevec noted 21 incidents for the month of April. The annual car/craft show will be held on June 1st. Tickets for the gun raffle are available. Chief Debevec noted that the Company is looking to purchase a used fire vehicle, a savings of \$300,000 from purchasing a new vehicle. They would like the Borough to consider donating to this purchase.

Public Comment on Agenda Items:

KBA representative was unable to attend the meeting so Mr. Mayers provided an update on the recent submission for the MS4 stormwater permit. The existing permit expires in September and the Borough submitted the application in February. There are three sections to the permit application including a request for a waiver on silt and nutrient requirements. The reasons outlined to indicate we are eligible for the waiver include the fact that outfalls are no less than one half mile from the Lackawanna River so we wouldn't have any silt or nutrients emptying into the river. The second part includes information on the annual reporting requirements with which the Borough is current. The last piece is a pollution reduction plan to be prepared but the waiver if granted will eliminate this requirement. The new permit should be issued in September and will be valid for five years.

A resident questioned if this was related to the rainwater tax being discussed in Luzerne County. It is for similar purposes but that is not being discussed in Lackawanna County at this time.

Mr. Boyle complimented Mr. Mayers on all of the effort he has put into the effort and getting the Borough into compliance. Mr. Pantzar agreed noting that Mr. Mayers has put in a lot of work on this endeavor.

Treasurer Report of Financial Status:

		<u>May 1, 19</u>
ASSETS		
Current Assets		
Checking/Savings		
General Fund		
HNB - 0113		140,847.54
HNB - 4601		<u>15,823.76</u>
Total General Fund		156,671.30
Liquid Fuels Fund		
HNB - 4613		<u>82,662.28</u>
Total Liquid Fuels Fund		82,662.28
Refuse Fund		
HNB - 5401		<u>25,126.41</u>
Total Refuse Fund		<u>25,126.41</u>
Total Checking/Savings		<u>264,459.99</u>
CD Balance (1.65% Interest Renews 8/24/19)		<u>26,656.41</u>
TOTAL ASSETS		<u>291,116.40</u>
LIABILITIES & EQUITY		
Principal Balance on Loan		176,107.55
(Payment Due 1/15/20)		

Mr. Boyle motioned to accept the Treasurer’s report, second by Mr. Mayers. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

VANDLING BOROUGH - REVENUE - MAY 2019

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
05/01/2019	Hab-Eit	310.20 · Wage Taxes	1,084.20
05/02/2019	Hab-Eit	310.20 · Wage Taxes	2,263.88
05/10/2019	Hab-Eit	310.20 · Wage Taxes	1,008.95
05/15/2019	Hab-Eit	310.20 · Wage Taxes	1,937.01
05/17/2019	Hab-Eit	310.20 · Wage Taxes	1,262.02
05/22/2019	Hab-Eit	310.20 - Wage Taxes	1,790.70
05/23/2019	Hab-Eit	310.20 - Wage Taxes	2,122.65
05/30/2019	Hab-Eit	310.20 - Wage Taxes	1,462.76
05/30/2019	Hab-Eit	310.20 - Wage Taxes	1,530.59
Subtotal Wage Taxes			\$ 14,462.76

05/21/2019	Mary Ann Risboskin	364.00 · Garbage Fees	26,790.00
05/21/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes	31,745.02
05/21/2019	Mary Ann Risboskin	305.00 · Occ. Taxes	138.00
		387.00 · Contributions &	
05/21/2019	McGovern Insurance Agency	Donations	306.00
05/21/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	495.63
05/21/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees	472.80
05/21/2019	Tumblin Tots	342.00 · Rent	1,000.00
05/21/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	602.70
05/21/2019	District Magistrate	330.00 · Fines	17.90
Total Revenue May 2019			\$ 76,030.81

A motion to accept the report was made by Mr. Boyle, second by Mr. Matos. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month of May includes:

VANDLING BOROUGH - EXPENSES - MAY 2019

Date	Name	Account	Paid Amount
05/05/2019	PAWC	409.30 · Bldgs Utilities	58.22
05/05/2019	KBA Engineering (Peterlin)	414.17 · Plan Prep Costs	1,985.00
05/05/2019	KBA Engineering	429.45 · San.Sewer Contract Serv	1,157.50
05/05/2019	KBA Engineering (Paving)	430.45 · Contract Serv. Street Main.	4,100.00
05/19/2019	UGI PNG	409.30 · Bldgs Utilities	127.98
05/20/2019	PP&L	434.36 · Street Lighting	910.19
05/20/2019	County Waste	427.45 · Contract Sanitation Service	4,805.00
05/20/2019	NEP Telephone	409.30 · Bldgs Utilities	74.32
05/20/2019	Paul Smith	404.10 · Legal Wages & Salary	275.00
05/20/2019	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	231.40
05/20/2019	Forest City Borough	410.45 · Police	2,000.00
05/20/2019	Mander Fire & Safety	409.37 · Bldgs/Grounds Rep & Main.	113.00
05/20/2019	Forest City News	404.20 · Legal Advertisement	63.00
05/20/2019	Franceski Lumber	409.20 · Bldgs/Grounds Supplies & Exp	54.99
05/20/2019	Cube Auto Supply	430.20 · Truck Gas & Supplies	39.98
05/20/2019	Holt Lumber	409.20 · Bldgs/Grounds Supplies & Exp	69.91
05/20/2019	PP&L	409.30 · Bldgs Utilities	188.71
05/20/2019	PAWC	448.36 · Water Hydrants	314.22
05/20/2019	Regal Heating & Plumbing	409.37 · Bldgs/Grounds Rep & Main.	112.00
05/20/2019	John Mayers	409.37 · Bldgs/Grounds Rep & Main.	46.62
05/20/2019	John Bonham	438.00 · Repair & Maintenance of Roads	1,730.00
05/20/2019	Christopher & Paula Karwan	Refund for incorrect billing 2018	180.00
05/20/2019	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
05/20/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	247.11

05/20/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88
05/20/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88
05/20/2019	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	1,118.35
05/20/2019	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	500.00
05/20/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	111.19
05/20/2019	John Lavin	413.2 · Protective Services Supplies	339.77
05/20/2019	John Lavin	413.2 · Protective Services Supplies	28.15
05/20/2019	Joseph Tedesco	430.10 · Street Maintenance Wages	111.19
05/21/2019	IRS	6560 · Payroll Expenses	1,036.79
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			23,241.35

Mr. Boyle questioned what the refund related to. It was for an incorrect tax bill issued and paid. A motion to pay the bills was made by Mr. Boyle, second by Mr. Mayers. Motion carried with all in favor.

Mayor Report: Mayor Brady wished everyone a nice and safe Memorial Day.

Solicitor Report:

Attorney Smith noted that Section 1 of the ordinance regarding truck access on Peterlin needs to be revised to change gross tons to pounds to make sure the verbiage in the ordinance matches the signage. A motion to advertise the ordinance was made by Mr. Mayers, second by Mr. Boyle.

Committee Reports:

Mr. Mayers stated that food vouchers distributed by Lackawanna County Area Agency on Aging will be available in early June. Information is available on their website. The criteria to obtain the vouchers is provided as well as information about appointing a proxy to obtain them.

Mr. Mayers reported that a sewer blockage on Third Street will be addressed this week. The storm drain repair for Ash Boulevard will need engineering drawings to submit to PA DoT for approval through liquid fuels account.

Mr. Mayers requested approval to spend \$700 to replace smoke detectors, bathroom fans including ventilation through the roof, and a fan in the day care kitchen to be vented through the ceiling. The smoke detectors are continually going off in the Borough building and in the day care. Mr. Pantzar and Mr. Mayers will do the work. Mr. Mayers made a motion to spend \$700 for ventilation and smoke detector upgrades. Motion was seconded by Mr. Carachilo. Motion carried with all in favor.

Unfinished Business:

The paving and patching project through the Borough will start at the end of June.

Mr. Carachilo stated that NEP will be installing the new flags in the Borough this week. Also, 25 trees were ordered through the PPL program. They must be placed on Borough property and will arrive next spring.

Mr. Carachilo provided a copy of his certificate of training related to stormwater facility operation and maintenance to be added to the MS4 file.

New Business: none at this time

Public Comment: -

Jeff Pavlovich addressed Council regarding the zoning ordinance for junked vehicles. A neighboring property was reported in February and additional vehicles have been added. Code Enforcement Officer Joe Lavin replied that the property owner has been given three days to rectify the situation or it will be taken to the magistrate. Mr. Pantzar noted that it is going through the legal process.

Darrel Semen asked if the speed bumps will be replaced with the paving/patching project. They will. He suggested that markers be installed on each side of the speed bumps so that cars can not go around them.

Council questioned Police Chief Rowan if they will be holding a National Night Out this year. He stated it will be the first Tuesday in August. (August 6th) Council members will volunteer again.

Mr. Semen again addressed Council asking about when the sign for the Vandling Park that outlined all the park rules will be replaced. Mr. Pantzar replied that this wasn't completed last year as planned but will get a committee working on it for this year.

Holly VanNort asked about the track around the field which is overgrown so that you can not use it to walk around the field. Mr. Pantzar will follow up and check with Tom Collins about taking care of this.

With no further business, the meeting was adjourned at 7:35 PM on a motion by Mr. Boyle, second by Mr. Matos.

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri

Secretary Signature

June 18, 2019

Date Approved