

*Vandling Borough Council Minutes
Regular Meeting ~ November 18, 2019*

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, John Mayers, Bill Matos, and Fran Pantzar. Also present were Mayor Brady, Attorney Paul Smith, Treasurer Jennifer Slick, and Secretary Nancy Perri.

Minutes

Mr. Boyle, second by Mr. Mayers motioned to approve the minutes of the October meeting. All were in favor.

Mr. Carachilo, second by Mr. Boyle motioned to approve the minutes of the special meeting held on November 12. Motion carried with all in favor.

Correspondence:

- PA DEP: Recycling Grant Award
- Mary Liz Donato: Lackawanna County Invest Grant
- Jay Schectman: Land Bank Information
- PSAB: Renewal
- Association of Mayors; Renewal
- DEP; Act 537 Planning Approval Letter (Pump Station)
- PA Dept. of L&I; Certificate of Boiler Operation

Mr. Carachilo will speak with Commissioner Notarianni about the County Re-Invest grants. Mr. Boyle questioned what memberships were included in the 2019 budget. Jennifer Slick replied that PSAB was budgeted but there was a different Mayor's Association that was paid last month.

Mr. Matos questioned who was present when L&I inspected the system as they have it listed as cast iron boiler. He doesn't believe the current system requires inspections. He will check into the matter.

Mr. Matos, second by Mr. Boyle motioned to accept the correspondence. All were in favor.

Persons to be heard: none at this time

Public Comment on Agenda Items:

Treasurer Report of Financial Status: (Final for Month)

	<u>Nov 1, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	198,962.43
HNB - 4601	<u>8,748.66</u>
Total General Fund	207,711.09
Liquid Fuels Fund	

HNB - 4613	25,055.52
Total Liquid Fuels Fund	25,055.52
Refuse Fund	
HNB - 5401	37,841.02
Total Refuse Fund	37,841.02
Total Checking/Savings	270,607.63
CD Balance (2.02% Interest Renews 7/24/20)	27,245.68
TOTAL ASSETS	297,853.31
LIABILITIES & EQUITY	
Principal Balance on Loan	176,107.55
(Payment Due 1/15/20)	

Mr. Boyle, second by Mr. Carachilo motioned to accept the Treasurers Report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

Vandling Borough ~ November 2019 Revenue ~ Final			
Date	Name	Account	Amount
11/04/2019	Hab-Eit	310.20 · Wage Taxes	746.89
11/08/2019	Hab-Eit	310.20 · Wage Taxes	1,038.36
11/13/2019	Hab-Eit	310.20 · Wage Taxes	1,899.45
11/15/2019	Hab-Eit	310.20 · Wage Taxes	638.84
11/20/2019	Hab-Eit	310.20 - Wage Taxes	2,509.64
11/22/2019	Hab-Eit	310.20 - Wage Taxes	1,258.50
11/27/2019	Hab-Eit	310.20 - Wage Taxes	2,932.84
		Subtotal Wage Taxes	\$ 11,024.52
11/19/2019	Mary Ann Risboskin	364.00 · Garbage Fees	1,330.00
11/19/2019	Tumblin Tots	342.00 · Rent	1,050.00
11/19/2019	District Magistrate	330.00 · Fines	58.76
11/19/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	205.80
11/19/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	20.01
11/19/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes	736.46
11/19/2019	Mary Ann Risboskin	305.00 · Occ. Taxes	112.00
11/30/2019	HNB 0113	341.00 - Interest Earnings	67.90
11/30/2019	HNB 4613	341.00 - Interest Earnings	3.13
		November Total Revenue	\$ 14,608.58

Mr. Mayers, second by Mr. Carachilo motioned to accept the revenue report. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month includes:

Vandling Borough ~ November 2019 Expenses ~ Final

Date	Name	Account	Amount
11/02/2019	UGI PNG	409.30 · Bldgs. Utilities	90.15
11/02/2019	PAWC	409.30 · Bldgs. Utilities	61.51
11/18/2019	PP&L	434.36 · Street Lighting	948.95
11/18/2019	KBA Engineering (Paving Project)	430.45 · Contract Serv. Street Main.	1,022.50
11/18/2019	County Waste	427.45 · Contract Sanitation Service	4,805.00
11/18/2019	John Mayers	405.20 · Sec. Supplies & Exp	220.00
11/18/2019	PP&L	409.30 · Bldgs. Utilities	199.25
11/18/2019	PAWC	448.36 · Water Hydrants	314.22
11/18/2019	BIU	413.45 · Rental Expense	47.00
11/18/2019	DCED	413.10 · UCC & Code Enforcement	4.50
11/18/2019	NEIC	413.10 · UCC & Code Enforcement	35.00
11/18/2019	Forest City News PA Dept of Labor and Industry	404.20 · Legal Advertisement	34.00
11/18/2019	Rileighs Outdoor Decor	409.30 · Bldgs. Utilities	89.94
11/18/2019	NEP Telephone	454.20 · Park/Recreation Supplies	67.75
11/18/2019	Holt Lumber	409.30 · Bldgs. Utilities	73.30
11/18/2019	Cube Auto Supply	409.20 · Bldgs./Grounds Supplies & Exp	107.69
11/18/2019	KBA Engineering	430.20 · Truck Gas & Supplies	16.68
11/18/2019	KBA Engineering	414.17 · Plan Prep Costs	2,000.00
11/18/2019	John Bonham	429.45 · San.Sewer Contract Serv	930.00
11/18/2019	Browndale Fire Co	438.00 · Repair & Maintenance of Roads	295.00
11/18/2019	Paul Smith	411.50 · Fire Co. Contribution	500.00
11/18/2019	Thomas Collins, Jr.	404.10 · Legal Wages & Salary	313.75
11/18/2019	Jennifer Slick	430.10 · Street Maintenance Wages	259.46
11/18/2019	Nancy Ann Perri	402.10 · Treasurer's Commissions	308.88
11/18/2019	Mary Ann Risboskin	405.10 · Secretary's Wages	302.88
11/18/2019	John Lavin	403.10 · Tax Collectors Commissions	32.78
11/18/2019	Joseph Tedesco	413.2 · Protective Services Supplies	293.43
11/18/2019	Forest City Borough	430.10 · Street Maintenance Wages	105.02
11/18/2019	Thomas Collins, Sr.	410.45 · Police	2,000.00
11/19/2019	Wex Bank (Sunoco)	430.10 · Street Maintenance Wages	111.19
11/19/2019	PAUC	430.20 · Truck Gas & Supplies	125.18
11/19/2019	PSAB	6560 · Payroll Expenses	43.63
11/19/2019	IRS	400.42 - Borough Dues/Sub	164.00
11/19/2020	Tom Collins, Jr.	6560 · Payroll Expenses	483.50
		400.42 - Bldg. Grounds Supply	8.71
		Total November Expenses	\$ 16,414.85

Mr. Mayers noted that Rileighs Outdoor should not be paid yet as the replacement lights have not yet been received. The L&I invoice should be held until Bill Matos confirms it.

Mr. Matos questioned KBA invoices. It was noted that the billing includes storm sewer system mapping that needed to be completed for the MS4 but was started without

formal prior authorization. Since it was required an agreement was reached to pay KBA between 2019 and 2020 for the mapping. Some of the bill is for Peterlin Drive work as well.

Mayor Brady stated that he would like to participate in both Mayors Associations. A motion was made by Bill Matos to pay the bills with \$164.00 for the PSAB dues and a reimbursement to Tom Collins for \$8.71. Mr. Boyle seconded the motion. Motion carried with all in favor.

Mayor Report: Mayor Brady wished everyone a happy, safe, and blessed Thanksgiving.

Solicitor Report: Nothing to report at this time.

Committee Reports:

Unfinished Business:

The Secretary questioned if the Borough should proceed with the application to PA Small Water & Sewer Grant since we did not receive the County grant to serve as match. Mr. Mayers stated and Council agreed that since we don't have match funds available we should hold off until we determine how much of the project will be completed with existing funds.

New Business:

The 2020 budget was introduced. Mr. Boyle noted that the budget is not balanced because there is a surplus from 2019 which will be utilized. Mr. Mayers stated that the main reason for the deficits is related to construction work that was moved from 2019 to 2020. A surplus in the refuse account will minimize the required increase in fees for 2020.

The conservative budget Council passed in 2019 created a surplus for 2020 and taxes will remain the same for 2020.

Mr. Boyle made a motion to accept the proposed budget and advertise as noted. Mr. Mayers seconded the motion. On a roll call vote, the motion carried with all in favor.

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Public Comment: - none at this time.

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With no further business, the meeting was adjourned at 7:35 PM on a motion by Mr. Mayers, second by Mr. Boyle. Borough Secretary Nancy Perri prepared minutes.

Nancy Perri
Signature

December 16, 2019
Date