

Vandling Borough Council Minutes  
October 16, 2023

Mr. Matos called the meeting to order. The pledge of allegiance was recited. Council members present included Bill Matos, Fran Pantzar, and Amanda Serge. Also present were Attorney Jeff Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri. Councilmembers John Carachilo and Colleen Sullivan, along with Mayor Prince were absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Serge. Motion carried with all in favor.

**Correspondence:**

- *Griffin Pond Request for Donation*
- *Greater Forest City Business Alliance Membership Information*

Mr. Pantzar, second by Mrs. Serge motioned to accept the correspondence. Motion carried with all in favor.

**Persons to be heard:**

Browndale Fire Company reported there were 14 incidents with 219 miles travelled. The engine is currently out for service and should be back within the next week or two.

**Treasurer Report**

***Treasurer Report of Financial Status: (final for October)***

	<b>Oct 2, 23</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	371,461.15
HNB - 4601	146,998.63
<b>Total General Fund</b>	518,459.78
<b>Liquid Fuels Fund</b>	
HNB - 4613	52,783.01
<b>Total Liquid Fuels Fund</b>	52,783.01
<b>Refuse Fund</b>	
HNB - 5401	59,645.71
<b>Total Refuse Fund</b>	59,645.71
<b>CD Balance (.25% Interest Renews 8/24/24)</b>	28,001.28
<b>TOTAL ASSETS</b>	<b>658,889.78</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Principal Balance on Loan</b>	27,970.94
<b>(Payment Due 1/15/24)</b>	

Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

***Treasurer Report of Receipts: (final for October)***

Vandling Borough Revenue ~ October 2023				
Date	Name	Account	Amount	
10/01/2023	HNB 4613	341.00 · Interest Earnings	22.13	
10/01/2023	HNB 4601	341.00 · Interest Earnings	266.13	
10/03/2023	Hab-Eit	310.20 · Wage Taxes	205.03	
10/04/2023	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	58.80	
10/11/2023	Hab-Eit	310.20 · Wage Taxes	527.77	
10/17/2023	Tumblin Tots	342.00 · Rent	1,050.00	
10/17/2023	Prince Excavating	320.00 · Building Permits	64.50	
10/17/2023	Mary Ann Risboskin	301.00 · Real Estate Taxes	572.86	
10/17/2023	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	540.08	
10/17/2023	Lackawanna Co. Treasurer	364.00 · Garbage Fees	350.98	
10/17/2023	Mary Ann Risboskin	364.00 · Garbage Fees	420.00	
10/18/2023	Mikloiche (Uncashed Check)	430.45 - Contracted Services Street	8,500.00	
10/01/2023	Hab-Eit	310.20 - Wage Taxes	852.68	
10/25/2023	Hab-Eit	310.20 - Wage Taxes	1,071.01	
10/31/2023	HNB 0113	341.00 - Interest Earnings	391.65	
10/31/2023	HNB 4613	341.00 - Interest Earnings	23.77	
		Total Revenue	\$ 14,917.39	

Mrs. Serge, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

***Treasurer Report of Expenses: (final for October)***

Vandling Borough Expenses ~ October 2023				
Date	Name	Account	Amount	
10/14/2023	PP&L	409.30 · Bldgs. Utilities	27.90	
10/16/2023	Herlands & Levine	404.10 · Legal Wages & Salary	242.50	
10/16/2023	Forest City Fireman's Relief Assoc	411.51 · Fire Relief	1,856.54	
10/16/2023	Browndale Fire Relief Association	411.51 · Fire Relief	1,856.54	
10/16/2023	GFL Environmental As Agent	427.45 · Contract Sanitation Service	11,433.50	
10/16/2023	PP&L	434.36 · Street Lighting	988.14	
10/16/2023	Holt Lumber	438.00 · Repair & Maintenance of Roads	505.02	
10/16/2023	PAWC	448.36 · Water Hydrants	345.10	
10/16/2023	NEP Telephone	409.30 · Bldgs. Utilities	84.55	
10/16/2023	City of Carbondale	410.45 · Police	2,000.00	
10/16/2023	Jennifer Slick	402.10 · Treasurer's Commissions	400.00	
10/16/2023	Jennifer Slick	488.00 · Employees Withholding	(91.16)	
10/16/2023	Nancy Ann Perri	405.10 · Secretary's Wages	400.00	
10/16/2023	Nancy Ann Perri	488.00 · Employees Withholding	(97.16)	
10/16/2023	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	646.00	
10/16/2023	Thomas Collins, Sr.	488.00 · Employees Withholding	(147.22)	
10/16/2023	John Lavin	413.2 · Protective Services Supplies	390.00	
10/16/2023	John Lavin	488.00 · Employees Withholding	(88.88)	
10/16/2023	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	28.64	
10/16/2023	Mary Ann Risboskin	488.00 · Employees Withholding	(6.52)	

10/17/2023	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	179.87
10/17/2023	PP&L	409.30 · Bldgs. Utilities	32.04
10/17/2023	PP&L	409.30 · Bldgs. Utilities	14.07
10/17/2023	PP&L	409.30 · Bldgs. Utilities	84.96
10/17/2023	UGI PNG	409.30 · Bldgs. Utilities	43.30
10/17/2023	PAWC	409.30 · Bldgs. Utilities	49.73
10/17/2023	PAWC	409.30 · Bldgs. Utilities	20.72
10/17/2023	Visa	405.20 · Sec. Supplies & Exp	610.18
10/17/2023	IRS	6560 · Payroll Expenses	490.40
10/16/2023	NEIC	413.10 - UCC & Code Enforcement	60.00
10/16/2023	DCED	413.10 - UCC & Code Enforcement	4.50
10/16/2023	Mikloiche Timber/Construction	430.45 - Contract Services Street MTN	5,900.00
		Total October Bills	\$ 28,263.26

Mr. Pantzar noted that Council members met with Mr. Mikloiche and he agreed to a payment of \$5,900.00. Jennifer will void the original check and reissue for the agreed upon payment amount.

Mrs. Serge motioned to approve the current expenses, second by Mr. Pantzar. Motion carried with all in favor.

**Mayor Report:** Mayor Prince was not present.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mr. Pantzar asked Attorney Levine if a municipality can belong to an organization. Attorney Levine replied that they can as is common with chambers of commerce and other similar groups.

Mrs. Serge asked about the request from Griffin Pond for a donation. It was noted that this is not in the budget and is not something we have done in the past.

**Unfinished Business:**

Jennifer noted that she obtained information on loans and that a five year loan for \$150,000 would have payment of \$2903.35 and \$200,000 would be \$3,871.13. A ten year loan would adjust after sixty months. It was decided to table this matter until after the budget meeting.

**New Business:**

The liquid fuel audit was recently completed with a new auditor and there were no findings.

A motion was made by Mr. Pantzar to approve the application to DCED for a LSA grant, second by Mrs. Serge. Motion carried with all in favor. Mr. Matos explained that they obtained two bids for this project and will be submitting for a pickup truck with a plow attachment. This will be a backup to defray the additional cost of contracting out.

**Public Comment:** None

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

November 20, 2023  
Date