

Vandling Borough Council Minutes  
August 15, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, and Amanda Serge. Also present were Mayor Tom Prince, Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin and Secretary Nancy Perri. Councilman Boyle was absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Serge. Motion carried with all in favor.

**Correspondence:**

- *Representative Mullins (\$135,000 grant award)*
- *Terracon Consultants*
- *Christine Lukas (two items)*

Mr. Carachilo stated that he had spoken with Mrs. Lukas and let her know that we would approve these items at the meeting tonight. Mr. Carachilo thanked Mrs. Lukas for all the work she put into the emergency management plan.

The correspondence was approved on a motion by Mr. Carachilo, second by Mr. Pantzar. Motion carried with all in favor.

**Persons to be heard:**

Browndale Fire Company provided a monthly report, noting 26 incidents, 102 volunteer hours, and 550 miles. All apparatus is in service. Mr. Pantzar, seconded by Mrs. Serge motioned to approve the report. All were in favor.

**Treasurer Report**

***Treasurer Report of Financial Status: (final for August)***

	<u>Aug 1, 22</u>
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>COVID Grant</b>	2,144.08
<b>General Fund</b>	
<b>HNB - 0113</b>	320,238.68
<b>HNB - 4601</b>	<u>9,672.97</u>
<b>Total General Fund</b>	329,911.65
<b>Liquid Fuels Fund</b>	
<b>HNB - 4613</b>	<u>46,482.44</u>
<b>Total Liquid Fuels Fund</b>	46,482.44
<b>Refuse Fund</b>	
<b>HNB - 5401</b>	<u>61,214.53</u>
<b>Total Refuse Fund</b>	61,214.53
<b>CD Balance (.25% Interest Renews 7/24/22)</b>	<u>27,861.80</u>
	467,614.50
<b>Principal Balance on Loan</b>	66,457.09

**(Payment Due 2/15/23)**

Mr. Carachilo asked about using covid funds for the roof. We are waiting on Lackawanna County for additional information. Mr. Pantzar questioned which account the roof was paid through. It was through the general fund. Mr. Matos, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

***Treasurer Report of Receipts: (final for August)***

Revenue ~ August 2022			
Date	Name	Account	Amount
08/02/2022	Hab-Eit	310.20 · Wage Taxes	1,380.08
08/05/2022	Hab-Eit	310.20 · Wage Taxes	758.59
08/12/2022	Hab-Eit	310.20 · Wage Taxes	1,720.57
08/16/2022	Matthew L Ferrel	320.00 · Building Permits	1,494.84
08/16/2022	Mary Ann Risboskin	305.00 · Occ. Taxes	260.58
08/16/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes	259.38
08/16/2022	NEP Telephone	342.00 · Rent	500.00
08/16/2022	Tumblin Tots	342.00 · Rent	1,050.00
08/16/2022	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	211.18
08/16/2022	Lackawanna Co. Treasurer	364.00 · Garbage Fees	756.78
08/16/2022	Scranton Neighborhood Housing Services	320.00 · Building Permits	64.50
08/16/2022	Elaine Malsch	320.00 · Building Permits	112.50
08/16/2022	Sandra Gerek	320.00 · Building Permits	171.90
08/16/2022	Mary Ann Risboskin	364.00 · Garbage Fees	490.00
08/17/2022	Hab-Eit	310.20 - Wage Taxes	1,044.91
08/19/2022	Hab-Eit	310.20 - Wage Taxes	3,256.84
08/24/2022	Hab-Eit	310.20 - Wage Taxes	2,866.52
08/26/2022	Hab-Eit	310.20 - Wage Taxes	2,380.63
08/31/2022	Hab-Eit	310.20 - Wage Taxes	1,881.58
08/31/2022	HNB 4613	341.00 Interest Earnings	8.26
08/31/2022	HNB 0113	341.00 - Interest Earnings	105.42
		Total Revenue	\$20,775.06

Mr. Pantzar, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

***Treasurer Report of Expenses: (final for August)***

Bill List ~ August 2022			
Date	Name	Account	Amount
08/14/2022	PP&L	409.30 · Bldgs. Utilities	22.95
08/15/2022	GFL Environmental	427.45 · Contract Sanitation Service	6,609.67
08/15/2022	Herlands & Levine	404.10 · Legal Wages & Salary	295.00
08/15/2022	NEIC	413.45 · Rental Expense	300.00
08/15/2022	NEIC	413.10 · UCC & Code Enforcement	195.65
08/15/2022	PAWC	448.36 · Water Hydrants	331.61
08/15/2022	C. Johnson Motor Sports & Equipment	409.20 · Bldgs./Grounds Supplies & Exp	120.00
08/15/2022	NEP Telephone	409.30 · Bldgs. Utilities	84.33
08/15/2022	City of Carbondale	410.45 · Police	2,000.00
08/15/2022	John Bonham	430.25 · Road Material	145.00
08/15/2022	Holt Lumber	409.37 · Bldgs./Grounds Rep & Main.	71.94

08/15/2022	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
08/15/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
08/15/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
08/15/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
08/15/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
08/15/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	357.00
08/15/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(81.32)
08/15/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	26.00
08/15/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(5.91)
08/15/2022	John Lavin	413.2 · Protective Services Supplies	425.00
08/15/2022	John Lavin	488.00 · Employees Withholding	(96.82)
08/15/2022	John Lavin	413.2 · Protective Services Supplies	1.68
08/15/2022	USPS	402 · .20 Treasurer's Supplies	60.00
08/16/2022	UGI PNG	409.30 · Bldgs. Utilities	29.23
08/16/2022	PAWC	409.30 · Bldgs. Utilities	50.17
08/16/2022	PAWC	409.30 · Bldgs. Utilities	17.48
08/16/2022	PP&L	409.30 · Bldgs. Utilities	13.08
08/16/2022	PP&L	409.30 · Bldgs. Utilities	80.21
08/16/2022	PP&L	409.30 · Bldgs. Utilities	32.93
08/16/2022	IRS	6560 · Payroll Expenses	422.90
08/16/2022	PP&L	434.36 - Street Lighting	906.72
		<b>Total Bills</b>	<b>\$13,526.26</b>

Mr. Pantzar, second by Mr. Matos motioned to approve the bill listing. Motion carried with all in favor.

**Mayor Report:**

Mayor Prince noted that the “no parking” signs on Main Street are not readable. The cost to replace them would be \$15.50 each and we need six. The total cost would be \$92.70. Mr. Pantzar will let Tom Collins know to take care of it.

Mayor Prince reported that he, Mr. Carachilo, Mr. Matos, and Mrs. Serge met with Forest City emergency services. They are looking for assistance with their financial issues.

Mayor Prince read a letter noting his intention to perform marriages as Mayor. This formal letter is required under PA law along with filing a 1099 for any income received.

Mayor Prince tried to contact Chief Bognatz. We are still trying to get tickets printed. Mayor Prince requested they provide a quarterly report on their activities within the Borough.

The intersections have been painted temporarily. They will have to be done with the permanent paint. The Mayor would like to request some of the child safety/yield to pedestrian signs available through PA DOT. We would need at least three, he will request five or six as there is no charge.

Mayor Prince wants residents to know he created a Facebook group (Office of the Mayor Vandling PA) and an email address ([MayorVandlingPA@gmail.com](mailto:MayorVandlingPA@gmail.com)) for residents to contact him.

Mayor Prince also stated that he received a call from Bob Bell this afternoon letting him know that he intends to resign his position with the public works department. Mr. Bell felt he was “met with resistance in his training and felt it was political”. He will provide a written letter of resignation.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mr. Pantzar reported that the invoice for the MS4 permit was sent in error and can be ignored.

Mr. Pantzar made a motion, second by Mr. Matos to provide Mrs. Lukas the requested letters regarding the emergency plan and smoke detectors. All were in favor.

Mr. Carachilo stated that in regard to the Mayor’s comment about Forest City emergency services, they are looking for each of the three local municipalities to each provide them \$1,000/month. Vandling does not have this budgeted nor the available funds to pay for this. It could be put on the ballot as an emergency services fee. They may be asking for more than \$1,000 month next year as they are \$400,000 in debt. Mr. Carachilo further noted that it is not right to expect Vandling to pay the same as Forest City and Clinton Township as they have a much higher population. Mr. Matos agreed and noted that it is a business that should not have gone into that much debt. If the municipalities don’t pay, they will likely go under by the end of the year. It was noted that Fell Township has a contract with Cottage Hose. Mr. Carachilo stated that he wanted to make sure all were aware of the situation and the request that was made. At this time Forest City emergency services has three paid EMTs and one to fill in as necessary. They are in need of a new ambulance and fire truck. The most recent fundraising appeal had a 31% return and they are only receiving 24% reimbursement from Medicare.

**Unfinished Business:**

Prior to opening the bids for 5<sup>th</sup> and 6<sup>th</sup> street storm drain, Mr. Matos asked about one property that we have not received a signature from for construction access. Mr. Pantzar replied that it was not necessary as we would not be going on their property.

Bids were opened with the following results: Mikloiche (\$17,300) and Zembrzycki (\$18,000). Mr. Pantzar made a motion to accept Mikloiche bid, second by Mrs. Serge. Motion carried with all in favor. Mr. Matos questioned if that would be paid out of general fund. It will be paid out of ARA recovery funds.

Mrs. Serge noted that shed that had graffiti was spray-painted over and the soccer league plans to finish and paint the shed.

**New Business:**

**Public Comment:**

The meeting was adjourned at 7:40 PM on a motion by Mr. Pantzar, second by Mr. Matos.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

September 18, 2022  
Date