

Vandling Borough Council Minutes
March 20, 2023

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Fran Pantzar, Bill Matos, and Colleen Sullivan. Also present were Mayor Prince, Treasurer Jennifer Slick, Attorney Jeff Levine, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Councilwoman Serge was absent.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Sullivan. Motion carried with all in favor.

Correspondence:

- *Lackawanna County Planning Commission; Course in Community Planning*
- *Department Of Elections; Agreement to use Borough Building*
- *Congressman Cartwright; Rescheduled Municipal Leaders Conference*

Mr. Matos, second by Mr. Pantzar motioned to approve the use of the Borough Building for the primary election. Motion carried with all in favor.

Persons to be heard:

Browndale Fire Company will have a report next month.

Treasurer Report

Treasurer Report of Financial Status: (final for March)

	<u>Mar 1, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	320,094.89
HNB - 4601	<u>10,980.84</u>
Total General Fund	331,075.73
Liquid Fuels Fund	
HNB - 4613	<u>39,812.29</u>
Total Liquid Fuels Fund	39,812.29
Refuse Fund	
HNB - 5401	<u>13,171.21</u>
Total Refuse Fund	13,171.21
CD Balance (.25% Interest Renews 7/24/23)	<u>27,931.46</u>
TOTAL ASSETS	411,990.69
LIABILITIES & EQUITY	
Principal Balance on Loan	27,970.94
(Payment Due 1/15/24)	

Mrs. Sullivan, second by Mr. Matos motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for March)

Vandling Borough Revenue March 2023				
Date	Name	Account		Amount
03/01/2023	Hab-Eit	310.20 · Wage Taxes		2,779.18
03/02/2023	Hab-Eit	310.20 · Wage Taxes		2,138.57
03/07/2023	Hab-Eit	310.20 · Wage Taxes		1,654.05
03/17/2023	Hab-Eit	310.20 · Wage Taxes		606.11
03/24/2023	Hab-Eit	310.20 - Wage Taxes		1,020.55
03/31/2023	Hab-Eit	310.20 - Wage Taxes		1,487.86
		Subtotal Wage Taxes		\$ 9,686.32
03/01/2023	Commonwealth of PA	355.02 · Liquid Fuel		19,685.59
03/21/2023	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes		606.04
03/21/2023	Kelly McAndrew	322.40 · Zoning Permit Fee		20.00
03/21/2023	Tumblin Tots	342.00 · Rent		1,050.00
03/21/2023	Andrew S Butsko Plumbing & Heating	320.00 · Building Permits		244.50
03/21/2023	Lackawanna Co. Treasurer	364.00 · Garbage Fees		469.00
03/21/2023	Mary Ann Risboskin	364.00 · Garbage Fees		3,780.00
03/21/2023	Mary Ann Risboskin	301.00 · Real Estate Taxes		2,320.14
		Total Revenue		\$ 37,861.59

Mr. Matos, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for March)

Vandling Borough March 2023 Expenses				
Date	Name	Account		Amount
03/18/2023	PAWC	409.30 · Bldgs. Utilities		37.97
03/18/2023	PAWC	409.30 · Bldgs. Utilities		17.46
03/18/2023	PP&L	409.30 · Bldgs. Utilities		22.65
03/20/2023	Herlands & Levine	404.10 · Legal Wages & Salary		145.00
03/20/2023	Forest City Borough	430.25 · Road Material		280.00
03/20/2023	City of Carbondale	410.45 · Police		2,000.00
03/20/2023	LRBSA	409.30 · Bldgs. Utilities		61.80
03/20/2023	PAWC	448.36 · Water Hydrants		345.10
03/20/2023	Holt Lumber	409.37 · Bldgs. /Grounds Rep & Main.		18.98
03/20/2023	NEP Telephone	409.30 · Bldgs. Utilities		84.15
03/20/2023	Browndale Fire Co	411.50 · Fire Co. Contribution		500.00
03/20/2023	PP&L	452-20 · Holiday Lights		515.07
03/20/2023	PP&L	434.36 · Street Lighting		1,000.28
03/20/2023	GFL Environmental	427.45 · Contract Sanitation Service		11,433.50
03/20/2023	Rainey & Rainey	402.45 · Contracted Financial Service		1,000.00
03/20/2023	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
03/20/2023	Jennifer Slick	488.00 · Employees Withholding		(91.16)
03/20/2023	Nancy Ann Perri	405.10 · Secretary's Wages		400.00
03/20/2023	Nancy Ann Perri	488.00 · Employees Withholding		(97.16)
03/20/2023	Thomas Collins, Sr.	430.10 · Street Maintenance Wages		374.00
03/20/2023	Thomas Collins, Sr.	488.00 · Employees Withholding		(85.23)

03/20/2023	Thomas Collins, Sr.	430.20 · Truck Gas & Supplies	9.99
03/20/2023	Mander Fire & Safety	409.37 · Bldgs. /Grounds Rep & Main.	59.00
03/20/2023	William Vaughn	430.10 · Street Maintenance Wages	224.00
03/20/2023	William Vaughn	488.00 · Employees Withholding	(51.06)
03/20/2023	John Lavin	413.2 · Protective Services Supplies	445.00
03/20/2023	John Lavin	488.00 · Employees Withholding	(101.41)
03/20/2023	Bill Matos	400.10 · Legislative Wages	225.00
03/20/2023	Bill Matos	488.00 · Employees Withholding	(51.12)
03/20/2023	Amanda Serge	400.10 · Legislative Wages	225.00
03/20/2023	Amanda Serge	488.00 · Employees Withholding	(51.12)
03/20/2023	Francis Pantzar	400.10 · Legislative Wages	225.00
03/20/2023	Francis Pantzar	488.00 · Employees Withholding	(51.12)
03/20/2023	John Carachilo	400.10 · Legislative Wages	225.00
03/20/2023	John Carachilo	488.00 · Employees Withholding	(51.12)
03/20/2023	Colleen Sullivan	400.10 · Legislative Wages	225.00
03/20/2023	Colleen Sullivan	488.00 · Employees Withholding	(51.12)
03/20/2023	Thomas M. Prince	401.10 · Executive Wages	225.00
03/20/2023	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
03/20/2023	NEIC	413.45 · Rental Expense	60.00
03/20/2023	NEIC	413.10 · UCC & Code Enforcement	140.00
03/20/2023	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	226.59
03/20/2023	Mary Ann Risboskin	488.00 · Employees Withholding	(165.09)
03/20/2023	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	500.00
03/20/2023	PSAB UC Plan	6560 · Payroll Expenses	177.57
03/21/2023	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	282.63
03/21/2023	IRS	6560 · Payroll Expenses	1,030.85
03/21/2023	PA Dept. of Revenue	6560 · Payroll Expenses	260.75
03/21/2023	Hab-Eit	6560 · Payroll Expenses	102.94
03/21/2023	PAUC	6560 · Payroll Expenses	4.36
03/24/2023	PP&L	409.30 · Bldgs. Utilities	14.12
03/24/2023	UGI PNG	409.30 · Bldgs. Utilities	334.20
03/20/2023	Modern Gas	409.30 - Bldg. Utilities	427.68
03/20/2023	Rock Bottom	430.45 - Contracted Services/Streets	2,600.00
		Total March Expenses	\$ 25,987.81

Mrs. Sullivan motioned to pay the bills, second by Mr. Matos. Motion carried with all in favor.

Mayor Report: Mayor Prince questioned if we have an existing ordinance for keeping chickens. We do.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports:

Mr. Carachilo reported that he went to the Lackawanna County offices to file the \$5,000 application approved by Council last month. The commissioners are expected to approve it in June. He also went on March 1st to see about getting dirt for the field. This request will go before a committee and should be approved in a shorter time frame.

He met with the engineer last week and explained what needs to be done for paving. Lackawanna County will be conducting income surveys to verify eligibility for these project areas.

Unfinished Business:

Mr. Pantzar noted that there was no point in putting off the payment to Rock Bottom as it was a legitimate expense for additional work that needed to be completed. Mr. Pantzar made a motion to pay the \$2600 balance. Mrs. Sullivan seconded the motion. All were in favor.

In regard to the Lackawanna County Hazard Mitigation Plan Agreement/Representative; Mr. Pantzar, seconded by Mrs. Sullivan approved the plan agreement and John Carachilo will be the Borough representative. Motion carried with all in favor.

Mr. Carachilo suggested we move forward and order the dirt for the field as he is confident the County will pay for it. Mr. Pantzar, seconded by Mr. Matos made the motion to approve the purchase. Motion carried with all in favor.

New Business:

Fran noted that he spoke with the Brennan's and they are ready to move forward in obtaining Borough approval of their plans. It was agreed to schedule a special meeting for April 3rd at 7 PM to review the matter. Council requested Attorney Levine be present.

Public Comment:

Willis Bell of 566 Main Street addressed Council about issues with 572 Main Street. The property has structural problems, soffit and the back deck are falling off. He has found used needle on the property and the Constable has been there to evict the residents.

Mr. Lavin noted that NEIC inspected them and they all failed. They have thirty days to repair but there has been no response. Mr. Pantzar stated that he will get together with Mr. Lavin and start the process to take care of it.

Mr. Bell also offered to help the little league with the dirt distribution.

Krista Tomazic who lives in the same area of Main Street also spoke about the feral cats and constant police presence. They are feeding the cats which is growing the population. Mr. Carachilo said the police activity has led to many reports and fines.

Brian Fitzsimmons thanked Council for their efforts with getting the field ready for little league.

Kathy Murnin asked if the field would be used for practice or games. It will be both. It was mentioned that the recreation board building is available for use. The soccer league used it as well.

The little league will put a port-a-lav at the field. A locking gate would be helpful to keep vehicles out. A combination lock could be installed with the code given to the coaches.

Mr. Carachilo will follow up with Chief Bognatz about these concerns.

The meeting was adjourned at 7:40 PM on a motion by Mr. Matos, second by Mr. Pantzar. All in favor.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

April 15, 2023
Date