

Vandling Borough Council Minutes  
September 19, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Boyle, Bill Matos, Fran Pantzar, and Amanda Serge. Also present were Treasurer Jennifer Slick, Attorney Jeff Levine, and Secretary Nancy Perri. Mayor Prince was unable to attend the meeting.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mr. Matos. Motion carried with all in favor.

**Correspondence:**

- *Fire Relief Allocation Notification*
- *Lackawanna County Election Bureau*
- *Lackawanna County Conservation District*
- *Lackawanna County Planning Commission (Multi-municipal comp plan & zoning)*
- *Resident request to use playground*

The correspondence was approved on a motion by Mr. Matos, second by Mr. Pantzar. Motion carried with all in favor. Mr. Carachilo stated that he didn't see a problem with a neighbor using the playground. Mr. Matos made a motion, second by Mr. Boyle to approve the use. Motion carried with all in favor.

**Persons to be heard:**

Ted Ritsick of DCED addressed Council regarding the multi-municipal comprehensive and zoning plan. Mr. Ritsick provided an update of which municipalities have passed a resolution and agreed to participate in the effort. A cost allocation chart was provided with different scenarios depending on which municipalities participate. At this point Vandling must wait to see if Fell Township will join the collaborative. If they do not, then we would not be able to participate as we need an adjoining municipality to participate. A resolution would have to be passed by February to participate.

**Treasurer Report**

***Treasurer Report of Financial Status: (final for September)***

	<b>Sep 1, 22</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>COVID Grant</b>	2,144.08
<b>General Fund</b>	
<b>HNB - 0113</b>	323,897.22
<b>HNB - 4601</b>	18,952.82
<b>Total General Fund</b>	342,850.04
<b>Liquid Fuels Fund</b>	
<b>HNB - 4613</b>	45,583.98
<b>Total Liquid Fuels Fund</b>	45,583.98
<b>Refuse Fund</b>	
<b>HNB - 5401</b>	55,851.64
<b>Total Refuse Fund</b>	55,851.64
<b>CD Balance (.25% Interest Renews 7/24/23)</b>	27,931.46

<b>TOTAL ASSETS</b>	474,361.20
<b>LIABILITIES &amp; EQUITY</b>	
<b>Principal Balance on Loan</b>	66,457.09
<b>(Payment Due 2/15/23)</b>	

Mr. Matos made a motion to close the covid account and move the funds to the general fund. Mrs. Serge seconded the motion which carried with all in favor. Mr. Pantzar, second by Mr. Boyle motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for September)**

Vandling Borough Revenue ~ September 2022				
Date	Name	Account	Amount	
09/02/2022	Hab-Eit	310.20 · Wage Taxes	1,690.10	
09/08/2022	Lackawanna Recorder Deeds	310.10 - Real Estate Transfer	392.00	
09/09/2022	Commonwealth of PA	354.07 · Intergovernmental Revenue	37,012.56	
09/20/2022	Mary Ann Risboskin	364.00 · Garbage Fees	490.00	
09/20/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes	675.97	
09/20/2022	Selective Ins.	387.00 · Contributions & Donations	129.62	
09/20/2022	558 Main St LLC	321.00 · Rental Inspections	375.00	
09/20/2022	Est. of Leonard Curtis	321.00 · Rental Inspections	150.00	
09/20/2022	Cicilioni Properties	321.00 · Rental Inspections	75.00	
09/20/2022	Cicilioni Properties	321.00 · Rental Inspections	150.00	
09/20/2022	Tumblin Tots	342.00 · Rent	1,050.00	
09/20/2022	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	453.31	
09/20/2022	Lackawanna Co. Treasurer	364.00 · Garbage Fees	244.99	
09/21/2022	PA Auditor General	355.07 - Foreign Fire Ins Tax Dist.	3,683.22	
09/21/2022	Hab-Eit	310.20 - Wage Taxes	672.79	
09/30/2022	Hab-Eit	310.20 - Wage Taxes	602.22	
		<b>Total Revenue</b>	<b>\$ 47,846.78</b>	

Mr. Boyle, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor. Jennifer questioned if Council wants to split the fire relief payment as has been past practice. Mr. Pantzar made a motion to split between Browndale and Forest City. Mrs. Serge seconded the motion which carried with all in favor.

**Treasurer Report of Expenses: (final for September)**

Vandling Borough Bill List ~ September 2022				
Date	Name	Account	Amount	
09/18/2022	PAWC	409.30 · Bldgs. Utilities	18.78	
09/18/2022	PAWC	409.30 · Bldgs. Utilities	46.25	
09/18/2022	PP&L	409.30 · Bldgs. Utilities	27.87	
09/19/2022	GFL Environmental	427.45 · Contract Sanitation Service	6,609.67	
09/19/2022	PP&L	434.36 · Street Lighting	920.31	
09/19/2022	Herlands & Levine	404.10 · Legal Wages & Salary	490.00	
09/19/2022	City of Carbondale	410.45 · Police	2,000.00	
09/19/2022	Greenfield Power	430.37 · Borough Truck/Machinery	180.34	
09/19/2022	LRBSA	409.30 · Bldgs. Utilities	61.80	
09/19/2022	Holt Lumber	409.37 · Bldgs./Grounds Rep & Main.	8.99	

09/19/2022	PAWC	448.36 · Water Hydrants	331.61
09/19/2022	NEIC	413.10 · UCC & Code Enforcement	872.28
09/19/2022	NEP Telephone	409.30 · Bldgs. Utilities	85.26
09/19/2022	The Scranton Times	404.20 · Legal Advertisement	71.92
09/19/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
09/19/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
09/19/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
09/19/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
09/19/2022	Bill Matos	400.10 · Legislative Wages	225.00
09/19/2022	Bill Matos	488.00 · Employees Withholding	(51.12)
09/19/2022	Amanda Serge	400.10 · Legislative Wages	225.00
09/19/2022	Amanda Serge	488.00 · Employees Withholding	(51.12)
09/19/2022	Francis Pantzar	400.10 · Legislative Wages	225.00
09/19/2022	Francis Pantzar	488.00 · Employees Withholding	(51.12)
09/19/2022	John Carachilo	400.10 · Legislative Wages	225.00
09/19/2022	John Carachilo	488.00 · Employees Withholding	(51.12)
09/19/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	476.00
09/19/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(108.43)
09/19/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	33.80
09/19/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(121.29)
09/19/2022	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	500.00
09/19/2022	Thomas M. Prince	401.10 · Executive Wages	225.00
09/19/2022	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
09/19/2022	John Lavin	413.2 · Protective Services Supplies	480.00
09/19/2022	John Lavin	488.00 · Employees Withholding	(109.35)
09/19/2022	William Boyle	400.10 · Legislative Wages	225.00
09/19/2022	William Boyle	488.00 · Employees Withholding	(51.12)
09/19/2022	PSAB UC Plan	6560 · Payroll Expenses	143.88
09/20/2022	UGI PNG	409.30 · Bldgs. Utilities	30.30
09/20/2022	PP&L	409.30 · Bldgs. Utilities	28.79
09/20/2022	PP&L	409.30 · Bldgs. Utilities	85.12
09/20/2022	PP&L	409.30 · Bldgs. Utilities	13.14
09/20/2022	Visa	402 · .20 Treasurer's Supplies	15.00
09/20/2022	IRS	6560 · Payroll Expenses	957.27
09/20/2022	PA Dept. of Revenue	6560 · Payroll Expenses	222.66
09/20/2022	Hab-Eit	6560 · Payroll Expenses	90.54
		<b>Total Expenses</b>	<b>\$ 16,117.55</b>

Mr. Matos, second by Mrs. Serge motioned to approve the bill listing. Motion carried with all in favor.

**Mayor Report:** Mayor Prince was not present.

**Solicitor Report:** Attorney Levine had nothing to report at this time, other than to note all the easements for the storm sewer project have been signed.

**Committee Reports:**

Mr. Carachilo stated that in light of the resignation of Mr. Boyle he would like to make a motion to appoint Bill Matos as Council Vice-President. Mr. Pantzar seconded the motion. Motion carried with all in favor.

**Unfinished Business:**

**New Business:**

Council approved the bid documents to be advertised for trash and recycling collection.

Council agreed to hold a work session on the 2023 budget on October 3<sup>rd</sup> at 6 PM.

**Public Comment:**

Trish (Forest City News) asked if Mr. Boyle is resigning. It was noted that Mr. Boyle had already informed Council that tonight would be his last meeting.

Phil Egnatovich spoke on the situation with the Forest City ambulance service and feels that the community should support them. He believes every resident should have to pay a specific dollar amount and that it could be included on the tax bill. It was noted that they are \$400K in debt and it will be difficult to address that deficit. There was some further discussion on the ambulance service and how Cottage Hose works with other municipalities. Attorney Levine can check with them to see if they would cover Vandling.

Greg Bock noted that the bigger issue coming is the lack of volunteer fire fighters, locally, statewide and nationwide. This is going to become a serious issue in the not too distant future.

Prior to adjourning, Mr. Pantzar made a motion of formally accept Mr. Boyle's resignation. Mr. Matos seconded the motion. Motion carried with all in favor. Council thanked Mr. Boyle for his service.

Mr. Boyle made a motion, second by Mr. Pantzar to approve Lackawanna County election bureau use of the borough building for Election Day.

The meeting was adjourned at 7:40 PM on a motion by Mr. Matos, second by Mr. Pantzar.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

October 16, 2022  
Date