

Vandling Borough Council Minutes
November 21, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Fran Pantzar, and Amanda Serge. Also present were Mayor Tom Prince, Treasurer Jennifer Slick, Attorney Jeff Levine, and Secretary Nancy Perri. Bill Matos was unable to attend the meeting.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Serge. Motion carried with all in favor.

Open Council Seat: Council thanked all those who submitted letters of interest for the open Council seat. Mr. Pantzar made a motion to appoint Colleen Sullivan to fill the unexpired term of Bill Boyle. Amanda Serge seconded the motion. Motion carried with all in favor. Mayor Prince administered the oath of office to Mrs. Sullivan who then took her seat on Council.

Correspondence:

- o *Lackawanna County Planning Commission (re: regional planning)*

The correspondence was accepted on a motion by Mr. Pantzar, second by Mrs. Serge. Motion carried with all in favor.

Persons to be heard: No one at this time.

Treasurer Report

Treasurer Report of Financial Status: (final for November)

	Nov 1, 22
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	371,815.16
HNB - 4601	7,875.21
Total General Fund	379,690.37
Liquid Fuels Fund	
HNB - 4613	43,759.97
Total Liquid Fuels Fund	43,759.97
Refuse Fund	
HNB - 5401	44,112.55
Total Refuse Fund	44,112.55
CD Balance (.25% Interest Renews 7/24/23)	27,931.46
TOTAL ASSETS	495,494.35
LIABILITIES & EQUITY	
Principal Balance on Loan	66,457.09
(Payment Due 2/15/23)	

Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer’s report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for November)

Vandling Borough ~ Revenue November 2022				
Date	Name	Account		Amount
11/02/2022	Hab-Eit	310.20 · Wage Taxes		635.21
11/04/2022	Hab-Eit	310.20 · Wage Taxes		996.24
11/09/2022	Hab-Eit	310.20 · Wage Taxes		1,156.06
11/14/2022	Hab-Eit	310.20 · Wage Taxes		1,313.83
11/16/2022	Hab-Eit	310.20 · Wage Taxes		959.23
11/18/2022	Hab-Eit	310.20 · Wage Taxes		3,067.51
11/23/2022	Hab-Eit	310.20 - Wage Taxes		2,331.85
11/28/2022	Hab-Eit	310.20 - Wage Taxes		1,821.83
		Subtotal Wage Taxes		12,281.76
11/22/2022	Mary Ann Risboskin	364.00 · Garbage Fees		490.00
11/22/2022	Garvin Construction	320.00 · Building Permits		1,444.50
11/22/2022	KARWAN	321.00 · Rental Inspections		90.00
11/22/2022	KARWAN	321.00 · Rental Inspections		60.00
11/22/2022	Demark	321.00 · Rental Inspections		75.00
11/22/2022	Dulski	320.00 · Building Permits		243.90
11/22/2022	Tumblin Tots	342.00 · Rent		1,050.00
11/22/2022	Mary Ann Risboskin	301.00 · Real Estate Taxes		506.88
11/22/2022	Mary Ann Risboskin	305.00 · Occ. Taxes		450.06
11/22/2022	Ciciloni Properties	321.00 - Rental Inspections		450.00
11/30/2022	HNB 0113	341.00 - Interest Earnings		168.60
11/30/2022	HNB 4613	341.00 - Interest Earnings		12.58
		Total Revenue		\$ 17,323.28

Mr. Pantzar, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for November)

Vandling Borough Expenses ~ November 2022				
Date	Name	Account		Amount
11/08/2022	PP&L	409.30 · Bldgs. Utilities		26.80
11/18/2022	PAWC	409.30 · Bldgs. Utilities		34.86
11/18/2022	PAWC	409.30 · Bldgs. Utilities		17.67
11/21/2022	UGI PNG	409.30 · Bldgs. Utilities		144.01
11/21/2022	Modern Gas	409.30 · Bldgs. Utilities		148.24
11/21/2022	The Scranton Times	404.20 · Legal Advertisement		76.92
11/21/2022	PAWC	448.36 · Water Hydrants		331.61
11/21/2022	NEP Telephone	409.30 · Bldgs. Utilities		83.37
11/21/2022	Greenfield Power	430.37 · Borough Truck/Machinery		27.16
11/21/2022	NEIC	413.45 · Rental Expense		180.00
11/21/2022	Regal Heating & Plumbing	409.37 · Bldgs. /Grounds Rep & Main.		117.33
11/21/2022	RB Fries, Inc.	430.20 · Truck Gas & Supplies		1,279.50
11/21/2022	City of Carbondale	410.45 · Police		2,000.00

11/21/2022	PSAB	400.42 · Borough Dues & Subscriptions	164.00
11/21/2022	Herlands & Levine	404.10 · Legal Wages & Salary	520.00
11/21/2022	PP&L	434.36 · Street Lighting	976.02
11/21/2022	GFL Environmental	427.45 · Contract Sanitation Service	6,609.67
11/21/2022	PP&L	409.30 · Bldgs. Utilities	13.31
11/21/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
11/21/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
11/21/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
11/21/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
11/21/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	246.50
11/21/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(56.16)
11/21/2022	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	47.85
11/21/2022	Mary Ann Risboskin	488.00 · Employees Withholding	(10.87)
11/21/2022	John Lavin	413.2 · Protective Services Supplies	410.00
11/21/2022	John Lavin	488.00 · Employees Withholding	(93.41)
11/21/2022	John Lavin	413.2 · Protective Services Supplies	1.44
11/21/2022	William Vaughn	430.10 · Street Maintenance Wages	256.00
11/21/2022	William Vaughn	488.00 · Employees Withholding	(58.31)
11/21/2022	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
11/22/2022	PP&L	409.30 · Bldgs. Utilities	79.72
11/22/2022	PP&L	409.30 · Bldgs. Utilities	34.53
11/22/2022	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	85.12
11/22/2022	PAUC	6560 · Payroll Expenses	43.36
11/22/2022	IRS	6560 · Payroll Expenses	462.97
		Total Expenses	\$ 15,310.97

Mr. Pantzar, second by Mrs. Serge motioned to approve the bill listing. Motion carried with all in favor.

Mayor Report: Mayor Prince wished everyone a Happy and safe Thanksgiving.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports:

Mr. Pantzar reported that the Hillside/Ash storm drain project is complete and that the drainage work on 5th and 6th Streets is underway.

Unfinished Business:

Mr. Pantzar stated that after a review of the lease with Tumblin Tots that was approved last month, he would like to make a motion to keep the existing lease in place with no increase in the monthly rent and with a one year term. The motion was seconded by Mrs. Serge. Motion carried with all in favor.

New Business:

The 2023 budget was introduced. Mr. Pantzar made a motion to accept the proposed budget for introduction and to approve the advertisement of it. Mrs. Serge seconded the motion, which carried with all in favor.

Treasurer Jennifer Slick commented that we did not budget for the Lackawanna Planning Commission joint comprehensive plan and zoning ordinance. Plan. The trash collection fee will increase to \$420 for 2023 due to the contract increase. Barbara Bock questioned what the tonnage is that they collect. That is unknown right now but we can ask for that information.

Public Comment:

Steven Fish of Cottage Hose Ambulance to discuss what the company could do for the Borough. He stated that they do not accept any funds from municipalities served and only do an envelope drive. Fees for service and donations support their company. He reported that the Borough had 62 calls in 2021 and 52 as of October 2022 for emergency medical services (EMS) through 911 dispatch. He explained that companies such as Forest City and William Walker provide basic life support (BLS) and that Cottage and PA Ambulance provide advanced life support (ALS). Both companies also provide BLS. They are in service 365 days a year/24 hours a day. They have both paid and volunteer workers. They have a BLS site in Honesdale. Cottage is currently the primary ALS provider for Carbondale City and Township, Fell Township and a number of other municipalities.

Mr. Pantzar requested that Secretary Nancy Perri to read a portion of the Borough Code regarding emergency services and that we are obligated to make sure services are available in the Borough. We can assign a specific service or have the closest available respond.

Barbara Bock questioned how long it would take Cottage Hose to respond to the Borough. Mr. Fish replied that it would be ten minutes with no traffic. Forest City would be able to respond within five minutes. However, these both are contingent on the companies not being out on another call.

It was noted again that there is a national shortage of EMS workers. Mr. Fish did state the call volume in Vandling would not warrant a vehicle stationed in the community.

Mr. Pantzar reported that Forest City EMS is currently doing an audit so the numbers previously discussed (e.g. \$10/household) may not be relevant until that is completed.

Cottage Hose donors are not billed any differential for ambulance service. They accept what the insurance pays them.

Mr. Pantzar made a motion that until the time comes that there is a funding requirement placed on the Borough, we will continue to use Forest City EMS as the dedicated provider. Cottage Hose will continue to provide ALS. Mrs. Serge seconded the motion, which carried with all in favor.

Mr. Pantzar thanked Mr. Fish for his time and for explaining their process.

Kathy Murnin commented on the mess that occurred with Halloween which is when most children came to the development. There were no lights and children were in the street. Everyone is accustomed to the event being held on Halloween and did not know about the plan to hold it Saturday night prior to Halloween. Mayor Prince apologized for selecting the Saturday date, as this is his first year in office, he was not aware of the impact that would have.

Mayor Prince will also speak to Chief Bognatz about the noticeable lack of patrols in the Borough.

The meeting was adjourned at 7:50 PM on a motion by Mr. Pantzar, second by Mrs. Serge. All in favor.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

December 18, 2022
Date