

*Vandling Borough Council Minutes
December 15, 2025*

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, Secretary Nancy Perri, and Code Enforcement Officer Joe Lavin.

Minutes: The minutes of the previous meeting were approved on a motion by Mrs. Sullivan, second by Mrs. Serge. Motion carried with all in favor.

Correspondence:

- *Mayor Bannon re: CPD Contract*

Mayor Prince requested that Council table this contract until we are able to obtain more details and have the opportunity to discuss the matter further. The Mayor stated that has concerns with their response within the Borough and he believed the contract has already expired. Attorney Levine disagreed and stated that it is an ongoing contract. After further discussion, Mr. Carachilo called for order and Mr. Pantzar motioned for the Mayor to contact Carbondale PD and request the information he is looking for. Mayor Prince replied that he intends to contact Carbondale and Forest City police departments.

Persons to be heard: None at this time

Treasurer Report

Treasurer Report of Financial Status: (final for December)

	Dec 1, 25
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	272,360.79
HNB - 4601	14,636.19
Total General Fund	286,996.98
Liquid Fuels Fund	
HNB - 4613	66,728.86
Total Liquid Fuels Fund	66,728.86
Refuse Fund	
HNB - 5401	52,944.07
Total Refuse Fund	52,944.07
CD Balance (4.10% Interest Renews 12/24/25)	30,179.89
TOTAL ASSETS	436,849.80

Mr. Pantzar, second by Mr. Matos motioned to approve the Treasurer’s report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for December)

Vandling Borough Revenue - December 2025				
Date	Name	Account		Amount
12/01/2025	Hab-Eit	310.20 · Wage Taxes		667.28
12/02/2025	Commonwealth of PA	330.00 · Fines		130.83
12/05/2025	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers		1,641.50
12/12/2025	Hab-Eit	310.20 · Wage Taxes		607.39
12/16/2025	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes		803.70
12/16/2025	Lackawanna Co. Treasurer	364.00 · Garbage Fees		480.03
12/16/2025	Lackawanna Co. Treasurer	389.00 · Misc. Revenue		1,287.90
12/16/2025	Tumblin Tots	342.00 · Rent		1,050.00
12/16/2025	Bowler	320.00 · Building Permits		213.30
12/16/2025	Dunning	321.00 · Rental Inspections		75.00
12/16/2025	Mary Ann Risboskin	364.00 · Garbage Fees		4,900.00
12/16/2025	Mary Ann Risboskin	301.00 · Real Estate Taxes		1,473.12
12/24/2025	Hab-Eit	310.20 · Wage Taxes		1,030.05
12/31/2025	HNB 0113	341.00 · Interest Earnings		36.73
12/31/2025	HNB 4613	341.00 · Interest Earnings		219.59
		Total Revenue		\$ 14,616.42

Mrs. Serge, second by Mrs. Sullivan motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for December)

Vandling Borough Expenses - December 2025				
Date	Name	Account		Amount
12/13/2025	PAWC	409.30 · Bldgs. Utilities		31.27
12/15/2025	Herlands & Levine	404.10 · Legal Wages & Salary		182.50
12/15/2025	McGovern Insurance Agency	486.00 · Insurance Premiums		657.00
12/15/2025	PAWC	448.36 · Water Hydrants		362.56
12/15/2025	LRBSA	409.30 · Bldgs. Utilities		78.80
12/15/2025	NEP Telephone	409.30 · Bldgs. Utilities		85.94
12/15/2025	Modern Gas	409.30 · Bldgs. Utilities		197.22
12/15/2025	Holt Lumber	409.20 · Bldgs./Grounds Supplies & Expense		79.92
12/15/2025	Cube Auto Supply	430.20 · Truck Gas & Supplies		38.97
12/15/2025	NEIC	413.10 · UCC & Code Enforcement		121.80
12/15/2025	Casella	427.45 · Contract Sanitation Service		12,725.77
12/15/2025	PP&L	434.36 · Street Lighting		1,046.47
12/15/2025	Wayco Incorporated	438.00 · Repair & Maintenance of Roads		80,532.84
12/15/2025	PP&L	409.30 · Bldgs. Utilities		29.42
12/15/2025	PP&L	409.30 · Bldgs. Utilities		39.41
12/15/2025	Jennifer Slick	402.10 · Treasurer's Commissions		450.00
12/15/2025	Jennifer Slick	488.00 · Employees Withholding		(102.57)
12/15/2025	Nancy Ann Perri	405.10 · Secretary's Wages		450.00
12/15/2025	Nancy Ann Perri	488.00 · Employees Withholding		(109.32)
12/15/2025	Thomas Collins, Sr.	430.10 · Street Maintenance Wages		560.00
12/15/2025	Thomas Collins, Sr.	488.00 · Employees Withholding		(127.62)
12/15/2025	John Lavin	413.2 · Protective Services Supplies		510.00

12/15/2025	John Lavin	488.00 · Employees Withholding	(116.24)
12/15/2025	John Lavin	413.2 · Protective Services Supplies	20.96
12/15/2025	Bill Matos	400.10 · Legislative Wages	225.00
12/15/2025	Bill Matos	488.00 · Employees Withholding	(51.12)
12/15/2025	Amanda Serge	400.10 · Legislative Wages	225.00
12/15/2025	Amanda Serge	488.00 · Employees Withholding	(51.12)
12/15/2025	Francis Pantzar	400.10 · Legislative Wages	225.00
12/15/2025	Francis Pantzar	488.00 · Employees Withholding	(51.12)
12/15/2025	John Carachilo	400.10 · Legislative Wages	225.00
12/15/2025	John Carachilo	488.00 · Employees Withholding	(51.12)
12/15/2025	Colleen Sullivan	400.10 · Legislative Wages	225.00
12/15/2025	Colleen Sullivan	488.00 · Employees Withholding	(51.12)
12/15/2025	Thomas M. Prince	401.10 · Executive Wages	225.00
12/15/2025	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
12/15/2025	Thomas Prince	429.66 · Sewer Expense	500.00
12/15/2025	Thomas Prince	488.00 · Employees Withholding	(113.90)
12/15/2025	Ronald Richards	413.2 · Protective Services Supplies	100.00
12/15/2025	Ronald Richards	488.00 · Employees Withholding	(22.79)
12/15/2025	City of Carbondale	410.45 · Police	2,000.00
12/15/2025	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	73.66
12/15/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(16.74)
12/15/2025	Mary Ann Risboskin	403.20 · Tax Collectors Supplies & Expense	107.52
12/16/2025	PP&L	409.30 · Bldgs. Utilities	111.16
12/16/2025	PP&L	409.30 · Bldgs. Utilities	14.53
12/16/2025	UGI PNG	409.30 · Bldgs. Utilities	314.75
12/16/2025	Holiday Outdoor Décor	452.20 - Holiday Lights	9,717.35
12/16/2025	IRS	6560 · Payroll Expenses	1,050.34
12/16/2025	PA Dept. of Revenue	6560 · Payroll Expenses	243.93
12/16/2025	Hab-Eit	6560 · Payroll Expenses	103.55
12/16/2025	PAUC	6560 · Payroll Expenses	4.89
12/16/2025	PSAB UC Plan	6560 · Payroll Expenses	198.94
		Total Expenses	\$ 113,175.57

There was one addition for a payment to Holiday Outdoor Décor for the Christmas lights. After further discussion about some concerns with some storm drains on the project completed by Waco, Mr. Pantzar made a motion to pay all bills but to withhold \$10,000 from the Waco payment. Mrs. Serge seconded the motion which carried with all in favor.

Jennifer noted that the CD will be up for renewal on December 24th. John Carachilo made a motion, second by Fran to rollover the CD into whatever special they are running at this time. Motion carried with all in favor.

Mayor Report: Mayor Prince wished all Happy Holidays, Merry Christmas and noted that he is looking forward to the New Year and continued progress in the Borough.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports & Unfinished Business:

The 2026 budget was presented for approval. Jennifer noted that the tax collection rate is currently at 86% while in previous years it was 94%. If that rate holds we will be under our estimated revenue in the budget. There was some discussion about increasing the mileage from 1.1 to 1.2. Mr. Pantzar made a motion to approve the resolution setting the mileage at 1.1. Mr. Carachilo seconded the motion which carried with all in favor.

The 2026 budget was approved on a motion by Mr. Matos, second by Mrs. Serge. After a roll call vote, the budget was approved unanimously.

Council noted that Blue Ridge (or another cable company) is pulling fiber cables and questioned the status of the pave cut ordinance. This is still being reviewed and prepared.

John Carachilo thanked those involved with putting the Christmas decorations up.

Jennifer Slick stated (as a resident and member of the public) that she believes that we should be paying Mr. Matos for plowing. After further discussion, Mrs. Sullivan made a motion to add anyone who can plow to be placed on workers comp and to help with plowing at a rate of \$15/hour. Mrs. Serge seconded the motion which carried with Mr. Matos abstaining and requesting that he be put on workers comp as a volunteer.

Mr. Pantzar reported that the third applicant for the street department did not work out and we are still seeking interested candidates.

Mr. Pantzar stated that we need an ordinance for no parking on Hillside Street between November and April. Once we have the ordinance approved, we can install the signs. Attorney Levine can draw up the ordinance.

Bill Matos reported that the old truck needs tires. Mr. Pantzar made a motion, second by Mrs. Sullivan to purchase new tires. Motion carried with all in favor.

It was reported that there is a trailer parked on road at Hillside & Pine for the last three years. Mr. Lavin will check into it to see if it is allowable.

New Business:

Public Comment:

Kathy Murnin requested that we put the stop sign back up on 2nd Street.

Mark Cordelli representing Lackawanna County provided flyers and a list of upcoming events throughout the County. He also wished everyone Happy Holidays and Happy New Year on behalf of himself and the Lackawanna County Commissioners.

The meeting adjourned at 7:50 PM on a motion by Mr. Matos, second by Mrs. Serge. All in favor.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

January 4, 2026
Date