

*Vandling Borough Council Minutes
September 16th, 2024*

Mr. Matos called the meeting to order. The pledge of allegiance was recited. Council members present included Bill Matos, Fran Pantzar and Amanda Serge. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, Secretary Nancy Perri, and Code Enforcement Officer Joe Lavin. Councilmembers John Carachilo and Colleen Sullivan were not present.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Serge, Motion carried with all in favor.

Correspondence:

- Lackawanna County Election Bureau
- Fire Relief
- Camp Freedom
- JCM – List of approved bidders for County Upset Tax Sale

Mrs. Serge, second by Mr. Pantzar motioned to accept the correspondence and approve the use of the Borough Building by Lackawanna County Election Bureau. Motion carried with all in favor.

Persons to be heard:

Mr. Curtis addressed Council regarding correspondence from his Attorney, Marissa McAndrew. He is requesting approval of a waiver regarding the shape of the lot. Conditioned upon receiving approvals from Lackawanna County Planning Commission, Mr. Pantzar made a motion, second by Mrs. Serge to approve the waiver. Motion carried with all in favor.

Attorney Wally Casper and Tammy Brennan addressed Council regarding Gracelyn Estates to request approval of the developers' agreement. The bonding company is requiring this agreement in order to move forward with the issuing a performance bond. The agreement has already been approved by Attorney Levine and KBA engineering. A map with the planned phases of construction was also provided and the bond will be released based upon the completion of the various phases. Mr. Pantzar, second by Mrs. Serge motioned to approve the agreement. Motion carried with all in favor.

Treasurer Report

Treasurer Report of Financial Status: (final for September)

	<u>Sep 2, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	397,542.02
HNB - 4601	<u>14,767.07</u>
Total General Fund	412,309.09
Liquid Fuels Fund	
HNB - 4613	<u>61,690.07</u>
Total Liquid Fuels Fund	61,690.07
Refuse Fund	
HNB - 5401	68,144.81

Total Refuse Fund	68,144.81
CD Balance (4.80% Interest Renews 3/24/25)	29,361.31
TOTAL ASSETS	571,505.28

Jennifer noted that the interest rate changed prior to our renewing the CD and the new rate is 4.8%. Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for September)

Vandling Borough ~ Revenue ~ September 2024				
Date	Name	Account		Amount
09/02/2024	HNB 0113	341.00 · Interest Earnings		514.67
09/02/2024	HNB 4613	341.00 · Interest Earnings		36.69
09/04/2024	Hab-Eit	310.20 · Wage Taxes		72.14
09/09/2024	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers		940.80
09/17/2024	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes		406.18
09/17/2024	Lackawanna Co. Treasurer	364.00 · Garbage Fees		681.33
09/17/2024	Tumblin Tots	342.00 · Rent		1,050.00
09/17/2024	Mary Ann Risboskin	305.00 · Occ. Taxes		10.80
09/17/2024	Rosal	321.00 · Rental Inspections		75.00
09/17/2024	JJIM	321.00 · Rental Inspections		375.00
09/18/2024	Commonwealth of PA	355.07 · Foreign Fire Insurance Tax Dist.		3,764.43
09/20/2024	Hab-Eit	310.20 · Wage Taxes		592.47
09/25/2024	Hab-Eit	310.20 · Wage Taxes		559.95
09/30/2024	HNB 0113	341.00 · Interest Earnings		351.56
09/30/2024	HNB 4613	341.00 · Interest Earnings		30.63
		Total Revenue		\$ 9,461.65

Mr. Pantzar, second by Mrs. Serge motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for September)

Vandling Borough ~ Bill Listing ~ September 2024				
Date	Name	Account		Amount
09/07/2024	PP&L	409.30 · Bldgs. Utilities		27.39
09/13/2024	PAWC	409.30 · Bldgs. Utilities		47.34
09/13/2024	PAWC	409.30 · Bldgs. Utilities		19.90
09/16/2024	John Bonham	438.00 · Repair & Maintenance of Roads		384.20
09/16/2024	NEP Telephone	409.30 · Bldgs. Utilities		85.14
09/16/2024	John Sample	413.2 · Protective Services Supplies		85.00
09/16/2024	The Scranton Times	404.20 · Legal Advertisement		1,133.08
09/16/2024	Lawn Doctor	409.20 · Bldgs./Grounds Supplies & Exp.		150.00
09/16/2024	Casella	427.45 · Contract Sanitation Service		12,062.34
09/16/2024	City of Carbondale	410.45 · Police		2,000.00
09/16/2024	Jennifer Slick	402.10 · Treasurer's Commissions		400.00
09/16/2024	Jennifer Slick	488.00 · Employees Withholding		(91.16)
09/16/2024	Nancy Ann Perri	405.10 · Secretary's Wages		400.00
09/16/2024	Nancy Ann Perri	488.00 · Employees Withholding		(97.16)
09/16/2024	Bill Matos	400.10 · Legislative Wages		225.00
09/16/2024	Bill Matos	488.00 · Employees Withholding		(51.12)
09/16/2024	Amanda Serge	400.10 · Legislative Wages		225.00

09/16/2024	Amanda Serge	488.00 · Employees Withholding	(51.12)
09/16/2024	Francis Pantzar	400.10 · Legislative Wages	225.00
09/16/2024	Francis Pantzar	488.00 · Employees Withholding	(51.12)
09/16/2024	John Carachilo	400.10 · Legislative Wages	225.00
09/16/2024	John Carachilo	488.00 · Employees Withholding	(51.12)
09/16/2024	Colleen Sullivan	400.10 · Legislative Wages	225.00
09/16/2024	Colleen Sullivan	488.00 · Employees Withholding	(51.12)
09/16/2024	Thomas M. Prince	401.10 · Executive Wages	225.00
09/16/2024	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
09/16/2024	NEIC	413.45 · Rental Expense	120.00
09/16/2024	LRBSA	409.30 · Bldgs. Utilities	77.25
09/16/2024	Griffin Pond Animal Shelter	413.2 · Protective Services Supplies	110.00
09/16/2024	Herlands & Levine	404.10 · Legal Wages & Salary	332.50
09/16/2024	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	603.50
09/16/2024	Thomas Collins, Sr.	488.00 · Employees Withholding	(137.55)
09/16/2024	John Lavin	413.2 · Protective Services Supplies	690.00
09/16/2024	John Lavin	488.00 · Employees Withholding	(157.25)
09/16/2024	PP&L	434.36 · Street Lighting	992.06
09/16/2024	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	0.54
09/16/2024	Mary Ann Risboskin	488.00 · Employees Withholding	(113.73)
09/16/2024	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	500.00
09/16/2024	PSAB UC Plan	6560 · Payroll Expenses	169.92
09/17/2024	UGI PNG	409.30 · Bldgs. Utilities	38.25
09/17/2024	PP&L	409.30 · Bldgs. Utilities	14.03
09/17/2024	PP&L	409.30 · Bldgs. Utilities	30.57
09/17/2024	PP&L	409.30 · Bldgs. Utilities	95.52
09/17/2024	IRS	6560 · Payroll Expenses	1,037.29
09/17/2024	Hab-Eit	6560 · Payroll Expenses	98.53
09/17/2024	PA Dept. of Revenue	6560 · Payroll Expenses	247.20
09/17/2024	PAUC	6560 · Payroll Expenses	4.17
		Total Expenses	\$ 22,402.15

It was noted that we would pay the Lawn Doctor but going forward the league should be responsible for this expense. Mrs. Serge, second by Mr. Pantzar motioned to approve the current expenses. Motion carried with all in favor.

Mayor Report: Mayor Prince asked Mr. Pantzar what progress has been made on the purchase of new Christmas decorations. The Mayor would like to check with the County about parks and recreation funds to see if they might be available for this project. Mr. Pantzar stated that he would like to have Mrs. Serge assist with project.

The Mayor stated that the County has funds available for parks and recreation and that they have questioned why we aren't utilizing them. It was noted that we need to raise funds for parks and recreation. Mr. Matos noted that years ago we had a parks and recreation department that was disbanded as they were mostly elderly residents volunteering their time. Mr. Pantzar stated that he thinks we should work as a committee of Council for this effort.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports & Unfinished Business:

Mr. Pantzar reported on the bids that were opened at the last meeting and noted that the base bid did not include a section of Clinton Street. He reported on the sections of streets included and that after review they eliminated a section of Hillside and added Clinton. We will hold off on speed bumps on Hillside.

Mrs. Serge asked if we have heard from Stafursky about Peterlin. They will be coordinating with Linde to get all the paving completed.

Mrs. Serge also signage on Hillside from Richmondale. There is some confusion in noting both Richmondale and Vandling. Mr. Pantzar stated that there should be a sign regarding trucks in this area. Mr. Matos stated that we should relocate the sign to lower on Hillside.

New Business:

Public Comment:

Mark Cordelli from Lackawanna County shared numerous resources for upcoming events that will be shared on the Borough's Facebook page. Mayor Prince questioned if the County will be sponsoring any type of child friendly fall event. Mr. Cordelli said there may be something in the works.

Kathy Murnin reported that the drain across from Wearing property is open and there is a grate in place but there is a large hole opening and eroding around it. It was noted that this may have to be dug out and a catch basin installed.

Mrs. Murnin also stated that in regard to the new development that the trees are gone and much of the area dug up; however Billy (?) has been maintaining and weed whacking the area and she feels he should be paid for his services. It was also stated that some roots have to be dug up with special equipment. It was noted that this is a right-of-way for utilities and not part of lot #28.

The meeting adjourned at 7:45 PM on a motion by Mr. Pantzar, second by Mrs. Serge.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

October 20, 2024
Date