

*Vandling Borough Council Minutes
June 16, 2025*

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri.

Minutes: The minutes of the previous meeting were approved on a motion by Mrs. Serge, second by Mrs. Sullivan. Motion carried with all in favor.

Correspondence:

- *Attorney Magnotta re: PPH Ambulance Association*

Council discussed the request from Attorney Magnotta and no action was taken.

Persons to be heard:

Browndale Fire Company is running their gun raffle through the month of August. A final report was not finalized to provide to council.

Nick Zazzera addressed Council regarding questions and concerns he heard were being raised regarding his rental property. He is currently renting to individuals recovering from addiction. He has six tenants at this time and has room for a maximum of seven. Mr. Zazzera clarified that he is not “running a program” and there is no time limit for how long individuals can stay. Mr. Pantzar stated that under our zoning ordinance it would be considered a rooming house and would need a special exception. He feels that this should have been discussed prior to renting rooms. It was noted that we would have to consult with our solicitor on how to proceed. He will likely have to go before the zoning hearing board. Council assured Mr. Zazzera that this was not any type of discriminatory action due to the residents being in recovery and this was strictly a zoning issue.

Mayor Prince questioned if the property had been inspected and Mr. Zazzera replied that he has scheduled that with Mr. Lavin. It was also reported that most of the residents have a documented treatment plan prior to entry. He also noted that there have not been any complaints from neighbors and he has been renting rooms for over eight months.

Treasurer Report

Treasurer Report of Financial Status: (final for June)

					Jun 2, 25
ASSETS					
	Current Assets				
		Checking/Savings			
		General Fund			
			HNB - 0113		247,855.55
			HNB - 4601		23,334.82
		Total General Fund			271,190.37
		Liquid Fuels Fund			
			HNB - 4613		72,509.67
		Total Liquid Fuels Fund			72,509.67
		Refuse Fund			
			HNB - 5401		99,827.47

		Total Refuse Fund	99,827.47
		CD Balance (4.10% Interest Renews 12/24/25)	30,179.89
		TOTAL ASSETS	473,707.40

Mrs. Sullivan, second by Mr. Matos motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for June)

Vandling Borough June 2025 Revenue				
Date	Name	Account	Amount	
06/01/2025	HNB 4613	341.00 · Interest Earnings	41.87	
06/01/2025	HNB 0113	341.00 · Interest Earnings	229.94	
06/03/2025	Hab-Eit	310.20 · Wage Taxes	267.34	
06/17/2025	Tumblin Tots	342.00 · Rent	1,050.00	
06/17/2025	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	431.92	
06/17/2025	Lackawanna Co. Treasurer	364.00 · Garbage Fees	459.91	
06/17/2025	Commonwealth of PA	390.00 · Police Fine	112.00	
06/17/2025	Marjer	321.00 · Rental Inspections	225.00	
06/17/2025	Mary Ann Risboskin	301.00 · Real Estate Taxes	3,398.76	
06/17/2025	Mary Ann Risboskin	364.00 · Garbage Fees	5,390.00	
06/17/2025	Lackawanna Recorder of Deeds	310.10 - Real Estate Transfers	2,296.14	
06/23/2025	Hab-Eit	310.20 - Wage Taxes	504.52	
06/30/2025	HNB 4613	341.00 - Interest Earnings	37.36	
06/30/2025	HNB 0113	341.00 - Interest Earnings	228.77	
		Total Revenue	\$ 14,673.53	

Mrs. Serge, second by Mrs. Sullivan motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for June)

Vandling Borough Expenses June 2025				
Date	Name	Account	Amount	
06/14/2025	PP&L	409.30 · Bldgs. Utilities	28.05	
06/14/2025	PAWC	409.30 · Bldgs. Utilities	20.68	
06/14/2025	PAWC	409.30 · Bldgs. Utilities	48.15	
06/16/2025	PAWC	448.36 · Water Hydrants	388.62	
06/16/2025	Casella	427.45 · Contract Sanitation Service	12,725.77	
06/16/2025	CNA Surety	403.35 · Tax Collectors Ins & Bond	122.50	
06/16/2025	Kost Tire & Auto Service	430.37 · Borough Truck/Machinery	41.45	
06/16/2025	NEP Telephone	409.30 · Bldgs. Utilities	85.62	
06/16/2025	LRBSA	409.30 · Bldgs. Utilities	77.25	
06/16/2025	NEIC	413.10 · UCC & Code Enforcement	140.00	
06/16/2025	Forest City News	404.20 · Legal Advertisement	25.75	
06/16/2025	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00	
06/16/2025	City of Carbondale	410.45 · Police	2,000.00	
06/16/2025	Herlands & Levine	404.10 · Legal Wages & Salary	377.50	
06/16/2025	PP&L	434.36 · Street Lighting	995.12	
06/16/2025	Jennifer Slick	402.10 · Treasurer's Commissions	450.00	
06/16/2025	Jennifer Slick	488.00 · Employees Withholding	(102.57)	
06/16/2025	Nancy Ann Perri	405.10 · Secretary's Wages	450.00	
06/16/2025	Nancy Ann Perri	488.00 · Employees Withholding	(109.32)	

06/16/2025	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	390.00
06/16/2025	Thomas Collins, Sr.	488.00 · Employees Withholding	(88.88)
06/16/2025	John Lavin	413.2 · Protective Services Supplies	725.00
06/16/2025	John Lavin	488.00 · Employees Withholding	(165.23)
06/16/2025	John Lavin	413.2 · Protective Services Supplies	19.36
06/16/2025	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	169.94
06/16/2025	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	500.00
06/16/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(152.21)
06/16/2025	Bill Matos	400.10 · Legislative Wages	225.00
06/16/2025	Bill Matos	488.00 · Employees Withholding	(51.12)
06/16/2025	Amanda Serge	400.10 · Legislative Wages	225.00
06/16/2025	Amanda Serge	488.00 · Employees Withholding	(51.12)
06/16/2025	Francis Pantzar	400.10 · Legislative Wages	225.00
06/16/2025	Francis Pantzar	488.00 · Employees Withholding	(51.12)
06/16/2025	John Carachilo	400.10 · Legislative Wages	225.00
06/16/2025	John Carachilo	488.00 · Employees Withholding	(51.12)
06/16/2025	Colleen Sullivan	400.10 · Legislative Wages	225.00
06/16/2025	Colleen Sullivan	488.00 · Employees Withholding	(51.12)
06/16/2025	Thomas M. Prince	401.10 · Executive Wages	225.00
06/16/2025	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
06/16/2025	PSAB UC Plan	6560 · Payroll Expenses	167.45
06/17/2025	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	86.95
06/17/2025	UGI PNG	409.30 · Bldgs. Utilities	92.58
06/17/2025	PP&L	409.30 · Bldgs. Utilities	31.34
06/17/2025	PP&L	409.30 · Bldgs. Utilities	86.84
06/17/2025	PP&L	409.30 · Bldgs. Utilities	14.16
06/17/2025	IRS	6560 · Payroll Expenses	1,061.18
06/17/2025	PA Dept of Revenue	6560 · Payroll Expenses	349.49
06/17/2025	Hab-Eit	6560 · Payroll Expenses	134.07
06/17/2025	PAUC	6560 · Payroll Expenses	4.11
06/20/2025	Go Daddy	405.20 - Secretary Supplies & Expenses	19.99
		Total Expenses	\$22,753.99

Mr. Pantzar, second by Mrs. Serge motioned to approve the current expenses. Motion carried with all in favor. Additionally, Mr. Pantzar motioned to authorize payment to R.B. Fries for the vehicle purchase in the event that it is delivered prior to our next meeting. Both motions carried with all in favor.

Mayor Report: Mayor Prince congratulated the graduating seniors of the class of 2025.

Mr. Pantzar asked the Mayor about the ATVs that are currently destroying the parks. Mayor Prince spoke with Carbondale Police and they will increase patrols. Mr. Pantzar stated that the police need to go the operators' residences in order to catch them. One of the properties is at 342 Main Street where there are a number of vehicles.

Solicitor Report: Attorney Levine reported that the deed for the property sold by the land bank was not yet recorded as they thought we were filing an objection. The matter has since been resolved.

Committee Reports & Unfinished Business:

Mr. Carachilo recently met with the County Commissioners at the Carbondale Public Library. Residents should be receiving a letter by the end of the month noting any revised assessments for their property. The Borough will have to reassess the mileage rate.

Mr. Carachilo plans to schedule a photo op with Senator Brown at R.B. Fries with the new DPW truck. He stated that she has been very supportive and would like to help us in any way she can.

Mr. Pantzar would like the Borough to find funds for the Borough building. The Mayor would like to know what Browndale Fire Company might need as there are several grants available for fire companies. Mr. Carachilo stated that the security cameras need to be replaced. Mr. Pantzar will research a new system.

It was agreed that a fee structure has to be created for the zoning board. Attorney Levine will check with other municipalities and prepare an amended ordinance.

In regard to the paving program, Fell Township already had their bids out. Tony Grizzanti spoke with them and there may be an option to coordinate the schedule if we work with the same contractor. Mr. Pantzar did have Tony add paving on the north side of 3rd Street in order to get an estimate. Bids will be opened in July. It was agreed to call a special meeting for July 7th at 7 PM to open bids.

New Business:

Mr. Carachilo and Mr. Pantzar interviewed two individuals for the public works position. They recommended hiring Matt Weaver who is a trained mechanic and lives locally. Mr. Pantzar made a motion, second by Mrs. Serge to hire Mr. Weaver at a rate of \$18/hour pending background clearances.

Public Comment:

The meeting adjourned at 7:56 PM on a motion by Mrs. Sullivan, second by Mr. Pantzar.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri

Signature

July 16, 2025

Date