

*Vandling Borough Council Minutes  
February 17, 2025*

Mr. Matos called the meeting to order. The pledge of allegiance was recited. Council members present included Bill Matos, Fran Pantzar, Amanda Serge and Colleen Sullivan. Also present were, Code Enforcement Officer Joe Lavin, Solicitor Jeffrey Levine, Treasurer Jennifer Slick, and Secretary Nancy Perri. Council member John Carachilo and Mayor Prince were absent.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mrs. Serge, second by Mrs. Sullivan. Motion carried with all in favor.

**Correspondence:**

- *LCAB Dinner Meeting*
- *Lackawanna County Planning Commission – Transportation Plan*
- *Susquehanna County Free Library (Forest City)*

The correspondence was accepted on a motion by Mr. Pantzar, second by Mrs. Sullivan. Motion carried with all in favor.

**Persons to be heard:** \_ None at this time

**Treasurer Report**

***Treasurer Report of Financial Status: (final for February)***

	<u>Feb 1, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	178,920.71
HNB - 4601	<u>6,778.82</u>
<b>Total General Fund</b>	185,699.53
<b>Liquid Fuels Fund</b>	
HNB - 4613	<u>56,772.25</u>
<b>Total Liquid Fuels Fund</b>	56,772.25
<b>Refuse Fund</b>	
HNB - 5401	<u>24,719.91</u>
<b>Total Refuse Fund</b>	24,719.91
<b>CD Balance (4.80% Interest Renews 3/24/25)</b>	<u>29,361.31</u>
<b>TOTAL ASSETS</b>	296,553.00

A copy of the 2024 audit was provided to Council. Mrs. Serge, second by Mrs. Sullivan motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for February)**

Vandling Borough February Revenue				
Date	Name	Account		Amount
02/04/2025	Hab-Eit	310.20 · Wage Taxes		2,112.00
02/06/2025	Hab-Eit	310.20 · Wage Taxes		1,273.24

02/07/2025	Hab-Eit	310.20 · Wage Taxes	505.53
02/12/2025	Hab-Eit	310.20 · Wage Taxes	7,673.01
02/14/2025	Hab-Eit	310.20 · Wage Taxes	2,771.52
02/09/2025	Hab-Eit	310.20 - Wage Taxes	2,660.61
02/21/2025	Hab-Eit	310.20 - Wage Taxes	2,992.09
02/26/2025	Hab-Eit	310.20 - Wage Taxes	2,482.91
02/28/2025	Hab-Eit	310.20 - Wage Taxes	2,369.67
		Subtotal wage taxes	\$ 24,840.58
02/02/2025	HNB 4613	341.00 · Interest Earnings	33.91
02/02/2025	HNB 0113	341.00 · Interest Earnings	282.38
02/18/2025	Lackawanna Co. Treasurer	364.00 · Garbage Fees	166.25
02/18/2025	Jeffrey & Joan Mikloiche	320.00 · Building Permits	64.50
02/18/2025	Tumblin Tots	342.00 · Rent	1,050.00
02/18/2025	RWFCO LLC	320.00 · Building Permits	82.50
02/18/2025	Mary Ann Risboskin	305.00 · Occ. Taxes	747.78
		Total Revenue	\$27,267.90

Mrs. Serge, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for February)**

Vandling Borough February Bill List			
Date	Name	Account	Amount
02/15/2025	PAWC	409.30 · Bldgs. Utilities	39.67
02/15/2025	PAWC	409.30 · Bldgs. Utilities	20.68
02/15/2025	PP&L	409.30 · Bldgs. Utilities	28.14
02/17/2025	PP&L	434.36 · Street Lighting	1,022.36
02/17/2025	Casella	427.45 · Contract Sanitation Service	12,725.77
02/17/2025	NEIC	413.45 · Rental Expense	60.00
02/17/2025	NEIC	413.10 · UCC & Code Enforcement	35.00
02/17/2025	Herlands & Levine	404.10 · Legal Wages & Salary	145.00
02/17/2025	Forest City Borough	430.25 · Road Material	600.00
02/17/2025	Modern Gas	409.30 · Bldgs. Utilities	610.83
02/17/2025	John Bonham	430.20 · Truck Gas & Supplies	1,675.34
02/17/2025	The Scranton Times	404.20 · Legal Advertisement	172.30
02/17/2025	Cube Auto Supply	430.20 · Truck Gas & Supplies	28.99
02/17/2025	NEP Telephone	409.30 · Bldgs. Utilities	85.57
02/17/2025	Jennifer Slick	402.10 · Treasurer's Commissions	450.00
02/17/2025	Jennifer Slick	488.00 · Employees Withholding	(102.57)
02/17/2025	Nancy Ann Perri	405.10 · Secretary's Wages	450.00
02/17/2025	Nancy Ann Perri	488.00 · Employees Withholding	(109.32)
02/17/2025	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	1,070.00
02/17/2025	Thomas Collins, Sr.	488.00 · Employees Withholding	(243.86)
02/17/2025	John Lavin	413.2 · Protective Services Supplies	660.00
02/17/2025	John Lavin	488.00 · Employees Withholding	(150.41)
02/17/2025	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	37.39
02/17/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(8.49)
02/17/2025	Mary Ann Risboskin	403.20 · Tax Collectors Supplies & Exp	70.99
02/17/2025	PAWC	448.36 · Water Hydrants	394.45

02/17/2025	City of Carbondale	410.45 · Police	2,000.00
02/17/2025	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
02/18/2025	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	139.29
02/18/2025	PP&L	409.30 · Bldgs. Utilities	54.95
02/18/2025	PP&L	409.30 · Bldgs. Utilities	14.55
02/18/2025	PP&L	409.30 · Bldgs. Utilities	96.65
02/18/2025	PP&L	452-20 · Holiday Lights	495.78
02/18/2025	UGI PNG	409.30 · Bldgs. Utilities	317.18
02/18/2025	IRS	6560 · Payroll Expenses	701.52
02/18/2025	LCAB	400.20 Legislative Supplies	40.00
		<b>Total Expenses</b>	<b>\$24,127.75</b>

It was noted that the bill for John Bonham was for plow repairs. Mrs. Serge, second by Mrs. Sullivan motioned to approve the current expenses. Motion carried with all in favor.

**Mayor Report:** Mayor Prince was not present.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports & Unfinished Business:**

It was noted that there is a shortage on cinders and they will not be available for a while.

**New Business:**

Council received on bid for the equipment purchase from R.B. Fries. The bid was for \$59,662.28 plus any applicable tax and license fees. It was noted that it will take eight to ten weeks for delivery. The bid was accepted and awarded to R. B. Fries on a motion by Mrs. Serge and second by Mrs. Sullivan. Motion carried with all in favor.

**Public Comment: none at this time**

The meeting adjourned at 7:13 PM on a motion by Mr. Pantzar, second by Mrs. Serge.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

March 16, 2025  
Date