

Vandling Borough Council Minutes
July 21, 2025

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Fran Pantzar, and Amanda Serge. Also present were Mayor Tom Prince, Solicitor Jeffrey Levine, and Treasurer Jennifer Slick. Council members Bill Matos and Colleen Sullivan as well as Secretary Nancy Perri were not present.

Minutes: The minutes of the previous meeting were approved on a motion by Mr. Pantzar, second by Mrs. Serge. Motion carried with all in favor.

Correspondence:

- *Jake Erdman – Youth Soccer Field Request*

Mr. Pantzar made a motion, seconded by Mrs. Serge to approve this request. Motion carried with all in favor.

Persons to be heard:

Treasurer Report

Treasurer Report of Financial Status: (final for July)

	<u>Jul 1, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	253,302.00
HNB - 4601	<u>17,369.72</u>
Total General Fund	270,671.72
Liquid Fuels Fund	
HNB - 4613	<u>71,551.91</u>
Total Liquid Fuels Fund	71,551.91
Refuse Fund	
HNB - 5401	<u>92,951.61</u>
Total Refuse Fund	92,951.61
CD Balance (4.10% Interest Renews 12/24/25)	<u>30,179.89</u>
TOTAL ASSETS	465,355.13

Mrs. Serge, second by Mr. Pantzar motioned to approve the Treasurer's report. Motion carried with all in favor.

Treasurer Report of Receipts: (final for July)

Vandling Borough Revenue July 2025					
Date		Name		Account	Amount
07/02/2025		Hab-Eit		310.20 · Wage Taxes	545.96
07/10/2025		Lack. Co. Recorder of Deeds		310.10 · Real Estate Transfers	25.72
07/16/2025		Hab-Eit		310.20 · Wage Taxes	743.04

07/18/2025	Hab-Eit	310.20 - Wage Taxes	615.77
07/21/2025	NEIC (ck reissue)	413.10 · UCC & Code Enforcement	140.00
07/22/2025	Mary Ann Risboskin	301.00 · Real Estate Taxes	3,419.32
07/22/2025	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	526.58
07/22/2025	Lackawanna Co. Treasurer	364.00 · Garbage Fees	1,376.40
07/22/2025	Tumblin Tots	342.00 · Rent	1,050.00
07/22/2025	Mary Ann Risboskin	364.00 · Garbage Fees	9,310.00
07/25/2025	Hab-Eit	310.20 - Wage Taxes	869.90
07/30/2025	Hab-Eit	310.20 - Wage Taxes	638.35
07/31/2025	HNB 4613	341.00 - Interest Earnings	39.46
07/31/2025	HNB 0113	341.00 - Interest Earnings	230.70
		Total Revenue	\$ 19,531.20

Mrs. Serge, second by Mr. Pantzar motioned to approve the revenue report. Motion carried with all in favor.

Treasurer Report of Expenses: (final for July)

Vandling Borough Expenses July 2025			
Date	Name	Account	Amount
07/17/2025	PAWC	409.30 · Bldgs. Utilities	20.68
07/17/2025	PAWC	409.30 · Bldgs. Utilities	58.97
07/17/2025	PP&L	409.30 · Bldgs. Utilities	29.18
07/17/2025	DCED	413.10 · UCC & Code Enforcement	4.50
07/21/2025	RB Fries, Inc.	430.37 · Borough Truck/Machinery	60,434.42
07/21/2025	Cotality Parcel 01607-0140-001	301.00 · Real Estate Taxes	8.82
07/21/2025	NEIC	413.10 · UCC & Code Enforcement	140.00
07/21/2025	Clinton Township	411.50 · Fire Co. Contribution	3,002.00
07/21/2025	Rainey & Rainey	402.45 · Contracted Financial Service	1,100.00
07/21/2025	NEP Telephone	409.30 · Bldgs. Utilities	85.50
07/21/2025	PAWC	448.36 · Water Hydrants	388.62
07/21/2025	The Scranton Times	404.20 · Legal Advertisement	1,133.08
07/21/2025	Holt Lumber	409.20 · Bldgs./Grounds Supplies & Exp	33.97
07/21/2025	Forest City News	404.20 · Legal Advertisement	17.00
07/21/2025	Herlands & Levine	404.10 · Legal Wages & Salary	227.50
07/21/2025	PP&L	434.36 · Street Lighting	985.33
07/21/2025	Casella	427.45 · Contract Sanitation Service	12,725.77
07/21/2025	City of Carbondale	410.45 · Police	2,000.00
07/21/2025	Jennifer Slick	402.10 · Treasurer's Commissions	450.00
07/21/2025	Jennifer Slick	488.00 · Employees Withholding	(102.57)
07/21/2025	Nancy Ann Perri	405.10 · Secretary's Wages	450.00
07/21/2025	Nancy Ann Perri	488.00 · Employees Withholding	(109.32)
07/21/2025	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	480.00
07/21/2025	Thomas Collins, Sr.	488.00 · Employees Withholding	(109.40)
07/21/2025	John Lavin	413.2 · Protective Services Supplies	675.00
07/21/2025	John Lavin	488.00 · Employees Withholding	(153.83)
07/21/2025	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	170.97
07/21/2025	Mary Ann Risboskin	488.00 · Employees Withholding	(38.85)
07/21/2025	Bill Matos	409.20 · Bldgs./Grounds Supplies & Exp	529.99
07/22/2025	UGI PNG	409.30 · Bldgs. Utilities	63.14
07/22/2025	PP&L	409.30 · Bldgs. Utilities	31.30

07/22/2025	PP&L	409.30 · Bldgs. Utilities	14.16
07/22/2025	PP&L	409.30 · Bldgs. Utilities	80.30
07/22/2025	IRS	6560 · Payroll Expenses	585.43
		Total Expenses	\$ 85,411.66

Mr. Pantzar, second by Mrs. Serge motioned to approve the current expenses. Motion carried with all in favor.

Mayor Report: Mayor Prince discussed Christmas lights for the upcoming holiday season as well as some repairs needs for the Vandling sign. Mr. Pantzar will repair the sign.

In regard to the need to meet with Forest City Area Emergency Services regarding police coverage, Mr. Carachilo motioned to appoint Mr. Matos and Mayor Prince to follow up with Forest City and Carbondale to obtain proposals for police coverage by the September meeting. Mr. Pantzar seconded the motion which carried with all in favor.

Solicitor Report: Attorney Levine had nothing to report at this time.

Committee Reports & Unfinished Business:

Mr. Pantzar reported that after review by the engineer, there was a mathematical error and the actual bid from Wayco was \$90,532.84 instead of \$92,778.48. Mr. Pantzar made a motion to award the contract to Wayco. Mrs. Serge seconded the motion which carried with all in favor.

Mr. Carachilo noted that swings were ordered for the park.

New security cameras were purchased and the daycare will be splitting paying \$250 to offset the half of the cost.

Mr. Pantzar informed Council that the permit fee for the MS4 permit is now \$2,500.

New Business:

Public Comment:

Ed Bock reported on a problem with catch basin near his property. The pipe has rotted out and the ditch needs to be cleared. Mr. Pantzar will inspect it and review options.

Mark Cordelli representing Lackawanna County provided flyers and a list of upcoming events throughout the County.

The meeting adjourned on a motion by Mr. Carachilo, second by Mr. Pantzar. All in favor.

Minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri
Signature

August 17, 2025
Date