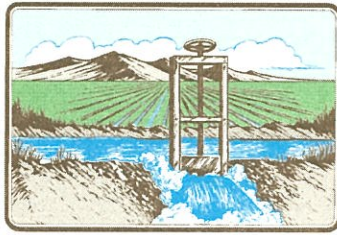


Reclamation District No. 1004



BOARD OF TRUSTEES BOARD MEETING
November 11th, 2020
1:30 p. m.
MINUTES

Board of Trustees present Ed Hulbert, Larry Borrelli, Hans Herkert, Leanne Mord and Travis Laviolette. Others present: District Manager Terry Bressler, Secretary to the Board of Trustees Barbara Sachs and Deryl Phy.

Agenda:

M/S/C (Herkert, Laviolette) approve November 11th agenda.

Vote: Unanimous

Minutes:

M/S/C (Borrelli, Laviolette) approve October 14th Board meeting.

Vote: Unanimous

Financials:

Treasurer's Report:

Barbara Sachs presented the Treasurer's Report.

M/S/C (Mord, Herkert) approve Treasurer's Report as submitted.

Vote: Unanimous

Barbara presented the following financial reports.

Interim transactions:

M/S/C (Borrelli, Mord) approve interim transaction in the amount of \$15,758.03

Vote: Unanimous

Accounts Payable:

Barbara presented the accounts payable in the amount of \$184,971.65

M/S/C (Herkert, Laviolette) approve accounts payable in the amount of \$184,971.65

Vote: Unanimous

Cash report and designation of financial accounts

M/S/C (Laviolette, Herkert) approve cash report and designation of financial accounts.

Vote: Unanimous

Barbara presented the balance sheet, profit and loss and profit and loss to budget.

M/S/C (Borrelli, Laviolette) approve balance sheet, profit and loss and profit and loss to budget.

Vote: Unanimous

Barbara presented the accounts receiveable

Barbara requested a transfer of \$10,000 from Fund One to Fund Three.

M/S/C (Herkert, Borrelli) approvetransfer of \$10,000 from Fund One to Fund Three

Vote: Unanimous

Chairman Hulbert discussed the current covid pay for employees and recommended stopping covid pay as of 11/30/20.

M/S/C (Hulbert, Herkert) stop covid pay for employees as of 11/30/20

Vote: Unanimous

Employee Sick and Vacation Leave:

No Comment

Chairman's Report:

Chairman Hulbert said the deadline for RD1004 GSA plan for the Colusa Subbasin is January 21st, 2022 and a letter is being sent to the Governor asking for the deadline to be extended to June 30th, 2022.

There have been set backs regarding the ground that was placed in the Colusa Sub-basin to be moved to the Butte Subbasin per our request because the Department of Water Resources is not willing to talk.

Chairman Hulbert gave the auditors quarterly report saying a few adjustments were made but everything looks good.

Chairman Hulbert said David Barale called him regarding an issue with the Mallard Ranch. The gates were being opened and closed to allow more water to the Mallard Ranch reducing the flow to the Barale property. He said he appreciated Terry and the crew working with him to resolve the issue.

He said Sacramento River Settlement Contractors annual meeting was held a few weeks ago. He said litigations are moving slowly as DWR prepares the administration records.

Manager's Report:

Terry said 79,400 acre-feet of water has been delivered. He said this is above historical average. Wells and pumps are running due to the demand for water.

He said the scada system at the Princeton Pumping station is outdated and needs replaced. Innovative Control is working on a proposal for a new system.

New Business:

1. Office assistant.

Chairman Hulbert said he recommended hiring an office assistant two days per week. He said the pay he would recommend is \$16.00-\$18.00 per hour.

Trustee Laviolette asked Barbara Sachs for her recommendations. Barbara said the day and a half work day has worked out well for the District. She said Barbara Mackenzie also did sick leave and vacation leave coverage for the office. If the Board decides to increase the hours to work two days a week, she knew Terry wanted a data base built on historical records and the office assistant could work on that project the other half day. She said she recommended the pay be \$16.00-\$18.00 per hour DOE. She recommended a three month probationary period at a lower rate then bump up their pay accordingly.

The Board accepted the job description provided in the Board pack. The ad will run for two weeks.

Barbara asked about the procedure to cover the office on Fridays until someone is hired. The Board agreed to put a note on the door with Terry Bressler and Ed Hulbert's phone number in case someone needs assistance and the office would be closed.

It was agreed that Chairman Hulbert & Trustee Mord (the employee committee) would interview the candidates along with Terry Bressler and Barbara Sachs.

Old Business:

1. Term 91:

Terry said term 91 is in place, however, the District is receiving water from their riparian water rights.

2. Antenna on District tower:

The Board discussed allowing the Colusa County Superintendent of Schools to install an antenna on the District tower per the letter of agreement that was provided to each Trustee.

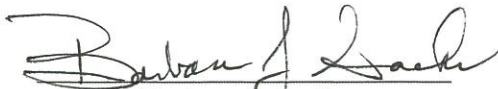
M/S/C (Herkert, Borrelli) approve Colusa County Superintendent of Schools to install an antenna on the District tower per the terms of the letter of agreement.

Vote: Unanimous

There being no further business to discuss, the meeting was adjourned at 2:00 p.m.



Ed Hulbert
Chairman of the Board



Barbara J. Sachs
Secretary to the Board of Trustees