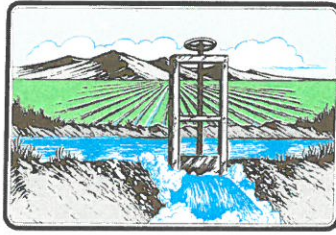


Reclamation District No. 1004



BOARD OF TRUSTEES MEETING

December 11th, 2019

1:30 p. m.

MINUTES

Board of Trustees present: Ed Hulbert, Roger Borrell, Leanne Mord and Hans Herkert. Others present: District Manager Terry Bressler, Secretary to the Board of Trustees Barbara Sachs, Travis LaViolette and Deryl and Sue Phy.

Absent: Trustee Borrelli

Chairman Hulbert called the meeting to order at 1:40 p.m.

Bifurcation quarterly meeting:

Terry Bressler said Eric Foraker called in and asked if there were any issues to discuss. Terry replied no (no one else was present).

Agenda:

M/S/C (Borrell, Herkert) approve December 11th agenda.

Vote: Unanimous

Minutes:

October 9th minutes were approved as revised.

M/S/C (Herkert, Mord) approve October 9th minutes as revised

Vote: Unanimous

November 13th minutes were approved as revised.

M/S/C (Borrell, Mord) approve November 13th minutes as revised

Vote: Unanimous

Public Comments:

None

New Business:

a. Rice evapotranspiration:

Discussion took place regarding the DWR and USBR reduction from 3.3 acre-feet to 2.9 acre-feet of water for rice production. In 2020 each acre of rice idled for transfer will be credited as producing 2.9 acre-feet of water that can be transferred to buyers. Trustee Borrell said it could affect a potential water transfer for the District and the voluntary agreement. He said 12% more acres would have to be left out of production to have the same flow of water. This will be an ongoing discussion.

b. Election:

Trustee Borrell said he spoke to Paul Minasian of Minasian Law Firm regarding mail in ballots for the 2021 Board of Trustee election. He provided all the information from Mr. Minasian to the Board and said this decision should be postponed until June 2021. All were in agreement.

c. ACWA/JPIA grant for capital improvements:

Barbara said Robin Flint informed her that ACWA/JPIA has a grant program in place for capital improvements. She asked the Board if she could look into the grant, the process and the areas the grant was intended for. The Board agreed Terry and Barbara should look into this and report back to the Board.

d. 2020 Budget preliminary review:

The Board discussed the 2020 preliminary budget.

A few expense items were revised.

M/S/C (Herkert, Mord) approve 2020 administration and operations fee at \$22.50 per acre.

Vote: Unanimous

Barbara will invoice the landowners at the \$22.50 rate for administration and operations fee. She will work with Trustee Borrell on a letter to accompany the invoice.

Barbara also requested the Board to review the Districts contribution to the employee's retirement. Trustee Borrell asked for this item to be on the agenda for the January 2020 meeting.

Treasurer's Report:

Barbara Sachs presented the Treasurer's Report.

M/S/C (Borrell, Herkert) approve Treasurer's Report as submitted.

Vote: Unanimous

Barbara said Tri Counties Bank was charging the District a monthly fee and with \$319.16 as the bank balance. She recommended closing the account. After further discussion it was agreed for Barbara to speak to Tina Beckley, Manager to see if the fee could be waived and if not the account will be closed.

Barbara Sachs presented the following financial reports.

Interim transactions:

M/S/C (Mord, Herkert) approve interim transactions in the amount of \$11,829.88

Vote: Unanimous

Accounts Payable:

Barbara presented the accounts payable in the amount of \$155,534.52

M/S/C (Herkert, Mord) approve accounts payable in the amount of \$155,534.52

Vote: Unanimous

Barbara presented the Accounts Receivable, Balance Sheet, Profit and Loss, Profit and Loss to Budget.

Trustee Borrell suggested paying off the excavator and D4 due to the interest rates the District is receiving on investments. Barbara said she will get the pay off and any prepayment penalties on the excavator and D4. She will report her findings at the next Board meeting.

Cash report:

M/S/C (Borrell, Herkert) approve cash report as presented.

Vote: Unanimous

M/S/C (Borrell, Herkert) approve Designation of Financial Accounts.

Vote: Unanimous

Employee Sick and Vacation Leave:

No Comment

Barbara requested a transfer from Fund One to Fund Three in the amount of \$10,000.

M/S/C (Borrell, Mord) approve transfer from Fund One to Fund Three in the amount of \$10,000.

Vote: Unanimous

Barbara reported the Bureau of Reclamation fees were paid up to date. She reported the District received the October check for wheeling water for USBR and November water had been invoiced.

Barbara presented new bank signature letters for LAIF, Wells Fargo Bank, Tri Counties Bank, Umpqua Bank and the Colusa County accounts.

Barbara requested approval to purchase composite blinds for the two windows in the Board room from Budget Blinds.

M/S/C (Borrell, Mord) approve purchasing composite blinds for the two windows in the Board room from Budget Blinds.

Vote: 3 Ayes for composite blinds (Hulbert, Borrell, Mord with Borrelli absent)

1 No for composite blinds (Herkert)

Chairman's Report:

Chairman Hulbert said he and Terry were on a conference call regarding USBR Sacramento Regional Water Management Plan. They're working on closing the 2016 and 2017 year and working on criteria for the 2020 plan.

Manager's Report:

Terry reported DWR doesn't want to change the basin boundaries. After speaking with Chairman Hulbert, Terry talked with Dustin Cooper of Minasian Law Firm. Dustin suggested calling Dana

Mathis with the State Department of Water Resources to talk about what RD1004 should do to get the boundaries changed. Terry said there's a meeting in Clovis on January 9th regarding GSA's and he will be attending. He will be attending to hopefully talk to Dana Mathis.

Robin Flint with ACWA/JPIA said the Princeton Pumping Facility will perform a free flash test to test all electrical connections. He said the air tanks still have to be tested.

Terry said the pumps at the Brooks Walker will be pulled and they may not go back in. He said it will be a major project.

He said he purchased a 9 foot wheel disc in the amount of \$6,800.00

He said he delivered 6,800 acre feet of water during the month and altogether delivered 20,800 acre-fee. He said winter water season will end January 26th.

Old Business:

No further information was provided for the old business items.

Closed Session:

The Board went into closed session at 4:22 p.m.

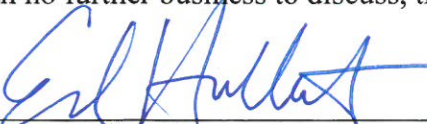
The Board resumed open session at 4:57 p.m.

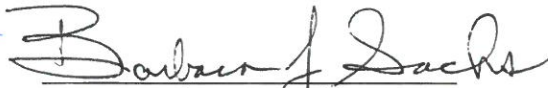
Chairman Hulbert said all Board members present agreed all employees will be given a 3% pay increase as of 1/1/20 (Trustee Borrelli absent).

Chairman Hulbert said all Board members present agreed all the employees will be given the following merit bonuses (Trustee Borrelli absent).

Terry Bressler \$3,500
Barbara Sachs \$2,750
Steve Crawshaw \$2,000
Matt Garrison \$2,000
Barbara Mackenzie \$750

With no further business to discuss, the meeting was adjourned at 5:10 p.m.


Ed Hulbert
Chairman of the Board of Trustees


Barbara J. Sachs
Secretary to the Board of Trustees