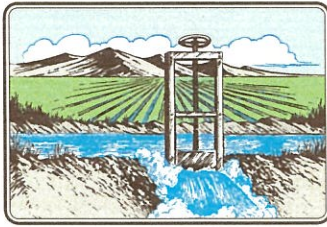


Reclamation District No. 1004



BOARD OF TRUSTEES BOARD MEETING
December 8th, 2021
1:30 p. m.
MINUTES

Board of Trustees present Ed Hulbert, Larry Borrelli, Hans Herkert, Leanne Mord and Gary Bailey. Others present: District Manager Terry Bressler, Secretary to the Board of Trustees Barbara Sachs, Lynda Reische, Assistant Office Manager and Deryl Phy. Those attending via zoom Jack and Audra Baber and David Barale.

1:37 p.m. Chairman Hulbert opened the Regular Board of Trustees Meeting.

Agenda:

M/S/C (Mord, Herkert) approve December 8th agenda.

Vote: Unanimous

Chairman Hulbert asked to pass Resolution 2021-5 to hold a conference call/zoom meeting during the January 12th, 2022 Regular Board meeting.

M/S/C (Herkert, Borrelli) pass resolution 2021-5 to hold a conference/zoom call for January 12th, 2022 Board Meeting.

Vote: Unanimous

Minutes:

M/S/C (Mord, Borrelli) approve November 10th Regular Board meeting minutes as amended.

Vote: Unanimous

Public Comment:

None

Financials:

Treasurer's Report:

M/S/C (Borrelli, Herkert) approve Treasurer's report as presented.

Vote: Unanimous

Barbara Sachs presented the interim transactions in the amount of \$1,093,142.47 (includes \$8.50 credit to water users for water toll, payment #5 on the water transfer, payroll, payroll taxes and down payment on a claw type bucket (See attached report).

M/S/C (Mord, Herkert) approve interim transactions in the amount of \$1,093,142.47.

Vote: Unanimous

Barbara Sachs presented the Cash report and designation of financial accounts.

M/S/C (Herkert, Borrelli) approve cash report and designation of financial accounts as submitted

Vote: Unanimous

Barbara presented accounts payable in the amount of \$202,076.67

M/S/C (Herkert, Borrelli) approve accounts payable in the amount of \$202,076.67

Vote: Unanimous

Barbara presented the accounts receivable with a zero balance.

Barbara presented the balance sheet, profit and loss and profit and loss to budget.

M/S/C (Borrelli, Mord) approve balance sheet, profit and loss and profit and loss to budget.

Vote: Unanimous

Chairman Hulbert suggested Barbara pay the final water transfer payment to everyone after Terry reviews and approves the final report.

M/S/C (Borrelli, Mord) approve paying the final water transfer payment to everyone after Terry reviews and approve the final report.

Vote: Unanimous

Chairman Hulbert requested Barbara to submit an overall report on the SLDMWA transfer to the Board of Trustees before the January 2022 Board meeting along with a profit and loss excluding the water transfer on the first cut and the second cut to include the payment from the Bureau of Reclamation.

Barbara presented the employees sick and vacation leave balance and requested the Board to approve all unused sick and vacation leave be carry over to 2022

MS/C (Herkert, Borrelli) approve carrying over all unused employees sick and vacation leave to 2022.

Vote: Unanimous

Barbara requested a transfer from Fund 1 to Fund 3 in the amount of \$10,000.00

M/S/C (Borrelli, Herkert) transfer \$10,000.00 from Fund 1 to Fund 3.

Vote: Unanimous

Barbara requested \$275,000.00 transfer from LAIF to Umpqua Bank.

M/S/C (Borrelli, Herkert) transfer \$275,000.00 from LAIF to Umpqua Bank.

Vote: Unanimous.

Terry asked if the Board would approve one trustee to approve the minutes of the public hearing so the minutes could be sent along with other paperwork to the Bureau of Reclamation.

M/S/C (Borrelli, Herkert) approve Chairman Hulbert approving minutes of the public hearing.

Vote: Unanimous

Barbara said the accountants wanted to know if the Board wanted to leave the monthly transfer from Fund One to Fund Three in the amount of \$10,000 or revise the amount.

After discussion, the Board agreed to leave the transfer amount at \$10,000 and revisit this subject in the future.

New Business:

a. Steel versus plastic pipes:

Terry said he would like the Board to consider making a policy that when someone replaces a pipe in the District or starts a new project, the pipe will be made of steel and not plastic. The Board asked Terry to bring it back to the January meeting as an agenda item to be addressed. Barbara will send the agenda to the landowners and tenants.

b. 2021 capital projects:

Terry said if we receive a grant, the White Mallard Dam automation project would be first. He said the tour with Ducks Unlimited went well and they're talking about making it 3 to 4 times bigger and he feels something will happen soon.

Terry said the new pickup and excavator rake have been ordered.

c. USBR transfer to Sutter Wildlife Refuge:

Tour was taken on December 6th, they liked everything they saw. They wanted to know what projects were needed and what the District had previously done. He said the pumps in the Sutter

Refuge will be 2 years out and then they have to find the money and if everything goes well it will be 3 to 4 years to start. He said it looks like our facility is the best for them to use.

d. Fixed asset capitalization:

Barbara presented a fixed asset capitalization policy for the Boards consideration.

M/S/C (Borrelli, Herkert) approve the fixed asset capitalization policy as presented.

Vote: Unanimous

e. 2021 audit authorization:

Barbara presented a letter from Robert Johnson Accountancy Corporation for consideration to perform the 2021 audit.

M/S/C (Borrelli, Mord) approve Chairman Hulbert to sign the audit letter from Robert Johnson Accountancy Corporation to perform the 2021 audit.

Vote: Unanimous

Chairmans report:

1. Chairman Hulbert said the Board election for Sacramento River Settlement Contractors is upcoming.
2. Chairman Hulbert said the District received a public information request for salaries and benefits with pay grades for all District employees which was completed.
3. Chairman Hulbert said Dustin Cooper of Minasian Law firm said the Biops Litigation will be the focus of 2022 regarding operations and transfers. He said it could be problematic for 2022 irrigation season.

He said a new group North Coast Rivers Alliance filed a lawsuit which we are not named in where 2022 transfers will be challenged.

Manager's Report:

Terry said he covered up ½ the pumps upstream of the Princeton Facility and still has 3 pumps available.

Terry said there's a fish food program that is being funded by grants from California Trout. RD108 has a grant and is funding part of it and would like RD1004 to participate. Terry explained all the details of the program (see attached flyer)

Terry said he would like to shut off water on January 8th, 2022. The Trustees requested Terry to check with the landowners and address this at the January Board meeting.

M/S/C (Herkert, Borrelli) approve participating in the Fish Food program on floodplain farm fields and Terry to move forward with this program.

Vote: Unanimous

Terry said we've been talking about water saving projects in the District and he would like to clean Drumheller canal this year with an extra cost of a smart meter at a cost of \$35,000.

He would also like to do the McVey Weir project by putting in a levee and a smart meter for an extra cost of \$35,000.

He said he met with an engineer regarding the new pump on the cement ditch at a cost of \$180,500.00 from Eaton Pumps (we have motor, meter not included). He said he reached out to Lely Pumps but hasn't heard back so he'd table this till the January 2022 meeting. He said he's waiting for a call back as to when PG&E has a block open.

Terry said he would like all landowners/tenants to submit an FSA map (2021 or more recent) on each field before taking water. If they participated in the water transfers this year, they don't have to supply one as we already have them on file but would like this to be a requirement on all water applications. No FSA map no water in 2022.

He said he has a stack of scrap metal and will sell it for \$125.00 per ton to Max Schor.

He said he's delivered 48,622 acre-feet of water so far.

Terry said if the District receives a 50% water cut, the District needs to decide where they can deliver water to.

Old Business:

- a. Barbara said the final payment for the SLDMWA transfer was received this day. She'll work with Terry and Patrick Neu to make sure the numbers are correct and issue the final checks.
- b. Two separate emails should be sent out regarding the shut off of water this year.

January 8th, Winter Water

4:20 p.m. closed open session

4:25 p.m. in closed session

4:55 p.m. report out:

Chairman Hulbert reported out on the following from the closed session meeting.

1. When the next pickup is purchased (2022) the pickup that would be traded in is to be cleaned up and parked at the District Office for the office staff use.
2. Stipends will be as follows:

Chairman \$450
Vice Chairman \$350
Trustees \$250
M/S/C (Borrelli/Hulbert) approve above stipends.

Vote: Unanimous

3. Salaries will be determined at the January 12th Board meeting
4. Bonuses are as follows:

Terry	\$5,000.00
Barbara	\$4,250.00
Steve	\$3,500.00
Matt	\$ 500.00
Dennis	\$ 500.00
Lynda	\$ 250.00


M/S/C (Borrelli, Mord) approve above bonuses.

Vote: Unanimous

There being no further business to discuss, the meeting was adjourned at 5:10 p. m.


Ed Hulbert

Chairman of the Board


Barbara J. Sachs

Secretary to the Board of Trustees