

SAWMILL CREEK
HOMEOWNERS ASSOCIATION
C/O OAK & DALE PROPERTIES, INC.
211 W. CHICAGO AVENUE, SUITE 10
HINSDALE, IL 60521
PH (630) 323-8810 FAX (630)323-8910

SAWMILL CREEK CLUBHOUSE RENTAL FORM

Member Name: _____ Type of Event: _____
Member Address: _____ Date of Event & Hours: _____
Darien, IL 60561
Contact PH#: _____

READ THIS AGREEMENT AND RULES IN IT'S ENTIRETY BEFORE SIGNING

- **Fire code limits occupancy of the Clubhouse to no more than 60 persons.**
- **NO SMOKING OF ANY KIND PERMITTED IN CLUBHOUSE**

The Clubhouse may be rented by Sawmill Creek residents only.

The city of Darien alcohol ordinance states that no alcoholic beverages may be sold, transferred, exchanged, or bartered in any manner whatsoever. This means alcoholic beverages may not be sold, nor may an admission fee, dues, tickets or other consideration be charged to gain entrance or admission where alcoholic beverages are dispensed or given away. However, the Sawmill Creek Member renting the Clubhouse may supply alcoholic beverages free of charge to his/her guests who are 21 years of age or older. The Clubhouse may not be used for any profit making activity.

A deposit of \$200.00 and a \$100.00 rental fee (2 checks = \$300.00) is required in order to rent the Clubhouse. Please remit your checks both made payable to SAWMILL CREEK HOMEOWNERS ASSOCIATION. Deposit and rental fee must be paid in order to secure the date of the event.

The deposit of \$200.00 will be reimbursed after the Clubhouse been inspected and determined that it is in the same condition as the member received the Clubhouse, i.e. cleaned properly, no damage and no items missing and after key is returned to Oak & Dale. Sawmill Creek Homeowners Association reserves the right to retain all or part of the deposit for the following:

- Damage or loss to the Clubhouse facilities, contents, and/or common areas outside the Clubhouse due to any action directly or indirectly caused by the Member, Member's guests or Member's family;
- Cleaning charges;
- Violations of any "Rules" contained in this document;
- When the loss or charges incurred exceed the amount of the deposit the Member will be invoiced for the balance due. Any charge that is not paid upon receipt will be added to the Member's account and will become a lien against the property until it is paid in full.

The Board of Directors also reserves the right to assess fines for any violation of this Agreement. Additionally, a Member may lose the privilege to rent the Clubhouse in the future.

Initial here: _____

The member has the right to a hearing before the Board of Directors or an Appeals Committee regarding any charges made against him/her from the use of the Clubhouse during the time of the Rental Agreement. To request a hearing please do so in writing addressed to: Sawmill Creek Homeowners Association C/O Oak & Dale Properties, Inc. 211 W. Chicago Avenue, Suite 10, Hinsdale, IL 60521.

The Sawmill Creek Member or person over 18 years of age from the household must be present at the Clubhouse during the agreed upon rental period. This Agreement must be signed by the Sawmill Creek Member and payment made by check drawn on the Member's account.

The swimming pool and pool deck area are off limits to all persons attending the function. Use of the deck at the southeast corner of the Clubhouse is permitted. Guests and/or their children may not loiter or wander about the grounds outside the Clubhouse. They must remain in the Clubhouse except when arriving/departing. No recreational/sports activities or use of sports equipment will be allowed in the Clubhouse or on its grounds. The Member is responsible for informing guests of the rules.

Initial here: _____

The Clubhouse must be vacated and locked by 1:00am. The City of Darien Police Department will assist in enforcing this rule.

The Member may obtain a key to the Clubhouse a day or two before the function for the purpose of decorating except when another function is scheduled on the day prior. Before receiving the key, the Member will inspect the Clubhouse with the Manager noting the Clubhouse condition, state of cleanliness and to review procedures.

When decorating, the use of nails, racks, etc. which could cause holes in the walls, ceiling or floors is strictly prohibited. Balloons may not be attached to or near the ceiling fans. Confetti, rice, silly string or anything of this nature is not allowed in the Clubhouse or on the grounds.

Members may turn on the ceiling fans by using the thermostat switches located on the pool side of the fireplace. Please do not use pull chains.

Cleanup of the Clubhouse must be completed within 24 hours of the rental date, unless there is another rental scheduled the following day. If this is the case, the Member has until noon the following day to clean the Clubhouse. The key must be returned to the Manager immediately following cleanup. The Manager will then inspect the Clubhouse.

Cleanup includes the following:

- Vacuum all carpeting. Remove all stains/spots.
- Sweep and wash tiled areas including behind the bar.
- Wash and dry tables, countertop, refrigerator, microwave and sink.
- Return all furniture to original location -- banquet tables and stack chairs in storage closet, 4 square tables and 8 stack chairs to be arranged around table in center of tiled floor.
- Clean washrooms.
- Clean out the refrigerator. Do not leave ice in the freezer.
- Empty trash cans and take trash home with you.
- Turn off all lights except those controlled by a timer.
- Please do not use the fire place.
- Lock all patio doors, windows and entrance doors.
- Leave blinds in "open" position.
- Make sure in the winter heat is turned on to 65 degrees. In the summer, make sure air conditioning is turned off.

A vacuum cleaner is available for your use. You must provide all cleaning supplies which include soap, towels and garbage bags.

Parking is not permitted in front of the Clubhouse or around the circle drive. This area is a fire lane and the Darien Police will enforce any violations. Guest parking is available on the paved lot located north of the circle bordering Plainfield Road. A directional sign is posted.

WAIVER OF CLAIM: I, the undersigned member and/or resident tenant in consideration of my membership and/or use of the Clubhouse, for myself and my successors and assigns hereby release and discharge the Sawmill Creek Homeowners Association and its officers, employees, agents and servants of and from any and all claims, demands and causes of action of any nature whatsoever which I or my successors and assigns ever may have against any of them for, on account of, by reason of, or arising in any causes of action.

In further acknowledgement thereof, I have read the foregoing and agree to be legally bound by same.

Signature

Date

Administrative use only

Date Deposit and Rental Fee Received _____

Charges: Rental Fee _____

Cleaning Fee _____

Other (please specify) _____

Check# _____

Amount Returned _____

Date Return Requested to A/P _____

Once are finished with your party the clubhouse should be returned to the way it was when you came in. Below are pictures showing the set up. Please be sure to use the brown chairs by the tables and along the wall.

