

Spring in Miami Registration

**Event Info:**

**April 1, 2023**

**Saturday 10 am to 5 pm.**

**Event Address:**

 **Miami Elks Lodge**

 **10301 SW 72nd Street**

 **Miami, Florida 33173**

**Contact us at (305-251-8989)**

**Events@Wendyschocolates.com**

APPLICATION PROCESS;

Please provide 3 pictures of your items either by email or a link to your website. Limited numbers per category will be picked to maintain an amazing show. If you change products prior to the show you will need to be reapproved. Fill out the application and submit application, pictures and form of payment.

PAYMENT AND CANCELLATION POLICY;

Show fees are listed on the application. Please provide payment at the time of applying. Once approved and notified payment will be processed. Cancelations within 30 days of the event will not be refunded.

BOOTH DISPLAY;

All tables must be draped to the floor on all 4 sides. Canopy frames are NOT allowed. If requesting electrical please bring 50 foot cords. All boxes, coolers, totes or carts should not be visible. Vendors should always stay within their designated area. NO sale signs will be permitted within your booth. Remember this is a family friendly event.

SET-UP AND BREAKDOWN;

Upon arriving, please check in for your space assignment. Set up will begin on Friday March 31st at 2 pm and go until 7 pm. Saturday at 7 am til 9:30 am If you are unable to make it to the event please call and let us know. My phone is on 24 hours a day. You **MUST** stay set up for the entire show hours. **No packing up until the show has been announced as closed on Saturday.**

VENDOR RESPONSIBILITIES;

Vendors should keep a professional appearance for themselves and their booths. You are responsible for all clean up at the end of the event. Trash areas will be provided throughout the facility. All booths should be attended. No pets or alcoholic beverages. Please pack a sweater. This building can be warm or cold on any given day.

**Vendor Information** Required \* (Please print clearly)

Name\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\*

Company Name\*

Address\*

Referred By:

**Vendor Type:**

 Tell us what you make/sell:

**Space Size:**

* 6ft x 10ft space.... **$100 ea** \_\_\_\_\_qty (Will fit 3 6’ tables in a U pattern)
	+ (optional) 6' Table rental..... **$10 ea** \_\_\_\_\_\_\_ qty
* 4ft x 12ft space.... **$75 ea** \_\_\_\_qty ( Will fit 2 6’ tables linear)
	+ (optional) 6' Table rental.... **$10 ea** \_\_\_\_ qty
* 4ft x 6ft space.... **$50 ea** \_\_\_\_qty ( Will fit 1 6’ table)
	+ (optional) 6' Table rental.... **$10 ea** \_\_\_\_ qty
* Food Vendors Outdoor Space $200
* Electrical (limited spaces available) **$20 ea**

 I understand that I will have to pay $\_\_\_\_\_\_\_\_\_\_\_\_ (total amount) \*

* I have read ,understand and agree to all terms in this agreement.
* Form of payment: Visa, Mastercard, Discover, or American Express
* Checks: Payable to “Wendys Chocolates” 11032 SW 166th Terr Miami,Fl. 33157
* Card number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Expiration date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CVV \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WENDY'S CHOCOLATES is proud to present Spring in Miami event. I know that we as vendors are excited to do events, I need all of your help to pull off the most amazing event and with your vendor help we will make this happen. For those of you that know me THANK YOU in advance. For those that do not know me please know that this event means a lot to me so I will do everything I can to make it a success for the vendors and customers. If you have any questions or need more answers please reach out to me 305-251-8989 or thru email at Events@Wendyschocolates.com