# **Wedding Planning Checklist**

# 12-18 Months Before the Wedding:

- 1. Set the Date:
  - a. Choose a tentative wedding date.
- 2. Create a Budget:
  - a. Determine the overall budget for the wedding.
- 3. Draft Guest List:
  - a. Create a preliminary guest list to estimate the size of the event.
- 4. Choose Wedding Party:
  - a. Select bridesmaids, groomsmen, and other important members.
- 5. Research Venues:
  - a. Book with US! Columbia River Ranch!
- 6. Hire a Wedding Planner:
  - a. Decide whether you need professional assistance and hire a wedding planner if necessary.

### 10-12 Months Before:

- 1. Book Venue and Vendors:
  - a. Finalize and book the ceremony and reception venues.
  - b. Book key vendors such as photographer, videographer, florist, DJ or band and caterer.
- 2. Start Dress Shopping:
  - a. Begin looking for and trying on wedding dresses.
- 3. Create Wedding Website:
  - a. Set up a wedding website with details about the couple, the event, and RSVP options.
- 4. Send Save-the-Dates:
  - a. Send out save-the-date cards to guests.

# 6-9 Months Before:

- 1. Choose Wedding Attire:
  - a. Select and order wedding attire for the bride, groom, and wedding party.
- 2. Plan Honeymoon:
  - a. Research and book your honeymoon destination.
- 3. Select Decor and Theme:
  - a. Choose a wedding theme and begin planning decor elements.
- 4. Finalize Guest List:
  - a. Confirm the guest list and gather contact information.

## 4-6 Months Before:

- 1. Order Invitations:
  - a. Design and order wedding invitations.
- 2. Plan Transportation:
  - a. Arrange transportation for the wedding day.
- 3. Choose Wedding Rings:
  - a. Select and purchase wedding bands.
- 4. Plan Rehearsal Dinner:
  - a. Arrange details for the rehearsal dinner.



### 2-4 Months Before:

- 1. Send Invitations:
  - a. Mail out wedding invitations.
- 2. Purchase Favors and Gifts:
  - a. Buy gifts for the wedding party and decide on guest favors.
- 3. Finalize Menu:
  - a. Confirm the menu with the caterer.
- 4. Meet with Officiant:
  - a. Discuss the ceremony details with the officiant.

## 1-2 Months Before:

- 1. Finalize Details:
  - a. Confirm all details with vendors and the venue.
- 2. Obtain Marriage License:
  - a. Apply and obtain the marriage license.
- 3. Create Seating Chart:
  - a. Finalize the seating arrangement for the reception.
- 4. Plan Photography Shots:
  - a. Discuss specific photo requests with the photographer.

### 2 Weeks Before:

- 1. Confirm Details:
  - a. Confirm final details with all vendors.
- 2. Pack for Honeymoon:
  - a. Begin packing for the honeymoon.
- 3. Rehearsal:
  - a. Attend the wedding rehearsal.

# 1 Week Before:

- 1. Finalize Payments:
  - a. Confirm final payments with vendors.
- 2. Delegate Responsibilities:
  - a. Assign wedding day tasks to trustworthy individuals.
- 3. Beauty Appointments:
  - a. Schedule any necessary beauty appointments.

# **Wedding Day**

- 1. Get Married:
  - a. Enjoy your special day!
- 2. Post-Wedding Tasks:
  - a. Send thank-you notes to guests.
  - b. Review and settle vendor payments.
  - c. Update name and contact information if applicable.

## After the Wedding:

- 1. Preserve Memories:
  - a. Preserve and store wedding dress and other mementos.
- 2. Send Thank-You Notes:
  - a. Send thank-you notes to everyone who contributed to the wedding.
- 3. Update Documents:
  - a. Update legal documents with new name or address if applicable.
- 4. Reflect and Relax:
  - a. Take time to reflect on the wedding and enjoy the newlywed phase