

City of Shidler  
Records Custodian / City Clerk  
301 S Cosden Ave

**Re: Request for Records Pursuant to the Oklahoma Open Records Act, 51 O.S. § 24A.1 et seq.**

To Whom It May Concern:

Pursuant to the Oklahoma Open Records Act, **51 O.S. § 24A.1 et seq.**, this letter constitutes a formal request for public records.

Specifically, I am requesting copies of **all letters, notices, or written communications sent by the City's code enforcement officer to property owners regarding cleanup, violations, or code enforcement matters**, for the period **January 1, 2026 through the present**.

I am requesting these records in paper form.

If any portion of this request is denied or withheld, please provide a written response identifying the specific statutory exemption relied upon, as required by **51 O.S. § 24A.5(2)**.

Please note that the Oklahoma Open Records Act requires public bodies to provide prompt, reasonable access to public records.

Thank you for your attention to this matter.

Respectfully,

Teresa Ray