

**PART 6  
COURT**

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**CHAPTER 1  
COURT**

Section 6-101	Organization of Municipal Court
Section 6-102	Definitions
Section 6-103	Jurisdiction of Court
Section 6-104	Judges; Qualifications
Section 6-105	Term of Judge
Section 6-106	Alternating Judge
Section 6-107	Acting Judge
Section 6-108	Appointment of Judge and Alternate Judge
Section 6-109	Salary and Payments to Judges
Section 6-110	Removal of Judge
Section 6-111	Vacancy in Office of Judge
Section 6-112	Disqualification of Judge
Section 6-113	Court Marshal, Chief of Police
Section 6-114	Clerk of the Court; Duties
Section 6-115	Prosecuting Attorney; Duties; Conflict of Interest
Section 6-116	Bond of Clerk
Section 6-117	Rules of Court
Section 6-118	Enforcement of Rules
Section 6-119	Written Complaints to Prosecute Ordinance Violations
Section 6-120	Traffic Ordinance Violations; Procedures for Issuing Citations; Custody, Arrest
Section 6-121	Traffic Bail and Procedures
Section 6-122	Summons for Arrest
Section 6-123	Form of Arrest Warrant
Section 6-124	Procedures for Bail or Bond
Section 6-125	Arraignment and Pleadings by Defendant
Section 6-126	Trial by Jury and Waiver
Section 6-127	Jurors and Jury Trial Procedures
Section 6-128	Trials and Judgments, Enforcing Fines by Working of Prisoners
Section 6-129	Witness Fees
Section 6-130	Sentencing
Section 6-131	Imprisonment, Work by Prisoners
Section 6-132	Fines and Costs
Section 6-133	Penalty Assessment

**CHAPTER 2  
(RESERVED)**

**CHAPTER 1  
COURT**

Section 6-101	Organization of Municipal Court
Section 6-102	Definitions
Section 6-103	Jurisdiction of Court
Section 6-104	Judges; Qualifications
Section 6-105	Term of Judge
Section 6-106	Alternating Judge
Section 6-107	Acting Judge
Section 6-108	Appointment of Judge and Alternate Judge
Section 6-109	Salary and Payments to Judges
Section 6-110	Removal of Judge
Section 6-111	Vacancy in Office of Judge
Section 6-112	Disqualification of Judge
Section 6-113	Court Marshal, Chief of Police
Section 6-114	Clerk of the Court; Duties
Section 6-115	Prosecuting Attorney; Duties; Conflict of Interest
Section 6-116	Bond of Clerk
Section 6-117	Rules of Court
Section 6-118	Enforcement of Rules
Section 6-119	Written Complaints to prosecute Ordinance Violations
Section 6-120	Traffic Ordinance Violations; Procedures for Issuing Citations; Custody, Arrest
Section 6-121	Traffic Bail and Procedures
Section 6-122	Summons for Arrest
Section 6-123	Form of Arrest Warrant
Section 6-124	Procedures for Bail or Bond
Section 6-125	Arraignment and Pleadings by Defendant
Section 6-126	Trial by Jury and Waiver
Section 6-127	Jurors and Jury Trial Procedures
Section 6-128	Trials and Judgments, Enforcing Fines by Working of Prisoners
Section 6-129	Witness Fees
Section 6-130	Sentencing
Section 6-131	Imprisonment, Work by Prisoners
Section 6-132	Fines and Costs
Section 6-133	Penalty Assessment

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**SECTION 6-101      ORGANIZATION OF MUNICIPAL COURT**

This Chapter shall govern the organization and operation of the municipal criminal Court of the City of Shidler, as put into operation by resolution, duly passed and filed in accordance with law, as authorized by Sections 27-101 and 27-102 of Title 11 of the Oklahoma Statutes. To the extent of conflict between any provisions of this Chapter and the provisions of any Ordinance of this City, the provisions of this Chapter shall control.

State Law Reference: Municipal Courts not of record, organization, rules and procedures, 11 O.S. Sections 27-101 to 27-131.

**SECTION 6-102      DEFINITIONS**

As used in this Chapter, unless the context requires a different meaning, the following words shall have the meanings ascribed to them in this Section:

1. "Court" means the municipal Court of the City of Shidler;
2. "Judge" means the Judge of the municipal Court, including any acting Judge or alternate Judge thereof as provided for by the statutes of this State and this Chapter;
3. "Municipality" or "this municipality" means the City of Shidler, Oklahoma;
4. "Clerk" means the Clerk of this municipality, including any deputy or member of the office staff of the Clerk while performing duties of the Court Clerk's office;
5. "Governing body" means the City council of the City of Shidler;
6. "Chief of police" means the Peace Officer in charge of the police force of the municipality; and
7. "This judicial district" means the district Court judicial district of the State of Oklahoma wherein the government of this municipality is situated.

**SECTION 6-103      JURISDICTION OF COURT**

The Court shall exercise original jurisdiction to hear and determine all prosecutions wherein a violation of any Ordinance of this municipality is charged, including any such prosecutions transferred to the Court in accordance with applicable law.

**SECTION 6-104      JUDGE; QUALIFICATIONS**

There shall be one (1) Judge of the Court. A Judge must be duly licensed to practice law in the State of Oklahoma. He may engage or practice law in other Courts, but he shall not accept employment inconsistent with his duties as Judge, or arising out of facts, which give rise to or are connected with cases within the jurisdiction of the Court, pending therein or which might become subject to proceedings therein. He may serve as Judge of other municipal Courts, if such service may be accomplished consistently with his duties as Judge of this Court. If all licensed attorneys residing within Osage County certified to the Clerks that they are not willing to accept appointment as Judge, a resident of this municipality, of the age of twenty-five (25) years, possessed of good moral character, may be appointed Judge.

**SECTION 6-105      TERM OF JUDGE**

The official term of the Judge shall be two (2) years expiring on a date fixed by the City council in each odd-numbered year. Each Judge, unless sooner removed for proper cause, shall serve until his successor is appointed and qualified.

**SECTION 6-106      ALTERNATE JUDGE**

There shall be appointed for each Judge of the Court an alternate Judge possessed of the same qualifications required of the Judge in this Chapter. His appointment shall be for the same term and made in the same manner as the Judge. He shall sit as acting Judge of the Court in any case if the Judge is:

1. Absent from the Court;
2. Unable to act as Judge; or
3. Disqualified from acting as Judge in the case.

**SECTION 6-107      ACTING JUDGE**

If at any time there is no Judge or alternate Judge, duly appointed and qualified, available to sit as Judge, the mayor shall appoint some person, possessing the qualifications required by this Chapter for the Judge, who shall preside as acting Judge over the Court in the disposition of pending matters until such time as a Judge or alternate Judge shall be available.

**SECTION 6-108      APPOINTMENT OF JUDGE AND ALTERNATE JUDGE**

Judges and alternate Judges shall be appointed by the mayor with the consent of the governing body. A proposed appointment shall be submitted in writing to the governing body at the next to the last regularly scheduled meeting prior to the day upon which the appointment is to take effect and shall be acted upon at the next regularly scheduled meeting. The governing body may decide upon the proposed appointment by a majority vote of a quorum present and acting. Failure of decision upon a proposed appointment shall not prevent action thereon at a later regularly scheduled meeting of the governing body unless the mayor, in writing, withdraws the proposed appointment.

**SECTION 6-109      SALARY AND PAYMENTS TO JUDGES**

- A. A Judge, other than an alternate Judge or an acting Judge, shall receive a salary as set by the governing body by motion or resolution paid in the same manner as the salaries of other officials of this municipality.
- B. An alternate Judge or an acting Judge shall be paid an amount as set by motion or resolution of the governing body, however payments to an acting or alternate Judge shall not exceed the salary set for a Judge in whose stead he sits.

**SECTION 6-110      REMOVAL OF JUDGE**

Judges shall be subject to removal from office by the governing body for the causes prescribed by the constitution and laws of this State for the removal of public Officers. Proceedings for removal shall be instituted by the filing of a verified written petition setting forth facts sufficient to constitute one (1) or more legal grounds for removal. Petitions may be signed and filed by:

1. The mayor; or

2. Twenty-five percent (25%) or more qualified electors of this municipality. Verification of the number or qualifications of electors shall be executed by one (1) or more of the petitioners.

The governing body shall set a date for hearing the matter and shall cause notice thereof, together with a copy of the petition, to be served personally upon the Judge at least ten (10) days before the hearing. At the hearing, the Judge shall be entitled to:

1. Representation by counsel;
2. To present testimony and to cross-examine the witnesses against him; and
3. Have all evidence against him presented in open hearing.

So far as they can be applicable, the provisions of the Oklahoma Administrative Procedures Act governing individual proceedings (Sections 309 to 317 of Title 75 of the Oklahoma Statutes as amended) shall govern removal proceedings hereunder. Judgment of removal shall be entered only upon individual votes, by a majority of all members of the governing body, in favor of such removal.

**SECTION 6-111      VACANCY IN OFFICE OF JUDGE**

A vacancy in the office of Judge shall occur if the incumbent:

1. Dies;
2. Resigns;
3. Ceases to possess the qualifications for the office; or
4. Is removed, and the removal proceedings have been affirmed finally in judicial proceedings or are no longer subject to judicial review.

Upon the occurrence of a vacancy in the office of Judge, the mayor shall appoint a successor to complete the unexpired term in the same manner as an original appointment is made.

**SECTION 6-112      DISQUALIFICATION OF JUDGE**

In prosecutions before the Court no change of venue shall be allowed; but the Judge before whom the case is pending may certify his disqualification or he may be disqualified from sitting under the terms, conditions and procedure provided by law for Courts of record. If a Judge is disqualified, the matter shall be heard by an alternate or acting Judge appointed as provided in this Chapter.

**SECTION 6-113      COURT MARSHAL, CHIEF OF POLICE**

All writs or process of the Court shall be directed, in his official title, to the chief of police of this municipality, who shall be the principal Officer of the Court.

**SECTION 6-114      CLERK OF THE COURT; DUTIES**

The Clerk, or a deputy designated by him, shall be the Clerk of the Court. He shall assist the Judge in recording the proceedings of the Court and in preparing writs, processes and other papers. He shall administer oaths required in proceedings before the Court. He shall enter all pleadings, processes, and proceedings in the dockets of the Court. He shall perform such other clerical duties relating to the proceedings of the Court as the Judge shall direct. He shall receive and receipt for forfeitures, fines, deposits, and sums of money payable to the Court. He shall pay to the treasurer of this municipality all money so received by him, except such special deposits or fees as shall be received to be disbursed by him for special purposes. All money paid to the treasurer shall be placed in the general fund of the municipality, or in such other funds as the governing body may direct, and it shall be used in the operation of the municipal government in accordance with budgetary arrangements governing the fund in which it is placed.

**SECTION 6-115      PROSECUTING ATTORNEY; DUTIES; CONFLICT OF INTEREST**

The attorney for this municipality, or his duly designated assistant, may be the prosecuting Officer of the Court. He shall also prosecute all alleged violations of the Ordinances of the City. He may be authorized, in his discretion, to prosecute and resist appeal, proceedings in error and review from this Court to any other Court of the State, and to represent this municipality in all proceedings arising out of matters in this Court.

**SECTION 6-116      BOND OF CLERK**

The Court Clerk of the Court shall give bond in the form provided by Section 27-111 of Title 11 of the Oklahoma Statutes. When executed, the bond shall be submitted to the governing body for approval. When approved, it shall be filed with the Clerk of this municipality and retained in the municipal archives.

**SECTION 6-117      RULES OF COURT**

The Judge may prescribe rules, consistent with the laws of the State and with the Ordinances of this municipality for the proper conduct of the business of the Court.

**SECTION 6-118      ENFORCEMENT OF RULES**

Obedience to the orders, rules and judgments made by the Judge or by the Court may be enforced by the Judge, who may fine or imprison for contempt committed as to him while holding Court, or committed against process issued by him, in the same manner and to the same extent as the district Courts of this State.

**SECTION 6-119      WRITTEN COMPLAINTS TO PROSECUTE ORDINANCE VIOLATIONS**

All prosecutions for violations of Ordinances of this municipality shall be styled "The City of Shidler vs. (naming defendant or defendants)". Except as provided hereinafter, prosecution shall be initiated by the filing of a written complaint, subscribed and verified by the person making complaint, and setting forth concisely the offense charged.

**SECTION 6-120      TRAFFIC ORDINANCE VIOLATIONS; PROCEDURES FOR ISSUING CITATION; CUSTODY, ARREST**

- A. If a Police Officer observes facts, which he believes, constitute a violation of the traffic Ordinances of this municipality, in lieu of arresting such a person, he may release the person on personal recognizance in accordance with Section 6-121 of this Code, or take his name, address, operator's license number, and registered license number of the motor vehicle involved and any other pertinent and necessary information and may issue him in writing in form prescribed by the mayor or his duly designated delegate, a traffic citation embracing the above information, and also stating the traffic violation alleged to have occurred, and notifying him to answer to the charge against him at a time, not later than the date specified in the citation. The Officer, upon receiving the written promise of the alleged violator, endorsed on the citation to answer as specified, may then release the person from custody. If the person to whom a citation is issued fails to answer as prescribed in the citation, complaint shall be filed and the case shall be prosecuted as otherwise provided in this Chapter.
- B. If the alleged traffic violation is committed by a nonresident or resident of this municipality, the Police Officer may:
1. Release the person after obtaining sufficient information as set out in Subsection A of this Section pending his appearance on a day certain in Court, as specified in the citation;
  2. Take the person in custody and demand that bond for the offense charged be posted according to the provisions of this Chapter; or
  3. Take the person into custody under arrest. The arrested person either shall be taken immediately before the Judge for further proceedings according to law or shall have bail fixed for his release in accordance with the provisions of this Chapter. Upon providing bail as fixed, and upon giving his written promise to appear upon a day certain, as provided in Subsection A of this Section, the person shall be released from custody.
- C. If the alleged offense be a violation of an Ordinance restricting or regulating the parking of vehicles, including any regulations issued under such an Ordinance, and the operator be not present, the Police Officer shall place on the vehicle, at a place reasonably likely to come to the notice of the operator, a citation conforming substantially to that prescribed in Subsections A or B of this Section, with such variation as the circumstances require, the operator of this vehicle shall be under the same obligation to respond to the citation as if it had been issued to him personally under Subsections A or B of this Section.

**SECTION 6-121      TRAFFIC BAIL BOND PROCEDURES**

- A. In addition to other provisions of law for posting bail, any person, whether a resident of this State or a nonresident, who is arrested by a law enforcement Officer solely for a misdemeanor violation of a State traffic law or municipal traffic Ordinance shall be released by the arresting Officer upon personal recognizance if:
1. The arrested person has been issued a valid license to operate a motor vehicle by

this State, another State jurisdiction within the United States, or any party jurisdiction of the Nonresident Violator Compact;

2. The arresting Officer is satisfied as to the identity of the arrested person;
  3. The arrested person signs a written promise to appear as provided for on the citation; and
  4. The violation does not constitute:
    - a. A felony;
    - b. Negligent homicide;
    - c. Driving or being in actual physical control of a motor vehicle while impaired or under the influence of alcohol or other intoxicating substances;
    - d. Eluding or attempting to elude a law enforcement Officer;
    - e. Operating a motor vehicle without having been issued a valid driver's license, or while the license is under suspension, revocation, denial or cancellation;
    - f. An arrest based upon an outstanding warrant;
    - g. A traffic violation coupled with any offense Stated in subparagraphs a through f of this paragraph;
    - h. An overweight violation, or the violation of a special permit exceeding the authorized permit weight; or
    - i. A violation relating to the transportation of hazardous materials.
- B. If the arrested person is eligible for release on personal recognizance as provided for in Subsection A of this Section, then the arresting Officer shall:
1. Designate the traffic charge;
  2. Record information from the arrested person's driver's license on the citation form, including the name, address, date of birth, personal description, type of driver's license, driver's license number, issuing State, and expiration date;
  3. Record the motor vehicle make, model and tag information;
  4. Record the arraignment date and time on the citation; and
  5. Permit the arrested person to sign a written promise to appear as provided for in the citation.
- C. The arresting Officer shall then release the person upon personal recognizance based upon

the signed promise to appear. The citation shall contain a written notice to the arrested person that release upon personal recognizance based upon a signed written promise to appear for arraignment is conditional and that failure to timely appear for arraignment shall result in the suspension of the arrested person's driver's license in this State, or in the nonresident's home State pursuant to the Nonresident Violator Compact.

- D. Procedures for arraignment, continuances and scheduling, timely appearances, pleas of guilty or nolo contendere, posting bail, payment of fines and costs, issuance of arrest warrants, and requests for suspension of driver's license, shall be required in State law, Sections 1115.1 through 1115.5 of Title 22 of the Oklahoma Statutes.
- E. A defendant released upon personal recognizance may elect to enter a plea of guilty or nolo contendere to the violation charged at any time before he is required to appear for arraignment by indicating such plea on the copy of the citation furnished to him or on a legible copy thereof, together with the date of the plea and his signature. The defendant shall be responsible for assuring full payment of the fine and costs to the Court Clerk. The defendant shall not use currency for payment by mail. If the defendant has entered a plea of guilty or nolo contendere as provided for in this subsection, such plea shall be accepted by the Court and the amount of the fine and costs shall be as prescribed by Ordinance for the violation charged or as prescribed by the Court.
- F. If, pursuant to the provisions of Subsection D of this Section, the defendant does not timely elect to enter a plea of guilty or nolo contendere and fails to timely appear for arraignment, the Court may issue a warrant for the arrest of the defendant and the municipal or district Court Clerk, within one hundred twenty (120) calendar days from the date the citation was issued by the arresting Officer, shall notify the State Department of Public Safety that:
  - 1. The defendant was issued a traffic citation and released upon personal recognizance after signing a written promise to appear for arraignment as provided for in the citation;
  - 2. The defendant has failed to appear for arraignment without good cause shown;
  - 3. The defendant has not posted bail, paid a fine, or made any other arrangement with the Court to satisfy the citation; and
  - 4. The citation has not been satisfied as provided by law.
- G. The Court Clerk shall request the State Department of Public Safety to either suspend the defendant's driver's license to operate a motor vehicle in this State or notify the defendant's home State and request suspension of the defendant's driver's license in accordance with the provisions of the Nonresident Violator Compact. Such notice and request shall be on a form approved or furnished by the State Department of Public Safety. The Court Clerk shall not process the notification and request provided for in this subsection if, with respect to such charges:
  - 1. The defendant was arraigned, posted bail, paid a fine, was jailed, or otherwise settled the case;
  - 2. The defendant was not released upon personal recognizance upon a signed written

promise to appear as provided for in this Section or if released, W3S not permitted to remain on such personal recognizance for arraignment;

3. The violation relates to parking or standing, an overweight violation, an overweight permit, or the transportation of hazardous materials; or
  4. A period of one hundred twenty (120) calendar days or more has elapsed from the date the citation was issued by the arresting Officer.
- H. The Court Clerk shall maintain a record of each request for driver's license suspension submitted to the State Department of Public Safety pursuant to the provisions of this Section. When the Court or Court Clerk receives appropriate bail or payment of the fine and costs, settles the citation, makes other arrangements with the defendant, or otherwise closes the case, the Court Clerk shall furnish proof thereof to such defendant, if the defendant personally appears, or shall mail such proof by first class mail, postage prepaid, to the defendant at the address noted on the citation or at such other address as is furnished by the defendant. Additionally, the Court or Court Clerk shall notify the home jurisdiction of the defendant as listed on the citation, if such jurisdiction is a member of the Nonresident Violator Compact, and shall in all other cases, notify the State Department of Public Safety of the resolution of the case. The form of proof and the procedures for notification shall be approved by the State Department of Public Safety. Provided however, the Court or Court Clerk's failure to furnish such proof or notice in the manner provided for in this Subsection shall in no event create any civil liability upon the Court, the Court Clerk, the State or any political subdivision thereof, or any State department or agency or any employee thereof but duplicate proof shall be furnished to the person entitled thereto upon request.

#### **SECTION 6-122      SUMMONS FOR ARREST**

- A. Upon the filing of a complaint charging violation of any Ordinance, the Judge, unless he determines to issue a warrant of arrest, or unless the defendant previously has been issued a citation or has been arrested and has given bond for appearance, he shall issue a summons, naming the person charged, specifying his address or place of residence, if known, stating the offense with which he is charged and giving him notice to answer the charge in the Court on a certain day as specified after the summons is served upon him, and including such other pertinent information as may be necessary.
- B. The summons shall be served by delivering a copy to the defendant personally. If he fails to appear and to answer the summons within the prescribed period, a warrant shall be issued for his arrest, as provided by this Chapter.

#### **SECTION 6-123      FORM OF ARREST WARRANT**

- A. Except as otherwise provided in the Ordinances of this municipality, upon the filing of a complaint approved by the endorsement of the attorney of this municipality or by the Judge, there shall be issued a warrant of arrest, in substantially the following form:

The City of Shidler to the Marshal of the Municipal Court of Shidler, Oklahoma. Complaint upon oath having this day been made by (naming complainant) that the offense (naming the offense in particular but general terms) has been committed and accusing (name of defendant)

thereof, you are commanded therefor forthwith to arrest the above-named defendant and bring the above named (name of defendant) before me, at the municipal Courtroom, Witness my hand this \_\_\_\_ day of \_\_, 20\_\_.

\_\_\_\_\_  
Judge of the Municipal Court  
Shidler, Oklahoma.

- B. It is the duty of the marshal, personally, or through a duly constituted member of the police force of this municipality, or through any other person lawfully authorized so to act, to execute a warrant as promptly as possible.

**SECTION 6-124      PROCEDURES FOR BAIL OR BOND**

- A. Upon arrest, or upon appearance without arrest in response to citation or summons, or at any time before trial, before or after arraignment, the defendant shall be eligible to be released upon giving bail for his appearance in an amount and upon conditions fixed by this Chapter or the Judge, who shall prescribe appropriate rules of Court for the receipt of bail. In case of arrests made at night or under other conditions or emergency or when the Judge is not available, the rules shall authorize the chief of police, or his designated representative, to accept a temporary cash bond of not less than Ten Dollars (\$10.00) nor more than the maximum monetary penalty provided by Ordinance for the offense charged.
- B. A bail bond schedule may be adopted by the City council and amended from time to time by motion or resolution.

**SECTION 6-125      ARRAIGNMENT AND PLEADINGS BY DEFENDANT**

Upon making his appearance before the Court, the defendant shall be arraigned. The Judge, or the attorney of the municipality, shall read the complaint to the defendant, inform him of his legal rights, including the right of trial by jury, if available, and of the consequences of conviction, and ask him whether he pleads guilty or not guilty. If the defendant pleads guilty, the Court may proceed to judgment and sentence or may continue the matter for subsequent disposition. If the plea is not guilty, and the case is not for jury trial, the Court may proceed to try the case, or may set it for hearing at a later date.

**SECTION 6-126      TRIAL BY JURY AND WAIVER**

- A. In all prosecutions for violations of Ordinances punishable by fine of more than One Hundred Dollars (\$100.00) or by imprisonment, or by both fine and imprisonment, trial shall be by jury, unless waived by the defendant. If trial by jury is waived, trial shall be to the Court.
- B. At arraignment, the defendant shall be asked whether he demands or waives trial by jury. His election shall be recorded in the minutes of the arraignment and entered on the docket of the Court respecting proceedings in the case.
- C. An election waiving jury trial, made at arraignment, may be changed by the defendant at any time prior to the day for which trial by the Court is set; an election demanding jury



presentation of an official postal return receipt purportedly signed by the addressee shall be prima facie evidence that the summons was duly received by the addressee and therefore, that he was properly served therewith.

- D. A jury in the Court shall consist of six jurors, good and lawful men or women, citizens of the County of Osage, possessing the qualifications of jurors in district Court.
- E. After the jurors are sworn, they must sit together and hear the proofs and oral arguments of the parties, which must be delivered in public and in the presence of the defendant.
- F. A verdict of the jury may be rendered by the vote of five (5) jurors.
- G. In all actions tried before a jury, the Judge shall determine all questions of law, including questions as to the introduction of evidence, arising during the trial. He also shall instruct the jury as to the law.
- H. The verdict of the jury, in all cases, must be general. When the jury has arrived at its verdict, it must deliver the verdict publicly to the Court. The Judge must enter the verdict in the docket or cause it to be so entered.
- I. The jury must not be discharged after the case is submitted to it until a verdict is rendered, unless the Judge, for good cause, discharges it sooner, in which event the Court may proceed again to trial, and so on, until a verdict is rendered.

**SECTION 6-128 TRIALS AND JUDGMENTS, ENFORCING FINES BY WORKING OF PRISONERS**

- A. Before trial commences, either party, upon good cause shown, may obtain a reasonable postponement thereof.
- B. The defendant must be present in person at the trial.
- C. In all trials, as to matters not covered in this Chapter, or by the statutes relating to municipal criminal Courts, or by rules duly promulgated by the Supreme Court of Oklahoma, the procedure applicable in trials of misdemeanors in the district Courts shall apply to the extent that they can be made effective.
- D. If the defendant pleads guilty or is convicted after the trial, the Court must render judgment thereon, fixing the penalty within the limits prescribed by the applicable Ordinance and imposing sentence accordingly.
- E. At the close of trial, judgment must be rendered immediately by the Judge who shall cause it to be entered in his docket.
- F. If judgment is of acquittal, and the defendant is not to be detained for any other legal cause, he must be discharged at once.
- G. A judgment that the defendant pay a fine may also direct that he be imprisoned until the fine is satisfied at the rate of one (1) day imprisonment for each Five Dollars (\$5.00) of fine or as set out in Subsection H hereof for defendants who are without means to make

such payment.

- H. If a defendant who is financially able refuses or neglects to pay a fine or costs or both, payment may be enforced:
1. By imprisonment until the same shall be satisfied at the rate of Five Dollars (\$5.00) per day; or
  2. All prisoners confined to jail for having failed to pay a fine as in paragraph 1 above, may be compelled, if their health permits, to work on the public streets, avenues, alleys, parks, buildings or other public premises or property, and for each day of such work, the prisoner shall be credited Five Dollars (\$5.00) toward any fine or costs until same are satisfied; and further, any persons found guilty of a violation of a municipal Ordinance who are financially unable to pay their fine and costs, and whose health permit, may volunteer with the Court to satisfy their fine and costs by working on the streets, alleys, avenues, areas, and public grounds of the municipality, with credit therefor to be at the rate of Five Dollars (\$5.00) per day toward the fine and costs;
  3. The Chief of Police, subject to the direction of the mayor, shall direct where the work shall be performed. The head of the department in charge of the place under which the work is to be performed, himself or by some person designated by him, shall oversee the work. If a guard is necessary, the chief of police shall make provisions therefor.

#### **SECTION 6-129      WITNESS FEES**

Witnesses in any proceeding in the Court other than the Police Officers or Peace Officers shall be entitled to a sum per each day of attendance, plus mileage for each mile actually and necessarily traveled in going to and returning from the place of attendance if their residence is outside the limits of the municipality. However, no witness shall receive fees or mileage in more than one (1) case for the same period of time or the same travel. A defendant seeking to subpoena witnesses must deposit with the Clerk a sum sufficient to cover fees and mileage for one (1) day of attendance for each witness to be summoned, but such deposit shall not be required from an indigent defendant who files an affidavit setting out:

1. The names of no more than three (3) witnesses;
2. That the defendant, by reason of his poverty, is unable to provide the fees and mileage allowed by law;
3. That the testimony of the witnesses is material; and
4. That their attendance at the trial is necessary for his proper defense.

The fees of such witnesses shall be paid by the municipality.

#### **SECTION 6-130      SENTENCING**

- A. The Judge may suspend, modify, defer or reduce a sentence in accordance with Sections

27-123 and 27-124 of Title 11 of the Oklahoma Statutes.

- B. A Judge who is licensed to practice law in this State in imposing a judgment and sentence, at his discretion, is empowered to modify, reduce, or suspend or defer the imposition of such sentence of any part thereof and to authorize probation for a period not to exceed six (6) months from the date of sentence, under such terms or conditions as the Judge may specify. Procedures relating to suspension of the judgment or costs or both shall be as provided in Section 27-123 of Title 11 of the Oklahoma Statutes. Upon completion of the probation term, the defendant shall be discharged without a Court judgment of guilt, and the verdict, judgment of guilty or pleas of guilty shall be expunged from the record and the charge dismissed with prejudice to any further action. Upon a finding of the Court that the conditions of probation have been violated, the Municipal Judge may enter a judgment of guilty. The Judge may continue or delay imposing a judgment and sentence for a period of time not to exceed six (6) months from the date of sentence. At the expiration of such period of time the Judge may allow the Municipal Attorney to amend the charge to a lesser offense. If a deferred sentence is imposed, an administrating fee of not to exceed One Hundred Dollars (\$100.00) may be imposed as costs in the case.

**SECTION 6-131      IMPRISONMENT, WORK BY PRISONERS**

- A. All sentences of imprisonment shall be executed by the Chief of Police of the municipality, and any person convicted of a violation of any Ordinance of the municipality and sentenced to imprisonment shall be confined in the jail, farm or workhouse, of the municipality, in the discretion of the Court, for the time specified in the sentence.
- B. If, after conviction, judgment of imprisonment is entered, a copy thereof, certified by the Clerk, shall be delivered to the Chief of Police, the Sheriff of the county or other appropriate Police Officer. Such copy shall be sufficient warrant for the execution of the sentence.
- C. All prisoners confined to jail on conviction or on plea of guilty may be compelled, if their health permits, to work on the public streets, avenues, alleys, parks, buildings, or other public premises or property. For each day of such work, the prisoner shall be credited for serving one (1) day of imprisonment under his sentence.
- D. The Chief of Police, subject to the direction of the governing body, shall direct where the work shall be performed. The head of the department in charge of the place where the work is to be performed, himself, or by some person designated by him, shall oversee the work. If a guard is necessary, the Chief of Police shall make provision therefor.

**SECTION 6-132      FINES AND COSTS**

If judgment of conviction is entered, the Clerk of the Court shall tax the costs to the Defendant in an amount as determined by the Judge but not to exceed the sum of Thirty Dollars (\$30.00) plus the fees and mileage of jurors and witnesses, all of which the Defendant shall pay, in addition to any fine that is imposed. (Ord. No. 2009-09-01, 09/14/2009)

State Law: Title 11, Section 27-126, Oklahoma Statutes.

**SECTION 6-133**      **PENALTY ASSESSMENT**

- A. Any person convicted of an offense punishable by a fine of Ten Dollars (\$10.00) or more or by incarceration, excluding parking and standing violations, or any person forfeiting bond when charged with such an offense, shall be ordered by the Court to pay Four Dollars (\$4.00) as a separate penalty assessment, which shall be in addition to and not in substitution for any and all fines and penalties otherwise provided for by law for such offense. The Court shall provide for separate bail for the penalty assessment. A defendant admitted to bail on an undertaking by a surety may include the amount of the penalty assessment in the undertaking.
  
- B. Upon conviction or bond forfeiture, the Court shall collect the penalty assessment and deposit it in an account created for that purpose. As an administrative fee for handling funds collected as a penalty assessment, the Court is authorized to retain two percent (2%) of such monies and may also retain all interest accrued thereon prior to the due date for deposits as provided in this Section. The remainder of such monies shall be forwarded quarterly by the Court Clerk to the State Treasury. Deposits shall be due July 15 for the preceding quarter ending June 30, October 15 for the preceding quarter ending September 30, June 15 for the preceding quarter ending December 31, and April 15 for the preceding quarter ending March 31.
  
- C. As used in this Section, "convicted" means any final adjudication of guilt, whether pursuant to a plea of guilty or nolo contendere or otherwise, and any deferred or suspended sentence or judgment.

CHAPTER 2  
(RESERVED)

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