



# REGIONAL TESTING

*Retests, Make-Up Exams and Final Exams  
for Online Courses*

## TESTING LOCATIONS

### HOW TO MAKE AN EXAM REQUEST:

1. Go to **FSI.ILLINOIS.EDU**
2. Log on to the **IFSI Student & Staff Resource Center** by selecting the  icon at the top far right corner of the menu bar
3. Select **Student Tools** menu tab (far right)
4. Select **Exam Requests** from left box of options
5. Select **Make a Request** at the right side of the screen
6. The next screen to appear allows selection of site and date for the exam – **be sure to verify that your email address is correct**
7. Confirmation of your exam appointment will be sent by email upon approval from the Testing Office

*Testing dates are held on the last Wednesday and Thursday of each month (excluding December).*

*Questions? Please call Curriculum and Testing:  
217.333.9505*



To learn what specific dates are available, get location addresses and to sign-up for an exam, please visit the IFSI website:

**FSI.ILLINOIS.EDU**