

EVPOA Rules & Regulations Committee Charter (FINAL 4.8.21)

Purpose: Pursuant to the EVPOA Bylaws section 4.0.4 this committee is formed to engage the community and consult with Board, Management and Attorney for the purpose of proposing Amended Rules & Regulations to the Board for consideration and approval, and to assist and advise Board and Management in interpreting the existing Rules & Regulations and to recommend actions to be taken against individual violators.

Structure: The Committee will be made up of no more than seven (7) Members of the EVPOA in good standing as defined in the Declarations, at least one of which shall be a current Board Member. Chair of the Committee shall be said Board Member, and a Vice-Chair may be named to direct proceedings in the absence of Chair. Chair will appoint other Committee members and Board will ratify the slate of participants. The principle Management Company representative for EVPOA shall be present at all meetings. Other Management Company representatives may be asked to join at times, and Attorney will be asked to join but only at the approval of Board President or a majority of the Board.

Frequency and Reporting: Meetings shall take place no less than four (4) times per year, though the frequency may be greater at the discretion of the Committee Chair. All Committee Members shall be expected to attend all Committee meetings and are expected to hold all proceedings in strict confidence. Any Member that breaches confidentiality will be removed, and any Member who misses two consecutive meetings will be asked to step down. Any other Board Member may sit in on any meetings they wish to provide input and Management's representative will be responsible for taking notes and reporting to the Board under direction of the Chair (or Vice-Chair). Board may request a presentation by Committee Chair and/or Management Company representative at any Regular or Special Board Meeting.

Authority: Under the EVPOA Bylaws section 4.0.5 the Committee will have capacity to interpret existing Rules and Regulations and may advise Management on any enforcement actions as requested. The Committee will make recommendations on whether potential violations require legal action and suggest such action to the Board on a case by case basis, however, the initiation of legal action and the settlement of individual cases will be the sole responsibility of the Board. Further, the Committee will identify areas of new and/or amended Rules & Regulations through community and Management Company engagement and make recommendations to the Board for consideration and adoption.