

ROSS TOWNSHIP SUPERVISORS MEETING
July 6, 2026

The Ross Township Supervisors' Meeting was called to order on July 6, 2026, at 6 pm. The meeting was held at the Township Municipal Building.

In attendance were Chairman David Shay, Vice Chairman Gregory Gill and Supervisor Randy Detrick. Attorney Ricky Santee, Recording Secretary Karen Orlando, and members of the public were also in attendance.

OPEN TO PUBLIC:

Martha Rezeli, on behalf of the Ross Township Historical Society, shared that this past weekend they had an exhibit with museum items at the West End Fairgrounds event. The original America 250PA Keystone was on display at the event & received positive feedback. A group of museum item photos were on display as well. The Ross Township Museum will not be open this Saturday, July 11. The Museum will resume their normal 2nd Saturday opening schedule in August. Martha had questions regarding the America 250PA Keystone duplicate copies. The hope was that 2 copies would be made to allow 1 to be displayed outside the Township Building and a 2nd smaller one that could travel when needed. Martha had concerns regarding the weight of the copies.

Ethan our Road Foreman responded that the copies were the same size as the original. Chairman David Shay informed Martha that the duplicates were already ordered & should be ready this week. The Supervisors assured Martha that they were lighter and thinner than the original plywood sign.

Martha noted that she saw the Resolution for the LSA Grant Application was on the agenda. She inquired about a Grant to move the schoolhouse over and pave the parking lot of the Ross Historical Museum. Martha mentioned that Representative Jack Radar had asked about moving the schoolhouse at the Keystone dedication. Chairman Shay suggested that the Historical Society should directly apply for a Grant. Chairman David Shay told Martha he has some experience with this and could assist her, if needed.

Resident Jim Lawless approached the Supervisors and stated his next-door neighbor agreed to sell him land so he can build a garage. He stated that his driveway is right on the line. Chairman Shay asked if he was just looking for a lot line adjustment. Jim responded yes and asked what was involved. Attorney Santee advised him he would need to submit a Land Development Application with drawings which would go to Planning Commission for review. He told Jim he would need plans, the survey, and deed descriptions showing what land will be transferred. Attorney Santee told him he would need to file the application with the township and pay the fee. Attorney Santee told Mr. Lawless that he would have to conform to requirements & Mr. Lawless would need a sealed survey by a PA-licensed surveyor.

MINUTES REVIEW:

Motion to approve the minutes of June 1, 2026, was made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill. The motion carried 3-0.

TREASURER REPORT:

Motion to accept the Treasurer's Report was made by Vice Chairman Gregory Gill and seconded by Supervisor Randy Detrick. The motion carried 3-0.

PLANS:

1. Gateway Industrial – Final Land Development Plans- Request for Extension to 9/8/26

Motion to accept the Planning Commission's recommendation to approve Gateway Industrial's extension request to 9/8/26 was made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill. The motion carried 3-0.

2. 1889 Kunkletown Road – Preliminary/Final Land Development Plan – Request for Extension to 10/5/26

Motion to accept the Planning Commission's recommendation to approve 1889 Kunkletown Road's extension request to 10/5/26 was made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill. The motion carried 3-0.

3. Mount Eaton Road – Minor Subdivision Plan - Request for Extension to 10/6/26

Motion to accept the Planning Commission's recommendation to approve Mount Easton Road's extension request to 10/6/26 was made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill. The motion carried 3-0.

OLD BUSINESS:

1. Zoning ordinance amendment - one principal use limitation

Attorney Santee stated that the draft ordinances have been submitted to the Monroe County Planning Commission, CJERP, and Ross Township Planning Commission has it on their Agenda for their July 21st meeting. Once those committees meet, we'll get recommendations and then the Board can consider this at a future meeting.

2. Haney house lease/tenant

Chairman David Shay updated everyone that the tenant is no longer there. Chairman Shay stated that they will be doing a walk-through of the house one day this week to see whether anything needs to be done before finding a new tenant.

3. Secretary/Treasurer Position

Supervisor Randy Detrick shared that they had interviewed a few people and found a candidate that was a good fit named Maria Ahner. Chairman David Shay added that she will replace our existing Secretary/Treasurer who is not bonded.

Motion made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill to hire Maria Ahner as a bonded, full-time Secretary/Treasurer at a starting rate of \$25/hour and after a 3-month review, increasing to \$27/hour. The position includes full township paid benefits, paid vacation/holiday, and 401k as per Township policy. The motion carried 3-0.

NEW BUSINESS:

1. *Any updates/comments from the Supervisors*

None.

2. *Planning Commission Recommendation Letter - CJERP Regional Comprehensive Plan*

The Supervisors accepted the Planning Commission recommendation that the Board of Supervisors adopt the CJERP Regional Comprehensive Plan. Attorney Ricky Santee stated that the Supervisors did not need to vote on this tonight as it will be voted on at the July 23rd CJERP Meeting.

3. *Solicitor Firm Name Change*

Attorney Ricky Santee shared that on June 1st his firm name changed. All clients were notified by letter of the change. Attorney Santee is now with Shay, Santee & Kelhart LLC. Attorney Santee indicated that he just needs the Supervisors to sign off on the letter which Karen has a copy of.

Motion made by Supervisor Randy Detrick and seconded by Chairman David Shay to accept the Township Solicitor under the new firm's name. The motion carried 3-0.

Chairman Shay stated that he has no affiliation to the Shay in the Solicitor's new firm name.

4. *Approve and Pay Uniform Settlement*

Attorney Santee shared that he had forwarded to the Board info regarding the buyout of Unifirst. That contract he believes has another 3 1/2 years remaining. The current accounts receivable is \$1,512.04 with a \$3,000 contract buyout. To buy out this contract right now is \$4,512. 04 per the invoice dated 6/22/26.

Motion made by Vice Chairman Gregory Gill and seconded by Supervisor Randy Detrick to buyout Unifirst. The motion carried 3-0.

5. *New Uniform Service Supplier*

Chairman Dave Shay shared that they have a new uniform supplier, Clemens in Lansdale – below Hellertown. Chairman Shay stated they shopped around and found they're rates very reasonable. Per Ethan Brewer Road Foreman, they will be here tomorrow to measure.

Motion made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill to have Clemens be our uniform supplier for a 1-year agreement. The motion carried 3-0.

Chairman Shay added that the agreements will be for 1-year. There will not be any more long-term, 5-year, automatic renewals. Going forward, they will be for a one-year period and a year-to-year agreement.

6. *AC unit in old Twp building*

Chairman David Shay stated this needs to be put out on phone bids. As per Attorney Santee's recommendation, we will wait until next month to make any decisions.

7. Approval of Resolution 2026-04 for LSA Grant Application

Chairman Shay shared that the LSA Grant, the local shared grant opened as of July 1st. Applications will be accepted until September 30, 2026. Chairman Shay stated we are looking at replacing our backhoe. The grant amount we would apply for is \$183,489 and there's a \$700 application fee that gets submitted with it. This will need to be submitted by the end of August.

Motion made by Supervisor Randy Detrick and seconded by Vice Chairman Gregory Gill to grant Resolution 2026-04 so this can be submitted with our bid package. The motion carried 3-0.

EVENTS:

1. Public Hearing to Adopt CJERP Regional Comprehensive Plan – July 23 at 7 pm, Jackson Township Fire Hall, Route 715, Reeder's

ROAD FOREMAN REPORT:

Chairman Shay asked if Road Foreman Ethan Brewer knew when they will be working on Meixsell Valley. Ethan reported that he did not have a date yet.

A resident stated it was his first time attending & asked for more info. Chairman Shay explained that they are going to be resurfacing part of that road. Ethan stated they will go from Pennell to 115. It will be a Tar and Chip with a Type 2 Slurry over it. Chairman Shay stated it will be striped but probably not until approximately October.

CORRESPONDENCE:

Monthly correspondence consisted of emails transmitted to the Supervisors and compiled in a folder for review.

RECEIPTS & EXPENDITURES:

The Board approved paying the bills.

Motion was made by Vice Chairman Gregory Gill, seconded by Supervisor Randy Detrick to pay the bills. The motion carried 3-0.

ADJOURNMENT:

There being no further business, the meeting adjourned at 6:20 p.m.

Motion to adjourn was made by Supervisor Randy Detrick, seconded by Vice Chairman Gregory Gill. The motion carried 3-0.

Respectfully Submitted,

Karen Orlando
Recording Secretary