

## **BID DOCUMENT**

**Architectural and Consultancy Services  
For Floor Area Ratio (FAR) Expansion  
NIT No. VeenaCGHS/2024-25/001**



**THE VEENA CGHS LTD (VEENA RESIDENCY),  
PLOT No. 5D, SECTOR-22, DWARKA,  
NEW DELHI-110077  
[Email id—veenacghs@gmail.com]**

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## Notice Inviting Bid

Name of the Work	ARCHITECTURAL AND CONSULTANCY SERVICES FOR ALTERATIONS/ADDITIONS DUE TO FLOOR AREA RATIO (FAR) EXPANSION IN THE VEENA CGHS (VEENA RESIDENCY) PLOT 5D, SECTOR 22, DWARKA, NEW DELHI-110077
Brief Scope of Work	PROVIDING ARCHITECTURAL CONSULTANCY AND LIAISON WORK INCLUDING BASIC ENGINEERING, ALL APPROVALS FROM STATUTORY BODIES AND NOC/COMPLETION CERTIFICATE; CONSULTANCY SERVICES DURING EXECUTION OF THE PROPOSED (FAR) EXTENSION OF 100 FLATS AT THE VEENA CGHS (VEENA RESIDENCY) AS PER APPROVALS OBTAINED
Period of Completion	STAGE-I            6-12 MONTHS STAGE – II        24 MONTHS (TO BE DISCUSSED WITH BIDDERS)
Address for sale of Bid document, submission	AVAILABLE AT VEENA CGHS WEBSITE VIZ. WWW.VEENACGHS.COM
Bid submission end date and Time	17 <sup>th</sup> JULY 2024 BEFORE 5.00 PM
Opening of Bids (Techno- commercial)	17 <sup>th</sup> JULY 2024 SHARP AT 5.30 PM
Validity of offer	120 DAYS FROM THE DATE OF OPENING OF ORIGINAL/REVISED PRICE BID.

### **A. Procedure for Submission**

1. Bidder is required to submit their offer in ONE sealed cover giving reference to this Bid Notice including number and date, containing TWO sealed covers named Part-I and Part-II. Part-I of Bid will be submitted in three (3) sets. Each page of the Bid will be signed by the authorized director or partner of the Bidder with stamp/seal fixed below his signature.
  
2. The two parts of bid should contain:
  - a. Part-I:  
Filled-up Bid document in 3 sets and the documents indicated at sl.no. **B** below.
  - b. Part-II:  
Price bid in Price Schedule. Part-I of the Bid shall be opened on 17<sup>th</sup> July, 2024 5.30 PM sharp.
  
3. Part-II of the Bid shall be opened only for those bidders whose Part-I is found to be valid.

4. After opening of the Bid, the bidders should depute their representative with full authority for discussions and negotiations on technical as well commercial terms, price and other conditions of the contract. This authorization must be supported by the Company/Managing Partner in the case of Partnership Firm and by the Proprietor in case of proprietorship Firm.

**B. Documents to be Submitted by Bidder**

1. Copies of original documents defining the constitution or legal status, place of registration, and principal place of businesses of Bidder, power of attorney in favour of signatory of the bid if signatory is not himself the Proprietor or Director to bind the bidder.
2. Completion certificates from the client of successfully executed 3(three) similar work(s) during last ten years, including name and address of clients who may be contacted.
3. Declaration regarding qualified and experience personnel only will be deployed for the contract. (The lead Architect shall have a minimum of 10 years experience.)
4. PAN No., GST registration with competent statutory authorities.
5. A declaration that they have not been banned or delisted by any Government or quasi-Govt. agencies. Also if they have abandoned any FAR Society and reasons thereof.
6. A declaration if they have any court case or arbitration proceeding pending with brief details thereof.

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## **General Conditions of Contract**

1. Before Bidding, the Architect Consultant is advised to visit the Society and its surroundings to assess and satisfy themselves about the local conditions and the constraints, if any.
2. With submission of the Bid, the Architect/Bidder is deemed to have inspected the site of work to their satisfaction in order to be able to quote reasonable prices.
3. Compliance with GST and any such applicable statutory requirement is the exclusive responsibility of the Architect/Bidder.
4. Architect has to follow the safety, health and other statutory rules & Acts as applicable from time to time with regard to his personnel.
5. Only the designated and nodal Convener/Co-conveners of the Project of the Society will deal with the Architect and the Architect will not take instruction from any other person/ resident directly in any connection.
6. The Architect and his deployed personnel shall take all precautionary/ safety measures with respect to work at site.
7. **Time frame of work:** Please provide the expected time required for different stages as are given under payment of fees. Also please indicate the optimum time which may be required for completing the extension work after all approvals are obtained. The desired tentative schedule is given in Table.

### **A. Contract Price**

1. The agreed contract price shall be inclusive of all taxes & duties and includes all required work with DDA/ Environment Deptt. / CFO/ DUAC office or any other agency required for completion of work.
2. Payments will be released after completion of items specified in the Architect's Scope of Work & Price Schedule as per the Payment Terms. Statutory Deduction shall be applicable as per Income Tax & GST rules.
3. All rates quoted by the Architect in the Price Schedule shall be firm and fixed for entire contract period as well as extended period for completion of the works.
4. No escalation shall be applicable on this contract.
5. Price shall be entered against each item in the Price Schedule. No other payment shall be made for any other task considered essential for completion of job.
6. All necessary payment/fees to be paid to DDA /other authorities for processing applications and compounding fees will be paid by Society through cheque/draft as the case may be.

**B. Payment Terms For****Stage-I**

Sl.No.	Milestone	% of fee quoted in Price Schedule
1	Advance(retainer)for physical site inspection & start of work	5%
2	Finalization of layout of Flat Extension for all categories of flats as feasible.	15%
3	Processing In DDA, forwarding case to DUAC, CFO & DPCB, if required or any other statutory bodies	40%
4	Approvals from DDA, DUAC, CFO & DPCB and all other statutory bodies for start of work	40%
	Total	100%

**For Stage-II**

Sl. No.	Milestones	% of fee quoted in Price Schedule
1	Preparation of working drawings for architectural, structural, mechanical, electrical and plumbing (MEP) etc.	10%
2	Finalization of specifications, BOQ & issuance of Bids	10%
3	Evaluation of Bids & award of works	10%
4	Execution and supervision of all works on pro-rata of progress	50%
5	Obtaining Completion Certificate	20%
	Total	100%

**Notes:**

- Completion of scope of work for the Architect will be considered only after obtaining all clearances and approvals including Completion Certificate.

**C. Acceptance/Rejection of Bid**

- Submission of a false information/representation shall lead to disqualification.
- Notwithstanding anything stated herein, Society reserves the following rights in its overall interest:
  - a. To reject any or all Bid(s) in full or part without assigning any reason.
  - b. To scrap the entire Bid process.
  - c. To distribute the total work between/among multiple parties

**D. Drawings Attached**

General Layout of the Society and existing layouts of all Flats.

Any additional document/information sought by the bidder will be provided on best effort basis.

## **Special Conditions of Contract**

### 1. General

- a. The Architect/Successful Bidder shall be fully responsible for the technical soundness of the work including those of specialists/consultants engaged if any, by him and also ensure that the work is carried out generally in accordance with drawings, specifications and his conception. Any deviations, if noticed by the Architect, shall be intimated to the Society & Execution Agency for rectification by the Execution Agency immediately.
- b. The Society may get the work of Architect and/or his Sub-architect or supervised/ inspected at any time by another expert, including checking of designs & estimates.
- c. The Architect hereby agrees that the fee to be paid as provided herein, in the Contract Agreement, will be in full discharge of functions to be performed by him and no claim whatsoever shall be made against the Society in respect of any proprietary rights or copyright on the part of any other party relating to designs, drawings, documents, software and models.

### 2. Quality Assurance

Architect shall guarantee that the Services as described under the Scope of Work in this Agreement, and all the designs, drawings, documents & soft copies developed by Architect shall be in accordance with sound and established engineering practices, using Indian Codes and Regulations and wherever applicable International Standards, for the purpose(s) specified, free from defects and suitable for respective uses intended. Any deficiency noted by the Architect shall be intimated in writing to the Society as early as possible.

### 3. Sub-architect or Consultant

Before engaging a Sub-architect or a Consultant for various services like structural design, plumbing, electrical etc., the Architect shall seek approval thereof indicating their names, qualification and experience in similar works.

### 4. Architect's Site Visits During Preliminary Stage, Working Drawings Stage and Execution/Completion Stage

During the execution of Contract Agreement, the Architect shall maintain a Project Team in his office consisting of suitable personnel to render timely advice to the Society and the implementing agency as and when called upon. The Architect and his personnel shall visit the site as per requirements mentioned elsewhere, at their own cost.

### 5. Review by MC/Sub-committee

The progress of the assignment shall be reviewed by MC/ Sub-committee of the Society. It shall be responsible for day to day monitoring of the Project. It shall conduct periodic reviews for the performance of the Architect and its instructions shall be followed by the Architect.

### 6. Ownership of the Design & Drawings

- a. All the designs, drawings, documents & soft copies prepared by the Architect for this job shall become the property of the Society and Society shall have the right to use the same anywhere else.
- b. The Architect shall not use or allow anyone to use these drawings, designs, documents and software without the prior written permission of the Society and any such act without the permission of the Society shall constitute violation of Intellectual Property Rights.

## 7. Changes, Additions & Deletions

- a. As and when needed, the Society will request in writing for changes, addition & deletions in the design and drawings or any part of the work and the Architect shall comply with such request. For minor changes which do not affect the entire design substantially, no amount will be payable to the Architect. If, however, the changes are substantial, compensation to Architect will be paid based on mutually agreed prices. The decision of the Society shall be final on whether the changes are minor or substantial.
- b. The Architect shall not make any changes, addition & deletions in the design and drawings or any part of the work except through and with proper approval of the Society in writing. This includes the changes, additions & deletions required for adherence to the BIS/ DDA codes and specifications, bye-laws etc. The Architect shall not be compensated for all such changes, addition & deletions.
- c. If it is found after opening of price-bids for consideration that the acceptable Bid is not within the amount sanctioned, the Architect may be required, if so desired by the Society, to make suitable alternative specifications for certain items of work to bring down the costs so that expenditure do not exceed the initial estimate by more than 5%. The Architect shall not be paid anything extra for such modification. If, however, the Society is convinced that the trend of market rates is such that the said work cannot be executed within 5% above the initial estimate, the Architect shall submit a revised estimate expeditiously to The Veena CGHS Ltd MC for necessary action.

## 8. Extension of Time

- a. The time allowed for performance of the Works as specified in the Contract, or the extended time in accordance with these conditions, shall be the most important feature of the Contract. The performance of the works shall commence from such time period as mentioned in the Contract. The Architect shall be provided on demand necessary required documents/ information and certificates/ undertakings by the Society. If the Architect commits default in commencing or performing the execution of the work as aforesaid, the Society shall without prejudice to any other right or remedy available in law, be at liberty to seize the Performance Guarantee absolutely.
- b. Request for rescheduling of milestones and extension of time, to be eligible for consideration, shall be made by the Architect in writing in genuine cases within seven days of the happening of the event causing delay.
- c. The Society after satisfying themselves about the reasonableness of grounds, may grant extension of time as in their opinion be justified and communicate the same in writing. The decision of THE VEENA CGHS Managing Committee (MC) shall be final and binding in this regard.
- d.
  - i. Force majeure any event or act which is outside or beyond their control including without limitation, war, floods, earthquake, statutory bindings etc., or
  - ii. Any delay in supplying the requisite documents and delay due to any cause beyond the control of the Architect, or
  - iii. Any other cause which, in the absolute discretion of the Society, is beyond the Architect's control.

Then, upon the happening of any such event causing delay, the Architect shall immediately give notice thereof in writing to the Society as indicated in the Contract but shall nevertheless constantly use his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Society to proceed with the works.



9. Disputes

In the event of any disputes, differences or questions arising out of or relating to or concerning this agreement or execution of the said works shall, unless amicably settled between the parties hereto, be referred to arbitration of a Sole Arbitrator, to be appointed by the First Party in consultation with the Second Party. The fees of the Arbitrator shall be shared equally between both the parties. The venue for arbitration shall be Delhi. The award made in pursuance thereof shall be final and binding on both the parties.

10. Termination of the Agreement

- a. The Society has the right to terminate this Agreement at any stage if it is found that the Architect is failing in carrying-out their responsibilities specified in the Contract and the project is getting delayed. In such a case, Society will have the right to terminate the Contract immediately and get the remaining jobs completed through any other agency at the risk & cost of the Architect. The payment made upto that stage will be treated as final payment.
- b. If the Architect is removed not because of their fault, proper compensation shall be made on pro rata basis and not more than the professional charges fixed in the payment terms, in any case. One month's notice, assigning reasons thereof, shall be given by the Society before termination of the Contract. Society may ask the Architect to continue the work during the notice period and the Architect will be required to abide.

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## ARCHITECTURAL CONSULTANT'S SCOPE OF WORK

### BACKGROUND

1. The VEENA CGHS Ltd. is located at Plot No.5D, Sector-22, Dwarka, New Delhi. The Society has 4 (four) building blocks. The Veena CGHS consists of 4 blocks consisting of Basement Parking, Stilt Parking and 9/10 upper floors. These blocks are named as A, B, C, and D. Structure is of RCC framed structure with columns and beams as structural supporting system. There are 100 flats allotted to members of the society for residential purposes.

The details of the area of the society and present consumed ground cover and consumed Floor area ratios are given in the table below:

**Table-1: Ground area, ground cover and FAR**

Sl.	Item	Description	Remarks
1	Plot Area (GC)	5900.368 sq. mtr. (59.33 mtr x 99.45 mtr)	
2	No. Dwelling units	100	

### **2. Feasibility study of Flat extension of Veena CGHS**

The Society has only one type of flats- 3 BHK plus servant room with 2(two) normal bathrooms attached to Bed rooms and one small bathroom attached to servant room.

### **3. Scope of work**

#### **Preliminary Stage**

- 1) Broadly, the scope of work for the successful architect consultant will be to prepare and submit the design drawings of the extension work for approvals from various statutory agencies and provide liaison work with the statutory bodies for speedy passage and approvals and execution. He also would make the working drawings of the extension work, prepare Bid papers for the actual extension work, helping the society to select the contractor, and supervise erection.
- 2) At the start, the successful consultant will study the flat layout plan finalized by the architectural consultant with the society based on the inputs and suggestions from the members. In case as per his view, some extension schemes are not feasible due to technical consideration or otherwise or better options exist, he should bring those to Society's notice. In any case, he should prepare a final and feasible flat extension scheme for Society's approval as per MPD-2021, with required options for each flat in the Society. For easy visualization of the options, coloured 3-dimensional views of each block, showing the proposed layout and façade, will also be provided.
- 3) All the drawings shall be based on optimum, safe and cost-effective design, in accordance with the relevant IS code & prevailing bye-laws stipulated by the Government/ DDA, keeping in view the local site conditions & restraints and ensuring integration of new construction with the existing structures with minimal disturbance.

- 4) Preparation of concept designs & drawings conforming to prevailing national standards, local bye-laws as well as compliant to DDA, i.e. developing layout plan of the complex, complete preliminary drawings/ sketches, plans, elevations, sections/ perspectives of various blocks of buildings as required to present the general view of the proposed buildings with basic dimensions & building layouts for obtaining approval of MC, including all necessary modifications based on interactive evaluation by the Society uptill finalization of designs.
- 5) Planning of all internal and external services like water supply, sewerage, storm water drainage, landscaping, development plans showing internal roads, paths, parking lots, paved areas, drains, compound wall, external lighting indicating position of conduits for services, fire-fighting arrangements etc.
- 6) Based on the chosen option, preparation of architectural and other drawings & documents and submission to all competent authorities, viz. DDA, Environment Deptt., CFO, DUAC etc. and obtaining their statutory approvals.
- 7) Based on the scheme/ plan approved by DDA, preparation of detailed item-wise BOQ based on latest CPWD Schedule of Rates/DSR and Bid Document for construction of additional spaces & expansion of existing spaces based on schedule of finishes, along with the supporting services such as water supply, drainage & sewerage, storm water drainage, internal electricals, etc. will be prepared. For any components of the estimate for which rate is not available in CPWD-DSR, prevailing market rate with standard profit of executing agency shall be used.
- 8) This BOQ would include the Quantity and cost for work to be done outside the flat by the society and to be paid from the common fund of the society.
- 9) Also would prepare a tentative BOQ and cost estimate for necessary modifications to be done inside the flats to make the extension area useful and which would be separately financed by the flat owners. For this purpose, only standard fixtures as originally existing/provided in the society will be assumed.
- 10) Study the existing fire-fighting system and advise the Society regarding any additional requirement.
- 11) Study the existing pipelines (including PNG pipeline of IGL) and advise the Society regarding any relocation wherever required.
- 12) Existing Equivalent Car Space (ECS)/car parking available in the Society is 100 nos. (stilt+ underground). Architect will submit modified parking layout for enhanced FAR area in accordance with MPD-2021 while retaining the stipulated green area.
- 13) Getting all requisite approvals and NOC including Completion Certificate at all stages from the State/Central Government, DDA, Chief Fire Officer, DUAC and Deptt. Of Environment, local bodies etc.
- 14) Preparation of a three-dimensional drawing of suitable scale as and when required by the Society/statutory authority.

**Working Drawings Stage:**

- 1) Two sets of all drawings and design calculations shall be made available by the Architect to the Society, along with the soft copy in pen drive for checking and approval. However, the responsibility for the correctness and accuracy of the structural design and safety of structure shall be entirely that of Architect. If required, Society may undertake vetting of structural drawings through a structural engineer.

- 2) Civil and structural services drawings etc. will be prepared for submission & approval from the statutory/ local authorities in required number of sets. Wherever needed, required changes sought by the authorities will be made by the Architect for re-submission.
- 3) Detailed specifications of works will be prepared in consultation with the Society.
- 4) Structural details and drawings will be provided.
- 5) Detailed drawings for the supporting services such as water supply, drainage & sewerage, storm water drainage, etc. will be provided.
- 6) The existing firefighting system will be studied and extra requirement, if any, will be brought out.
- 7) The requirements for electrical work and detailed drawings for lighting & connection with distribution boards will be provided.
- 8) For each of the above works, NIT and complete Bid document along with GCC, SCC & detailed bill of quantities (BOQ) with item-wise cost estimates with required sets of drawings needed for Biding by Society will be provided.
- 9) A list of eligible agencies for each of the above works will be provided.
- 10) Providing any other service not mentioned here but which becomes necessary as per the total scope of work under this contract.
- 11) Provide all services incidental and relevant to the progress of work in this contract.

**Execution & Completion Stage:**

- 1) Supply all the approved & duly marked "Good for Construction" (GFC) working drawings for civil, structural & services, specifications and details to the Society in required sets free of charge in the manner required for proper execution of the works.
- 2) Scrutiny of any shop drawings required in connection with work pertaining to preparing designs for their correctness, incorporation in the working drawings and releasing the duly vetted drawings for construction.
- 3) Obtain MC (THE VEENA CGHS) approval for any material deviation in design or specifications before any revision of drawings already approved by them.
- 4) Shall obtain commencement certificates at various stages according to local bodies' bye laws during execution in such a manner that the work's progress should continue unhindered.
- 5) After completion of construction, preparation of as-built drawings for submission to DDA, Deptt. Of Environment, CFO, DUAC etc. and get the NOC/Completion Certificate from the respective authorities.
- 6) Shall obtain all the required completion certificates/NOCs from the various local authorities and furnish to the Society the building completion certificate along with four sets of completion plans/drawings. These drawings will be in addition to drawings and details mentioned in above clauses.

**Biding & Award of Site Works**

Based on the NIT, BOQ and the Bid documents received from the Architect for each work, Bids will be invited by the Society and execution agencies will be chosen by the Society. Society may consult as required with the Architect as needed but their advice will not be binding on the Society.

### General

- 1) All drawings and details shall be as per relevant IS code & prevailing bye-laws stipulated by the Government/ DDA. Architect shall provide 5 sets of all working drawings (and the pdf version) for the execution of work.
- 2) The Architect shall be responsible for certification of all completed works in compliance of the statutory & local regulations, codes of practice and mandatory tests.
- 3) The Architect shall be responsible for required sanctions, approvals and certifications of all plans and works by the competent authorities before commencement, during execution and after completion.
- 4) The Architect shall assist the Society in all the other relevant & incidental services during the progress of work in this agreement. All miscellaneous additional details/ drawings, if required, for execution shall be issued within 15 days of requisition by the Society.
- 5) The Architect shall provide a detailed Bar Chart/ Pert Network showing all the intermediate milestones till receipt of NOC/Completion Certificate from the respective authorities.
- 6) The Architect shall submit a fortnightly progress report vis-à-vis the original schedule, indicating progress achieved, problem anticipated and remedial measures proposed.
- 7) The Architect shall provide designer's supervision by ensuring at least one site visits every week and also as and when considered necessary, to ensure that the work is being executed as per drawings. The architect shall keep the Society informed of all the deviations, alterations & omissions from the approved drawings and other issues involving completion time or financial implication and shall assist the Society in taking timely corrective actions.
- 8) The Architect shall, at the completion of the work, supply free of cost two copies of completed drawings which should show all the essential services / details for Society records.
- 9) For architectural & services drawings/ working drawings required to execute the construction work at site, complete list is to be provided by the Architect.

*Yogesh Kumar*

(Yogesh Kumar)  
Honorary Secretary

THE VEENA CGHS Ltd

### TIME SCHEDULE AND MILESTONES

The period of completion shall be as follows:

Stage-I: Planning of works and necessary approvals: 6 – 12 months (Tentatively)  
 Stage-II: Construction Period: upto 24 months (Tentatively)

Sl.No.	Deliverable	Time from the date of start of work
<b>Stage-I</b>		
1	Submission of concept drawings for the proposed buildings with elevations & sections and making presentations for obtaining Society's comments/suggestions & developing final concept drawings for obtaining approval thereof.	
2	Submission of design/ drawings/ details in proper formats necessary for obtaining from concerned bodies' NOC/ sanctions/ approvals for construction.	
3	Pursuing & liaison with various authorities for obtaining NOC/ sanctions/ approvals from them for start of work	
<b>Stage-II</b>		
4	Preparation of working drawings for architectural, structural, mechanical, electrical and plumbing (MEP) etc.: Submission of draft detailed cost estimates; details of measurements, technical specifications, detailed architectural services & sufficient structural drawings and obtaining the approval thereof, and submitting copies of the approved detailed cost estimates with all related Bid documents.	
5	Submission of final BOQs, Bid drawings and bid document for inviting bids for construction and obtaining approval thereof from Society and submitting copies of the approved bid documents	
6	Evaluation of Bids, recommendation of bidder/s for award of work & Placement of work orders	
7	Commencement of work at Site, visits as per the requirement by Society during progress of the work to ensure the sufficiency of drawings and details issued by Architect for the work and to issue revised/modified/additional drawings/details, as and when required as per site conditions for smooth progress of the work.	
8	Certification of completed works, Obtaining Completion certificate from various statutory/ concerned agencies	

FORM OF BID

To,

Hony. Secretary,  
THE VEENA CGHS LTD  
Plot-5D, Sector-22, Dwarka,  
New Delhi-110077

Ref: Bid for Architectural Services for FAR Expansion  
NIT No: \_\_\_\_\_

1. I/We here by Bid for execution of work as per Bid Documents and undertake to complete the work within the time schedule of completion of work as per separately signed and accepted rates quoted by me / us for the whole work in accordance with the Notice Inviting Bid, General & Special Conditions of Contract, and other documents and papers, all as detailed in Bid Documents.
2. It is agreed that the time stipulated for jobs and completion of works in all respects and in different stages signed and accepted by me/us is the essence of the contract. I/We agree that only in exceptional circumstances, extension of time, may be granted by the Society entirely at its discretion for some items of work. However, the final completion of works in all respects according to the schedule will be done within the original schedule.
3. Should this Bid be accepted, I/We agree to abide by and fulfill all terms and conditions referred to above and as contained in Bid Documents elsewhere and in default thereof, allow the Society to forfeit and pay Society, or its successors or its authorized nominees, such sums of money as are stipulated in the Bid Documents.
4. I/we shall commence the work within 10 days of the date of issue of Letter of Intent.
5. I/We are also enclosing herewith the Letter of Undertaking on the prescribed pro-forma.

Date the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Signature of Bidder/Authorised Representative  
Name (Capital letters):  
(Occupation/Designation/Address & Seal of Bidder)

**LETTER OF UNDERTAKING**  
(To be enclosed with Part-1)

The Veena CGHS Ltd.  
Plot-5D, Sector-22, Dwarka,  
New Delhi-110077.

Ref.: Bid for Architectural Services for FAR Expansion  
NIT No: \_\_\_\_\_

Sir,

**Undertaking for Acceptance of Bid Document**

1. The Bid Documents for the work as mentioned in reference above have been issued to us by The VEENA CGHS Ltd. and we hereby unconditionally accept the Bid conditions and Bid Documents in its entirety for the above work.
2. All information furnished by us in respect of fulfillment of eligibility criteria and Qualification information of this Bid is complete, correct and true.
3. All documents/credentials submitted along with this Bid are genuine, authentic, true and valid.
4. None of the Partners of our firm is relative of any person residing in the Society.
5. The contents of Bid Documents (Instructions to Bidders) have been noted wherein it is clarified that after unconditionally accepting the Bid conditions in its entirety, it is not permissible to put any remark(s)/condition(s) (except unconditional rebate on price, if any) in the 'Price-Bid' enclosed in "Envelope-2" and the same has been followed in the present case. In case this provision of the Bid is found violated at any time after opening "Envelope-2", I/We agree that my/our Bid shall be summarily rejected and Society shall, without prejudice to any other right or remedy be at liberty to delist or ban our firm or partners of firm etc. from participation in the Bids of the Society.

Yours faithfully,

(Signature of the Bidder)

Seal of Bidder  
Dated:



### Price Schedule

(To be enclosed with Part-II)

Sl.	Description	Amount (in figures)	Amount in words	Total amount
1	Services upto Stage-I as detailed in the Scope of Architect's Work in the Bid			30/100
2	Services upto Stage-II as detailed in the Scope of Architect's Work in the Bid			70/100

Total Amount in Figures (Rupees.....)

Total Amount in Words (Rupees.....)

Date.....

Place.....

(Signature)

Name \_\_\_\_\_

Authorised signatory for and on behalf of  
(Seal of the Firm)