

North Carolina – Union County: Become a Candidate

Election Dates:

- Primary Election: March 8, 2022
- Run-off Election: April 26, 2022 or May 17, 2022 based on position
- General Election: November 8, 2022

Important Dates:

- Filing Date: December 6 to December 17, 2021 at NOON.
- 90-day Party Affiliate Date: September 7 to September 18, 2021

Open Offices available at this County Elections Filing Fee

- NC Senate Districts 35, 36, 55, 68, 69 - Filing Fee: \$140, Term: 2 Years
- Union County Commissioner (3 seats) - Filing Fee: \$87, Term: 4 Years
- Union County Sheriff - Filing Fee: \$1232, Term: 4 Years
- Clerk of Superior Court - Filing Fee: \$1374, Term: 4 Years
- Union County Board of Education At-Large, District 1, 3, 4, 6 - Filing Fee: \$48, Term: 4 Years, except District 1 is 2 Years

Warning

- Committee filing is required within 10 days of any of these actions:
 - Receiving money or anything of value in support of the campaign; or
 - Spending money in support of the campaign; or
 - Giving consent for anyone else to receive money or spend money for the purpose of bringing about that individual's nomination or election for office; or
 - Filing a notice of candidacy.

Pre-Filing Actions

- Verify Qualifications for Position
 - [General Candidate Qualifications](#)
- Verify Affiliated Political Party listed at least 90 days before Filing Notice of Candidacy
 - [Voter Lookup Tool](#)
- Verify Felony Information (if any)
 - [Felony Disclosure Form](#)
- Find a Candidate Committee Members
 - Treasurer – ONLY required position
 - Assistant Treasurer is recommended, could be Candidate
 - Custodian of Records – Could be Candidate
- Pick a Financial Institution convenient to Candidate and Treasurer
- Decide Address of Committee
- Get a web domain
 - Do not publish website until after Notice of Candidacy filed

- Campaign Planning – See Below

Steps to File as Candidate

- File Notice of Candidacy – MUST be filed in person by Candidate
 - [General Notice of Candidacy Form \(fillable PDF\)](#)
 - [Municipal Notice of Candidacy Form \(fillable PDF\)](#)
 - Address: Union County Board of Elections at 316-B E. Windsor Street Monroe, NC unless for state positions, judges, and district attorney
 - [Notice](#): Candidate MUST be in person
 - Filing Fees: Debit or Credit Card ONLY
- File Organizational Reports within 10 days
 - [CRO-2100A Candidate Committee Statement of Organization.](#)
 - [CRO-3500 Certification of Financial Accounts.](#)
 - Signatures: Candidate and Treasurer
 - [CRO-1000 Detailed Report Cover](#)
 - Signature: Treasurer
 - [CRO-1100 Detailed Summary.](#)
 - Signature: None, attached to CRO-1000
 - [CRO-3900 Candidate Designation of Funds.](#) (Optional)
 - Signature: Candidate
 - Undesignated funds must be paid to the North Carolina Escheat Fund.
 - [CRO-3600 Certification of Threshold](#) (Optional)
 - Intent to receive in contributions or in loans or spend more than \$1,000 during the election cycle.
 - If the \$1,000 threshold is exceeded, must file a NEW certificate.
 - Signature: Treasurer

Treasurer Responsibility

- Training
 - MUST be done within 90 days of filing and every 4 years
- Contributor Information
 - The name and complete mailing address of each contributor
 - The principal occupation of each contributor;
 - The amount contributed; and
 - The date each contribution was made
- Required Accounting
 - Loan proceeds, outstanding loans, refunds and reimbursements, and debts and obligations
- Filling Per Schedule and
 - [CRO-1000 Detailed Report Cover](#) and
 - [CRO-1100 Detailed Summary.](#)
 - No cash donations over \$50, per law,
 - No reporting on donation under \$50

- Contribution Limit: \$5,600, with exemptions such as no limit from Candidate, spouse, or national, state, district or county executive committee of any political party recognized
- No donations from corporation, business entity, labor union, professional association or insurance company

Campaign Planning

- Campaign Plan
 - Candidate
 - Issues of the Election
 - Research Incumbent
 - Research other Candidates
 - Research Past Election Results
 - Develop Candidate Story
 - Operational Plan
 - Campaign Policy
 - Campaign Agreement
 - Budget Plan
 - Accounting Plan
 - Security and Privacy Plan
 - Data Plan
 - Finance
 - Fundraising Plan
 - Events
 - Candidate Call Plan
 - Communication Plan
 - Social Media Plan
 - Email Plan
 - Get out the Vote Plan
 - Media Plan
 - Debate Plan
 - Public Events Plan
 - Other Communication

References

- <https://www.ncsbe.gov/>
- <https://unioncountyncelections.gov/>

Provided by:

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