



Neighborhood Community Management

Architectural Request Application

MAIL COMPLETED FORM TO:

P.O. Box 6910

Brandon, FL 33508

1. Date: _____

2. Contact Information:

a. Owner(s): _____

b. Address of modification: _____

c. Mailing address if different: _____

d. Cell/Home Phone(s): _____

e. Email: _____

3. ****Project Description**** Homeowners should not submit an architectural request until they have all the required documents prepared to upload. The homeowners are responsible for providing the association with sufficient documentation and detailed descriptions to facilitate a decision on the request. Owners must submit **ONE** request for each modification, or it risks disapproval. Clearly articulate and describe the modification with specific details, measurements, materials, colors, etc., or the request risks disapproval.

4. Provide the following documents, as appropriate for your request:

- Lot survey indicating where the modification is desired with measurement details
- Photos of the current area
- Photos of the material which will be utilized
- Photos of a completed project similar to what you envision
- Clear and legible schematics of the plans.
- Paint scheme
- Supporting Letters, permits, or other pertinent documentation.

5. Homeowner signature: _____