

PALM POINTE PALM ISLES HOMEOWNERS ASSOCIATION, INC.

c/o Advantage Property Management
1111 SE Federal Highway, Suite 100
Stuart, FL 34994
Office: (772) 334-8900 – Fax (772) 288-0175
www.palmpointepalmisles.com

1. Fill out application completely and return to Advantage Property Management, at the above address. Please allow 15 days for review and action to be taken by the Palm Pointe Palm Isles Homeowners Association.
2. The signed application of receipt of the Association Documents must be submitted before a Certificate of Approval is released.
3. If you need a copy of the community documents, Rules and Regulations, visit the community website at: www.palmpointepalmisles.com
4. Application fee of \$100 made payable to Palm Pointe Palm Isles HOA.

Every effort will be made to expedite the notification process.

Feel free to contact me if you have any questions.

Thank you,

Alicia Brown

Alicia Brown, LCAM

aliciab@advpropmgt.com

For and on behalf of the Board of Directors

Date Received: _____ Closing or Occupancy Date: _____

Name(s): _____

Property Address: _____

*****ALL ITEMS MUST BE SUBMITTED ALONG WITH THE CHECKLIST OR YOUR APPLICATION WILL NOT BE PROCESSED.*****

APPLICATION CHECKLIST

General submission requirements - PLEASE CHECK ALL THAT APPLY

- Fully executed application
- Fully executed sales contract or lease agreement
- Application Fee
- Title Company info:
 - Company Name: _____
 - Company Phone #: _____
 - Company Email: _____

Buyer/Tenant Realtor info:

- Company Name: _____
- Realtor Phone #: _____
- Realtor Email: _____

Seller/Owner Realtor info:

- Company Name: _____
- Realtor Phone #: _____
- Realtor Email: _____

Certificate of approval for delivery option (Mark X by delivery option)

- Title company email
- Buyer or realtor to pick up at Advantage Property Management office
- Seller or realtor to pick up at Advantage Property Management office

Comments: _____

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PURCHASE / LEASE APPLICATION INSTRUCTIONS:

Fill out application completely and submit to Advantage Property Management. A copy of the fully executed sale or lease agreement must be included upon submission of application.

Please allow 15 days for review and action to be taken by the Palm Point Palm Isles HOA. Every effort will be made to expedite the notification process. Please contact Advantage Property Management if you have any questions.

Purchase Lease

Name(s): _____ Present Phone #: _____

(As it will appear on the deed)
Property Address: _____ Occupancy / Closing Date _____

Present Address: _____

How Long _____ Rent Own

Email Address: (confidential) _____

Name of Owner, if renting: _____ Owners Phone #: _____

Name and # of Agent handling Purchase / Lease _____

IN CASE OF EMERGENCY NOTIFY: _____ Relationship: _____

Address: _____ Phone #: _____

Present Employer: _____ From: _____ To: _____

Address: _____ Phone #: _____

Name of Spouse: _____ # of Children: _____

Ages of Children: _____

Spouse's Employer _____ From: _____ To: _____

Address: _____ Phone #: _____

Will anyone other than spouse and children listed above reside with you? _____

If yes, list names & relationship: _____

Do you have any pets who will be residing in the home? No Put Bull, Pit Bull Mixed Breeds or Pit Bull Terriers Allowed: _____

If yes, please list _____

Personal References: _____ **Address:** _____ **Phone #:** _____
(1) _____
(2) _____
(3) _____

Vehicles for the residence: _____ **Make/Model** _____ **Color:** _____ **State/Tag#:** _____
(1) _____
(2) _____
(3) _____
(4) _____

DO YOU HAVE ANY COMMERCIAL OR RECREATIONAL VEHICLES, BOATS, CAMPERS, TRAILERS, PANELLED VANS, OR TRUCKS MOTIFIED TO INCLUDE A LIFT KIT? YES NO

THESE VEHICLES MUST BE PARKED INSIDE THE GARAGE OVERNIGHT. NO OVERNIGHT STREET PARKING OF ANY VEHICLES ALLOWED.

The rental of any home cannot be more than two (2) times per calendar year and any rental or lease agreement shall provide for a term of at least three (3) months. Violation of the paragraph may be enjoined by any action instituted by the Association in any court having jurisdiction.

Entrance Gate Remotes and Pool Key should be turned over at closing. If you do not receive them, they are available at Advantage Property Management at a cost of \$25 for the key and \$28 for the Gate Remote. (Prices are subject to change) Owner or Tenant must contact Advantage Property Management after closing in order for their name to be included in the directory for visitor access.

ACKNOWLEDGEMENT

I have received a copy of the Association's Documents. I have read and agree to abide by the Covenants of the Palm Pointe Palm Isles Homeowners Association. Failure to comply with the terms and conditions thereof shall be a material default and breach of the Purchase / Lease agreement.

Owner

Owner

Purchaser / Lessee

Purchaser / Lessee

Date

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OWNER & RESIDENT INFORMATION UPDATE:

Please fill out this form to assure that we have the most current information on file regarding your home.
The information provided will be used for management purposes only.

PLEASE PRINT

Name(s): _____

Property Address: _____

Phone: _____ Work: _____ Mobile: _____

E-Mail 1: _____ E-Mail 2: _____

Residency Status: Full-Time Seasonal If seasonal,

Mailing Address: _____

Away Phone#: _____

Emergency Contact: _____ Phone: _____

Do you currently have a tenant? No Yes If yes,

Tenant(s) Name: _____ Phone #: _____

Lease Start Date: _____ Lease End Date: _____

Realtor/Managing Agent Name: _____ Phone#: _____

In order to decrease the postage and mailing costs that the Association incurs and communicate pertinent information, your Board of Directors would like you to consider consenting to receive electronic communications. **Florida Statutes protects owners e-mail addresses and phone numbers from being released or shared.**

E-MAIL CONSENT

You must provide consent even if your e-mail address is currently on file.

By initialing this box, I **authorize** Palm Pointe/Palm Isles Homeowners Association, Inc. and Advantage Property Management to communicate with me via electronic transmission.

By initialing this box, I **do not authorize** Palm Pointe/Palm Isles Homeowners Association, Inc. and Advantage Property Management to communicate with me via electronic transmission.

Signature

Signature

Date

Date

Return this form to Advantage Property Management by mail or hand deliver to the address above.

You must notify Advantage Property Management if any information on this form changes.