

Salon Policy with Ashley Raye Works  
HUSH Salon & Spa • 586 S. Main St • Brewer Maine

Understandably sometimes schedules change, therefore your appointment may need adjusting, rescheduling, or canceling.

Please understand that when you forget or cancel your appointment without giving enough notice, I miss the opportunity to fill that appointment slot and clients on my waiting list miss the opportunity to receive services.

A credit card will be secured on file when booking first appointment. An invoice will be emailed in the amount of \$5.00 to collect card information. (This will be treated as a deposit and will be deducted from your total on the day of your service.)

A **48 hour notice** is required when rescheduling, canceling, or when requesting to change the services originally scheduled. Appointments cancelled with less than 48 hours will be charged 100% of the service(s) scheduled.

Please notify immediately when running late. In the event you may be 15 or more minutes late, we may need to reschedule or reduce booked service to an appropriate time slot. Failure to notify after 15 minutes late into your scheduled appointment time, it is considered a "No-Show" and your card will be charged 100% of the service scheduled.

You will receive a **confirmation text 72 hours prior** to your scheduled appointment (please click the link texted to you to confirm), and then a **reminder text 24 hours prior**. Please note it is your responsibility to remember your appointment date/time in the event a text isn't received. I value your time and feel that it is fair to hold myself accountable as well. Should I need to cancel with less than 24 hours notice, I will honor 50% off your next identical service scheduled.

If you have any questions regarding your appointments or policy, please call me at (207) 307-9774.

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Client Signature

\_\_\_\_\_  
Date