

Black Health Fair and Relationship Seminar

Vendor Agreement

Falls Church Marriott Fairview Park Hotel
3111 Fairview Park Dr, Falls Church, VA 22042

The Virginia Black History Month Association will host its **Annual Black Health Fair and Relationship Seminar**. The Fair and Seminar will be held on **Friday, February 24, 2023** from 4pm to 8pm. We are inviting Health Care Organizations and Companies to set up Vendor Tables to provide **free health service information** to our attendees. Vendor tables and all displays must be setup between 2:00pm and 4:00pm the day of the event. The cost of the vendor tables is **\$50.00** and your services must be associated with healthcare. The organization is also accepting donations to help with the cost of food and equipment.

This form must be signed and returned by **Monday, February 19, 2024**. (**This event is for Friday evening only**) Donations can be made online with a credit card or mailed to the address below. The form can be downloaded at: www.VABHMA.org. Please scan and email the form to: VaBHMA (joneswe5@yahoo.com) or you can mail the completed form to:

Virginia Black History Month Association
PO Box 41924
Fredericksburg, VA 22404

I hereby agree to provide health service in compliance with all Virginia state and local business licensing and taxation laws and requirements. The Virginia Black History Month Association assumes no responsibility for any items that are lost, damaged, or stolen. This shall be the sole responsibility of the vendor. The Virginia Black History Month Association reserves the right to restrict the sale of any or all items determined inappropriate.

Signature: _____

Print Name: _____

Address: _____

Telephone: _____

Email: _____

Failure to abide by these terms and conditions will result in the termination of this agreement. Any deviation will jeopardize future scheduling and could result in permanent loss of access to any future events. This form is not complete and this agreement is not valid until signed by the President of the Virginia Black History Month Association (VaBHMA). (Note: The VaBHMA will not be responsible for any incidences caused by the hotel or force majeure such as fires, loss of power or extreme weather.)

William "Bill" Jones
President, Virginia Black History Month Association

Date

Vendor

Date

For Office Use Only – Date Vendor Fee Payment Received: _____

Registration Information Form

Name of Organization, Business, Group or Individual: _____

Type of Business: _____

List All Items or Information to Be Given: _____

Mailing Address: _____

Contact Person: _____

Telephone Day: _____ Evening: _____

Email: _____

Registration Questions: **Contact Ms. Reedema Rock (540) 498-7917 cell**

Online Registration: Eventbrite website at: **<http://tinyurl.com/6dbh7dd9>**

IMPORTANT NOTE: Your signed vendor form and counter signature is what confirms your vendor table!

Participants will be provided tablecloths, one (1) table and chair. Electrical outlets will be provided to vendors upon request at an additional charge. However, due to the [Falls Church Marriott Fairview Park Hotel](#) limited electrical capabilities vendors are encouraged to bring their **own** electrical equipment and accessories (i.e., extension cords, surge protectors, etc.).

Meals: (A box lunch; Turkey or Ham sandwich, salad, dessert and drink) is available for an additional cost of \$45.00 (hot meal) \$40.00 boxed lunch (cold). Please check one: (Note: 20 February 2023 is the last day to order box lunches)

- I will not need a lunch.
- I would like to order a Hot Meal. Check one: _____Chicken _____Fish \$_____Total
- I would like to order a Box Lunch. Check one: _____Turkey _____Ham \$_____Total
- No, thank you.

Scan and email to: joneswe5@yahoo.com or Mail Vendor Registration Form to:

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Fredericksburg, VA 22404

Vendor registration must be completed and returned to the Virginia Black History Month Association no later than **Monday, February 19, 2024** to be considered for a table.

For more information visit our website at: www.VABHMA.org