



THE QUEEN'S COURT, INC.

January 2023

Dear Service Organizations and Non-Profits,

For sixty-four years, The Queen's Court, Inc. has honored women's volunteerism in Pinellas County. The Queen of Hearts Ball is the only fund raiser of the Queen's Court and is generally held on second Saturday in February. Over \$2,650,000 has been raised to support a variety of charitable, cultural, and educational organizations.

The Queen's Court is now accepting competitive grant applications from area non-profits for the 2024 Ball. The entity that is applying for consideration must have a 501(c)3 status and regularly file a 990 with the Internal Revenue Service. The organization's headquarters must be located in Pinellas County and all business should be conducted within Pinellas.

Applicants must not have any fund-raisers within a month period before or after the Queen's Court Ball. If you have any questions regarding this criterion, please contact me to discuss before applying. As a result, The Queen's Court has the option of withdrawing funding or providing reduced funding if your organization is chosen and a fund-raiser is scheduled during that time period. This criterion is in place due to the fact that we request your full participation in the Ball, as follows:

- Board membership support with attendance
- Facilitate sponsorship efforts
- Promote the Ball to your membership lists via eblast, mailing, and social media
- Provide appropriate Live or Silent Auction Items (minimum 1 item with a value of at least \$100)
- Provide volunteer support on the day of and evening of the Ball (minimum 6 – 8 volunteers)

Two (2) non-profit organizations will be chosen in April 2023 and will share the proceeds of the Ball held in February 2024.

Accompanying this letter is the Grant Request Application. Please follow the instructions found at the end of the form. Your organization is not eligible for this grant if it has received proceeds from The Queen's Court in the past five (5) years. **The application must be received on or before March 12, 2023.**

All applicants will be notified in April 2023. If you need more information or have any questions, please feel free to contact me: vicepresident@queenofheartsball.org or 727-448-3288.

Applications and other information need to be mailed or emailed to:

Joann Barger
3175 Walnut Street NE
St. Petersburg, FL 33704
vicepresident@queenofheartsball.org

Thank you and we look forward to receiving your application,

Joann Barger
2022 - 2023 Vice President
The Queen's Court, Inc.



THE QUEEN'S COURT, INC.

GRANT REQUEST APPLICATION FOR THE 2024 QUEEN OF HEARTS BALL

Must be received on or before March 17, 2023

Legal Name of Organization _____

Contact Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Office Address (if different – please no PO Boxes/Addresses must be located in Pinellas County):

Address _____

City _____ State _____ Zip _____

Telephone Number _____

E-Mail Address of Contact _____

Tax I.D. Number _____ Are you a 501(c)3? Yes No

Mission Statement or Statement of Activities _____

Annual Operating Budget _____ # of Employees _____ # of Volunteers _____

What percentage of Donations and/or Fund-Raising Proceeds directly support your Organization's Mission? _____



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Project/Purpose for which the application is being made:

What is total budget for this project? _____

Project start date _____ Duration _____

Amount of grant requested _____

Location(s) where the funds will be used _____

How many individuals will be served? _____

Who will be served? _____

Please list any current government or other pending grants with amounts as well as other sources of funding: _____

If community funds from The Queen's Court have been previously allocated to this organization, please list the year the award was made and the amount and purpose for which the money was used. Organizations must wait five (5) years before reapplying.

Application Submitted by _____

Title _____ Date _____



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Please include the following in your Application Package:

- The completed grant application
- A cover letter with other pertinent information pertaining to your request
- Your organization's 501(c)3 Letter of Determination from the IRS
- Your most recent 990 form
- A brochure describing your organization or project (optional)
- Please do not use notebooks, folders, binders, or plastic sleeves.
- Please do not include videos, tape recordings or CD's.

The completed application must be received on or before March 12, 2023 to be considered. All applicants will be notified in April 2023.

If you need more information or have any questions, please feel free to contact Joann Barger, Vice President at vicepresident@queenofheartsball.org or 727-448-3288.

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