



Thank you for your interest in Stafford Junction

Volunteer positions support the work of Stafford Junction, a faith-based nonprofit, charitable organization, please complete the application below.

- Be sure to write legibly.
- The application must be completed in full.
- Read and sign the last page of the application.
- If the applicant is under 18 years of age, a parent or legal guardian signature is required.

Office Use Only

Background Check: _____

Entered into Database: _____

Orientation/Training: _____

Agreement/Manual: _____

The criteria used in the selection of volunteers will be to ensure the individual can meet the confidentiality requirements of Stafford Junction. No individual will be rejected because of race, color, religious creed, national origin, sex, age, or marital status.

Personal Information

First Name _____ Middle Initial ____ Last Name _____

Street Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email _____

What is your age _____ Date of Birth _____

Do you have a driver's license? Yes No

If not, who will be responsible for your transportation? _____

Can you perform the essential functions of the volunteer position for which you are applying, with or without reasonable accommodation? Yes No

Primary Spoken Language _____ Other Spoken Languages _____

Emergency Contact _____ Relation _____ Phone _____

Emergency Contact _____ Relation _____ Phone _____

Please list any allergies or health concerns we need to be aware of _____

Please explain why you are interested in becoming a volunteer with Stafford Junction:

Allegations or suspicions of child abuse are taken very seriously and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we speak with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

Volunteer Interests & Availability

- Tutoring (Brain Builders)
- Site Coordinator (Brain Builders)
- Onsite Child Care (Lifeskills, Healthy Living Pays)
- Van Drivers (All Programs)
- Workshop Featured Presenter (All Programs)
- Field Trip/Activity Chaperone (All Programs)
- Gardening / Landscaping
- Office & Clerical

- Group Leader K – 2nd Grade (Summer Junction)
- Group Leader 3rd – 5th Grade (Summer Junction)
- Sports Activities (Summer Junction)
- Arts & Crafts (Summer Junction)
- Science & Nature (Summer Junction)
- Math (Various Programs)
- Reading (Various Programs)
- Other _____

List available days/hours:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Volunteer Position Applying for _____ Date Available _____

Minimum Hours requested? _____ Maximum Hours requested? _____

Have you previously been employed by or volunteered at Stafford Junction? Yes No

If yes, when? In which capacity? _____

How did you hear about this opportunity? _____

Volunteering Experience & Training

Volunteering Experience

Safety & Job Specific Certifications

Type (CPR, First Aid, CDA, etc.)	Provider	Level	Expiration

Personal References

Name _____ Years Known _____

Address _____ City _____ State _____ Zip _____

Email _____ Phone _____

Name _____ Years Known _____

Address _____ City _____ State _____ Zip _____

Email _____ Phone _____

Disclosures & Waivers

PLEASE READ ALL STATEMENTS AND SIGN BELOW:

All Volunteers aged 18 and over will undergo a basic background check (at no cost to you). An email will be sent to you with the link to submit your information.

1. Do you currently use illegal drugs? Yes No
If yes, explain _____
2. Have you ever been convicted of a criminal offense? Yes No
If yes, explain _____
3. Have you ever been convicted of child abuse or neglect? Yes No
If yes, explain _____
4. Has your driver's license ever been suspended? Yes No
If yes, explain with dates _____
5. Any other facts involving you or your background that would call into question you being entrusted with the supervision, guidance, and care of young people? Yes No
If yes, explain _____

BACKGROUND CHECK AUTHORIZATION: I certify that all information provided by me in this application is correct to the best of my knowledge. I authorize Stafford Junction to contact my references and to conduct a comprehensive review of my background report to be generated for volunteering purposes.

I understand that the scope of the report may include, but is not limited to, the following areas: verification of social security number, current and previous residences, employment history, education background, character references, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, birth records.

Stafford Junction shall maintain all information received in a confidential manner to protect the applicant's personal information including, but not limited to, addresses, social security numbers, and dates of birth.

CONFIDENTIALITY: As a volunteer of Stafford Junction, I understand that as part of my work I may, at times, have access to information that is considered confidential. I acknowledge my responsibility to respect and not share confidential information pertaining to the families Stafford Junction serves. I understand failure to follow these procedures may result in dismissal as a volunteer and possible legal action.

PHOTOGRAPH & VIDEO WAIVER: I acknowledge that Stafford Junction may utilize photographs or videos of participants including volunteers that may be taken during involvement in Stafford Junction activities. This includes internal and external use including but not limited to Stafford Junction's website, Facebook, and publications. I consent to such uses and hereby waive all rights of compensation. If I do not wish my image to be included in the above mentioned, it is my responsibility to exclude myself from photographs or videos taken during such activities.

RELEASE FROM LIABILITY: I hereby release Stafford Junction from all claims, actions, lawsuits, or demands of any kind arising out of my participation in any activity where I am participating as a volunteer.

ACKNOWLEDGEMENT: I certify that all information provided by me in this application is correct to the best of my knowledge. I understand that the falsification or omission of any facts in this application will result in the denial of/termination of volunteer opportunities, regardless of the timing or circumstances of discovery. If hired as a volunteer, I agree to always abide by Stafford Junction policies and rules. I acknowledge that I have read the above statements and understand them.

Signature _____ Date _____

If applicant is under 18 years of age:
Parent or Legal Guardian Signature _____ Date _____

Printed Name _____ Phone _____