

The Jones Company Real Estate, LLC

Office: 573-268-6628 * Email: group@TheJonesCompany.net * Web Address: www.TheJonesCompany.net

RENTAL APPLICATION (*Black Ink Required)

(Submission and approval of this application does not finalize the rental of the property until the lease is fully executed, and the security deposit has been received by the landlord)

TODAY'S DATE: _____ ANTICIPATED LEASE START DATE: _____

PROPERTY ADDRESS: _____

PERSONAL DETAILS: *(All occupants 18 yrs and older must fill out separate applications)*

Name (First, MI, Last, Maiden) _____

Present Address _____ City _____ State _____ Zip _____

Date of Birth _____ Social Security # _____

Driver's License Number & State Issued _____

Telephone (Cell) _____ (Work) _____ (Home) _____

Email Address _____

Do you or any of your co-occupants smoke? _____ If YES, who? _____

Are you a student? _____ If YES, which school? _____ Level _____

TENANCY:

Total Number Of Occupants Who Will Be Living In The Property: _____

Name _____ Gender _____ Age _____ Relationship _____

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VEHICLES: *(List all occupants' vehicles that will be parked at the premises; indicate if any vehicle has body damage, defective paint or leaking fluids)*

Make _____ Model _____ Year _____ Color _____ License# _____

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PETS: YES ___ NO ___ *(If yes, how long has it lived with you: _____)*

List any pet that would be at the premises for any period of time:

Breed: _____ Sex: ___ Wt: ___ Age: ___ Color: _____ Neutered: ___ Declawed ___ Name: _____

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APPLICANT'S EMPLOYMENT:

Employer at time of Lease Commencement: _____
Occupation: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor Name/Title: _____ Phone: _____
Start Date: _____ Monthly Income: _____

Previous Employer: _____ Occupation: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor Name/Title: _____ Phone: _____
Start Date: _____ End Date: _____
Monthly Income: _____

PLEASE LIST ALL OTHER SOURCES & AMOUNTS OF INCOME:

#1 – PRESENT ADDRESS:

Street: _____ Apt # _____
City: _____ State: _____ Zip: _____
Move-In Date: _____ Move-Out Date: _____
Landlord/Mortgage Company Name: _____
Landlord/Mortgage Company Phone: _____
Landlord/Mortgage Company Address: _____
Reason For Leaving: _____
Monthly Rent/Mtg Amt: \$ _____ Lease Fulfilled? _____ Home Sold? _____

#2 – PRIOR ADDRESS:

Street: _____ Apt # _____
City: _____ State: _____ Zip: _____
Move-In Date: _____ Move-Out Date: _____
Landlord/Mortgage Company Name: _____
Landlord/Mortgage Company Phone: _____
Landlord/Mortgage Company Address: _____
Reason For Leaving: _____
Monthly Rent/Mtg Amt: \$ _____ Lease Fulfilled? _____ Home Sold? _____

PERSONAL REFERENCES:

Name _____ Relationship _____ Phone _____
Name _____ Relationship _____ Phone _____

EMERGENCY CONTACT:

Name _____ Relationship _____ Phone _____
Address _____ City _____ State _____ Zip _____

CREDIT HISTORY:

Please list all credit obligations with minimum monthly payments:

- 1. _____
- 2. _____

CRIMINAL HISTORY:

Have you or any of your co-occupants listed above ever: (1) been convicted of a felony? _____
 (2) received deferred adjudication for a felony? _____ (3) declared bankruptcy? _____
 (4) refused to pay rent when due? _____ (5) broken a lease? _____ (6) been evicted or
 sued by a landlord or mortgage company? _____

APPLICATION CHECKLIST:

- ❖ Completed Application Form using Black Ink (1 for each adult occupant)
- ❖ Non-Refundable Application Fee payable to BRENT JONES (\$35.00 per applicant)
- ❖ Copy of Driver’s License

SUBMISSION INSTRUCTIONS:

- *If additional space is needed to answer any question, attach extra page. No application will be processed unless all questions have been answered legibly and all above-listed items have been submitted.*
- *Completed form and fee may be taken to “The Jones Company Real Estate Drop-Box” located outside the front door of The Seven Oaks Center Office Building, 302 Campusview Drive, Columbia, MO, 65201. Please call/text 573-268-6628 or email group@TheJonesCompany.net when submitting form and fee to ensure prompt attention.*
- *Alternatively, applicant can choose to submit completed form and fee electronically or via the mail. MAILING ADDRESS: 3500 W. OLD FIELD ROAD, COLUMBIA, MO, 65203.*
- *Upon receipt of all above-listed items, applicant will be notified of approval within 1-2 business days.*
- *Upon approval, Lease will be emailed to applicant for review and signature, and applicant has 48 hours within which to return signed Lease and security deposit.*

AUTHORIZATION

By signing below, the applicant declares that all statements made in this application are true and complete. Applicant hereby authorizes Landlord or their designee to verify all of the information in this application, including all information or opinions concerning credit worthiness and/or fitness as a tenant, including running a credit/criminal report. If any applicant has given any false information, or found to be unworthy as a tenant in the opinion of the Landlord, the Landlord is entitled to reject the application, and retain all application fees as liquidated damages for Landlord’s time and expenses in processing this application. If you are accepted as a tenant, this application will become part of the lease.

Signature

Date

Print Name