

The Jones Company Real Estate, LLC

Office: 573-268-6628 * Email: group@TheJonesCompany.net * Web Address: www.TheJonesCompany.net

RENTAL APPLICATION (*Black Ink Required)

(Submission and approval of this application does not finalize the rental of the property until Lease documents are fully executed, and applicable fees have been received by the landlord)

TODAY'S DATE: _____ ANTICIPATED LEASE START DATE: _____

PROPERTY ADDRESS: _____

PERSONAL DETAILS: *(All occupants 18 yrs and older must fill out separate applications)*

Name (First, MI, Last, Maiden) _____

Present Address _____ City _____ State _____ Zip _____

Date of Birth _____ Social Security # _____

Driver's License Number & State Issued _____

Telephone (Cell) _____ (Work) _____ (Home) _____

Email Address _____

Do you or any of your co-occupants smoke? _____ If YES, who? _____

Are you a student? _____ If YES, which school? _____ Level _____

TENANCY:

Total Number Of Occupants Who Will Be Living In The Property: _____

Name _____ Gender _____ Age _____ Relationship _____

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VEHICLES: *(List all occupants' vehicles that will be parked at the premises; indicate if any vehicle has body damage, defective paint or leaking fluids)*

Make _____ Model _____ Year _____ Color _____ License# _____

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PETS: YES _____ NO _____ *If yes, how long has it lived with you:* _____

List any pet that would be at the premises for any period of time:

Breed: _____ Sex: _____ Wt: _____ Age: _____ Color: _____ Neutered: _____ Declawed _____ Name: _____

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APPLICANT'S EMPLOYMENT:

Employer at time of Lease Commencement: _____
Occupation: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor Name/Title: _____ Phone: _____
Start Date: _____ Monthly Income: _____

Previous Employer: _____ Occupation: _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor Name/Title: _____ Phone: _____
Start Date: _____ End Date: _____
Monthly Income: _____

PLEASE LIST ALL OTHER SOURCES & AMOUNTS OF INCOME:

#1 – PRESENT ADDRESS: Rent or Own (circle one)

Street: _____ Apt # _____
City: _____ State: _____ Zip: _____
Move-In Date: _____ Move-Out Date: _____
Landlord/Mortgage Company Name: _____
Landlord/Mortgage Company Phone: _____
Landlord/Mortgage Company Address: _____
Reason For Leaving: _____
Monthly Rent/Mtg Amt: \$ _____ Lease Fulfilled? _____ Home Sold? _____

#2 – PRIOR ADDRESS: Rent or Own (circle one)

Street: _____ Apt # _____
City: _____ State: _____ Zip: _____
Move-In Date: _____ Move-Out Date: _____
Landlord/Mortgage Company Name: _____
Landlord/Mortgage Company Phone: _____
Landlord/Mortgage Company Address: _____
Reason For Leaving: _____
Monthly Rent/Mtg Amt: \$ _____ Lease Fulfilled? _____ Home Sold? _____

PERSONAL REFERENCES:

Name _____ Relationship _____ Phone _____
Name _____ Relationship _____ Phone _____

EMERGENCY CONTACT:

Name _____ Relationship _____ Phone _____
Address _____ City _____ State _____ Zip _____

CREDIT HISTORY:

Please list all credit obligations with minimum monthly payments:

- 1. _____
- 2. _____

CRIMINAL HISTORY:

Have you or any of your co-occupants listed above ever: (1) been convicted of a felony? _____
 (2) received deferred adjudication for a felony? _____ (3) declared bankruptcy? _____
 (4) refused to pay rent when due? _____ (5) broken a lease? _____ (6) been evicted
 or sued by a landlord or mortgage company? _____

APPLICATION CHECKLIST:

- ❖ Completed Application Form using Black Ink (one for each occupant 18 years and older)
- ❖ Non-Refundable Application Fee \$35/per applicant 18yrs and older (see instructions)
- ❖ Copy of Driver’s License

INSTRUCTIONS:

- *If additional space is needed to answer any question, attach extra page. No application will be processed unless all questions have been answered legibly and all above-listed items submitted.*
- *Call 573-268-6628 PRIOR to submission to ensure that the home suits your needs and that it is still available.*
- *Completed application form(s) should be emailed to group@TheJonesCompany.net (sensitive information may be transmitted via a phone call to 573-268-6628 if desired).*
- *Non-Refundable Application processing fee of \$35.00 per applicant age 18 years and over should be paid via ZELLE (preferred method) by directing ZELLE payment to 573-268-6628; or it can be paid via the PayPal Link at www.TheJonesCompany.net with an additional 4% PayPal service fee added to the total amount due.*
- *Upon receipt of all above-listed items, application(s) will be processed.*
- *Upon approval, an on-site showing appointment can be scheduled (may be delayed for occupied homes). Most homes have video tours that can be shared upon request.*
- *Once Lease documents are emailed to applicant for review/signature, applicant has 48 hours within which to return signed Lease documents, security deposit, and pet fee (if applicable).*

AUTHORIZATION

By signing below, the applicant declares that all statements made in this application are true and complete. Applicant hereby authorizes Landlord or their designee to verify all of the information in this application, including all information or opinions concerning credit worthiness and/or fitness as a tenant, including running a credit/criminal report. If any applicant has given any false information or found to be unworthy as a tenant in the opinion of the Landlord, the Landlord is entitled to reject the application, and retain all application fees as liquidated damages for Landlord’s time and expenses in processing this application. If you are accepted as a tenant, this application will become part of the lease.

Signature

Date

Print Name