

ALBEM Retreat Minutes

Wednesday, August 14, 2019

The retreat was called to order at 4:26 p.m. by Carrie Nemec.

Attendees were: Carrie Nemec, Veronica Plascencia, Marcie White, Ninette Rosa, Connie Magee, Karen Williams, Terence Booth, Cindy Young and Gonzalo Moraga.

Approval of Minutes – None to review.

Treasurer's Report – Karen shared that the beginning balance in our account is \$31,816.26. After all expenditures were paid and membership fees received, the total ending balance is \$12,139.97. There are still \$8,635.26 in the savings account and \$20,340.95 in a CD. In a future meeting, Karen suggested to talk about ALBEM's expenses vs. earnings. Records show that ALBEM is spending more than the organization is receiving. More info to follow

Meeting Dates for the 2019-2020 School Year

The following dates were set for ALBEM Board Members to meet with Chris Steinhauser:

Monday, September 30, 2019	Monday, March 9, 2020
Monday, October 28, 2019	Monday, April 6, 2020
Monday, December 9, 2019	Monday, May 4, 2020
Monday, January 27, 2020	

These meetings will begin at 7:00 a.m. at the El Dorado Golf Course Restaurant.

The following dates were set for ALBEM Board Member meetings:

Tuesday, September 24, 2019	Tuesday, March 31, 2020
Tuesday, October 22, 2019	Tuesday, April 28, 2020
Tuesday, November 19, 2019	Tuesday, May 19, 2020
Tuesday, January 21, 2020	June 2020 Year-End Celebration (Date to be determined)
Tuesday, February 25, 2020	

These meetings will be held at the Holiday Inn Hotel Restaurant located on the corner of Lakewood Blvd. and Willow.

Year-End Celebration Recap / Scholarship Checks Status

Several members shared that they received compliments from executive staff about the Year-End Celebration! A couple of recommendations for minor changes were made for improvement.

Scholarship checks have been processed with the exception of a couple. One was a student that did not attend the event and the check was mailed via certified mail. A suggestion was made to give one scholarship to the smaller sites and two scholarships to the bigger sites.

Management Team Meeting @ Wilson H.S.

Carrie will speak at the Managers meeting and will give information on ALBEM and will encourage membership registration that day to receive a gift card as a thank you for joining. Karen purchased four \$25 Target gift cards to be raffled and Marcie purchased \$200 worth of gift cards (\$5 value ea.) to Starbucks and/or Jamba Juice for new member registration on this day.

Karen look into purchasing pens (500 total) with the ALBEM logo since we have used up all the ones we had.

ALBEM Documents to be Revised

There were a few documents to revise. Since our time together was limited, all members present received hard copies of the forms and were asked to review them and bring them to future ALBEM board meetings with suggestions on changes.

Announcements

- LBUSD Board Member elections will take place on March 3, 2020. ALBEM would like to interview the candidates for possible campaign endorsement. Cindy Young suggested holding the interviews at Monroe.

Adjournment

Carrie ended the retreat at 5:30 p.m.

**First ALBEM Meeting:
Tuesday, September 24, 2019
Holiday Inn Hotel Restaurant
2640 Lakewood Blvd.
7:00 a.m.**