

ALBEM Meeting Minutes

Wednesday, September 18, 2018

The meeting was called to order at 7:10 a.m. by Carrie Nemec.

Attendees were: Connie Magee, Karen Williams, Ron Hoppe, Cindy Young, Donna Snyder, Marybeth Murray, Terence Booth, Elizabeth Anklam, Carrie Nemec, Veronica Plascencia, Marcie White, and Ninette Rosa.

Approval of Minutes – Terence made the motion to approve the minutes from the retreat in August as read. Ron seconded the motion. All were in favor.

Treasurer's Report – Karen shared that the beginning balance in our account was \$11,298.51. After all expenditures were paid off, the total ending balance is \$8,146.48. There are \$18,623.41 in the savings account and \$20,246.51 in a CD.

CAUSA Conference

The Fall CAUSA Conference will be held in Oakland from October 12-13. Terence will attend to represent ALBEM/LBUSD. Usually two ALBEM members attend. Registration is \$150 and the deadline to register is October 6, 2018. Carrie will check her calendar to see if she is able to attend.

The Spring CAUSA Conference will be here in Long Beach this year. ALBEM will be the host for this conference since it is in Long Beach. Terence has begun planning for this conference and rooms have been set aside at the Queen Mary for those in attendance. Terence asked the board members for their help in planning for this conference. Forming a planning committee was suggested. Carrie suggested that we discuss CAUSA in the upcoming monthly meetings so we can all help/brainstorm on planning this event. Ron will bring ideas from previous CAUSA Conferences he has attended.

New Concerns / New Business

- Office Supervisor Moves
 - Office Supervisors were upset when they met with Dr. Camerino at a CASSA meeting. They were very irate, but their perspective was very clear. The biggest issue was that they were not given much notice about the moves.
 - Mr. Steinhauser is on board with movements made.
 - The issue has died down now that the school year has begun.
- Construction at sites (Measure E)
 - Communication and being able to contact someone in charge of Measure E has been a challenge.
 - Moving away from a site to another has been a big challenge. Principals were told to pack up things as they wish and a transportation company would have everything delivered to the temporary site. Not everything was delivered and there were many things, including textbooks, not delivered.
 - Student bus transportation is not on schedule either. Traffic is horrible and it takes a bus an hour or more to get from the Butler site to Jefferson.
 - It was suggested that for future moves with Measure E, there be a packet of information for principals. Example: new site keys, alarm codes, make sure phones are ready at new site, post office notified for mail deliveries, etc.
 - Logistics to all changes/moves should be done, so that principals can focus on getting their temporary site ready for the start of the year.
- New A/C Thermostats
 - These devices are set at 74° and with the hot temperatures we have had, the classrooms have been very hot, especially upper grades with 35 students. Facilities has set it to this temperature and sites no longer have access to modify the temperature because in the past, sites would change the temperature to an extremely low temperature costing the district more money.

Questions for Chris – Meeting on Monday, October 15

- How is a site's allotted custodial staff determined? Ex. Barton has three custodians and Smith has only two. Smith is a lot bigger in size than Barton is.
- When do district offices stop placing SOC students in middle/high schools?

Announcements

ALBEM's Fall General Meeting is on Tuesday, October 23, 2018. Chief Hickman will present on and answer questions regarding safety at our schools. The meeting will be in the auditorium at the Monroe site at 4:30. Parking is available in the parking lot on the back side of the campus and refreshments will be served.

Adjournment

Carrie ended the meeting at 8:05 a.m.

Next ALBEM Meeting:
Tuesday, October 9, 2018
Holiday Inn Hotel Restaurant
2640 N. Lakewood Blvd.
7:00 a.m.