

Concealed Handgun Permits
Initial Concealed Handgun Application Process-

1. Applicant must attend an approved Concealed Handgun class for North Carolina
2. Applicant will then submit the certificate along with a completed Concealed Handgun Permit (CHP) Application to the Sheriff's Office. This CHP application may be printed off from this site or picked up at the Sheriff's Office. Follow all instructions and do not sign form until you are in front of a staff member.
3. Once the Application is filled out- please call the Caswell County Sheriff's Office to set up appointment to turn in your paperwork and be fingerprinted. Please allow 30 minutes. You will need to bring your original certificate along with a Driver's License or other Government issued ID containing a photo. The cost for the initial CHP is \$94 and is due when application is submitted. Veteran's cost for initial CHP is \$55 but you must provide proof such as your DD-214 or veteran card. We accept cash or check. We do not accept Debit/Credit cards.
4. After the applicant has been fingerprinted and turned in the application it may take up to 45 days for processing. When your permit is ready you will be called and you can come to pick up the permit. The permit will need to be signed by you and will then be laminated. Permits may be picked up Monday- Friday 8-4:30pm excluding holidays.

Concealed Handgun Renewals-

**If you are renewing a CHP please just fill out the application and Choose Renewal Permit at the top of page 1. You will not need to be Fingerprinted. If you are renewing in Caswell you should receive a packet in the mail around 90 days ahead of the expiration-but it is still your responsibly to renew in order for the permit not to lapse.

1. Fill out CHP application. This is available from this site or picked up at the Sheriff's Office. Follow all instructions on application and do not sign the form until you are in front of Sheriff's Office staff. At this time, if you are renewing you do not have to make an appointment. You may turn in the application Monday-Friday 8- 4:30pm.
2. When submitting the application, you will need to bring your current CHP permit and your Driver's license or other Government issued ID containing a photo. Copies of these will be made. The cost for the CHP renewal is \$75 and is due when application is submitted. Veteran's cost is \$40 for renewal but you must bring proof such as your DD-214 or veteran card. We accept cash or check. We do not accept Debit/Credit cards.
3. Once your permit is ready, you will be called. The permit will need to be signed by you and will then be laminated. Permits may be picked up Monday- Friday 8-4:30pm excluding holidays.