



SDZ Enterprise LLC
 Cedar City, UT 84721
 (435) 590-9718
www.sdzenterprise.com

CAPABILITY STATEMENT

UEI: CSZERZJYHA43 | CAGE: 9AVU5
 NAICS: 541611 | 541613 | 541618 | 561499

Enabling Operations. Supporting Governance. Delivering Results.

SDZ Enterprise delivers business-first administrative and operational consulting that aligns governance, financial management, and member services. We support associations, public sector organizations, and mission-driven programs with structured, responsive, and scalable solutions that ensure continuity, strengthen operations, and enable leadership to focus on strategic priorities.

Past Performance

NASA Headquarters - Environmental Management Division (EMD)

Operations, Modernization & Workforce Strategy
 Delivered high-impact administrative and operational support to improve efficiency and mission execution through strategic workforce planning, SharePoint modernization, conference delivery, and Kaizen facilitation. (Subcontractor)

American Public Works Association - Nevada Chapter

Operations, Governance & Administrative Support
 Delivered full-service chapter administration including financial management, board coordination, event execution, and membership services, strengthening operational continuity and supporting a statewide professional association.

Herndon Solutions Group

Operations, Governance & Execution Support
 Supported operations through SharePoint modernization, program and project management, and stakeholder engagement, delivering structured coordination and execution support to improve efficiency and support growth initiatives.

Why Clients Choose SDZ



Streamlined Operations

Improve efficiency through structured administrative support, coordinated workflows, and consistent execution



Strengthened Governance

Support board operations, policy alignment, and decision-making with organized, reliable administrative processes.



Integrated Operational Support

Align administrative, financial, and program functions into a cohesive, well-managed operating environment.



Execution-Focused Delivery

Deliver practical, implementation-driven support that ensures continuity, accountability, and results.

Capabilities

Strategy & Operations

- Board-ready governance and executive support
- Strategic planning coordination and execution tracking
- Policy-aligned procedures and documentation
- Workflow optimization for efficient program delivery
- Continuity-focused operational support

Governance & Financial Management

- Audit-ready financial reporting and budget tracking
- AP/AR management with traceable documentation
- Compliance-aligned financial controls and oversight
- Contract and vendor coordination support
- Policy-driven governance and administrative compliance

Stakeholder Engagement & Communications

- Stakeholder database management and reporting
- Clear, consistent stakeholder communications
- Event and engagement coordination support
- Board and committee coordination and documentation
- Website and digital content administration

Program Delivery & Support

- Meeting execution with agenda and action tracking
- Calendar and logistics coordination across stakeholders
- Controlled records and document management
- Systems and platform administration support
- Rapid-response administrative surge support

- 541611 **Administrative Management Consulting**
- 541613 **Marketing Consulting Services**
- 541618 **Other Management Consulting Services**
- 561499 **All other Business Support Services**

Contact Us



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GSA MAS Contract Holder: 47QRAA26D001H

Supporting Operations, Governance & Mission Execution

Core Competencies

Strategy & Operations

Governance and board support
 Strategic planning and coordination
 Policy and procedure alignment
 Workflow optimization and execution tracking

Governance & Financial Management

Audit-ready financial reporting and budget tracking
 AP/AR management with traceable documentation
 Compliance-aligned administrative controls
 Contract and vendor coordination

Stakeholder Engagement & Communication

Stakeholder database management and reporting
 Clear, consistent communications and outreach
 Event and engagement coordination
 Website and content administration

Project Delivery & Support

Meeting execution with agenda and action tracking
 Calendar and logistics coordination
 Records and document control
 Systems and platform administration

Differentiators

- Business-First Execution**
Aligns administrative and operational support to mission outcomes.
- Governance-Ready Support**
Structured processes that strengthen oversight and accountability.
- Integrated Operational Delivery**
Administrative, financial, and program support delivered as one.
- Execution-Focused Performance**
Reliable delivery that ensures continuity and results.

Value to Prime Contractors

- Proposal-Ready Administrative SMEs**
- Enhanced Operations & Program Delivery**
- Low-Risk, Execution-Ready Support**
- Rapid Integration & Scalable Surge Support**

Contracting Information

- Company**
SDZ Enterprise LLC
- Certifications**
HUBZone | WOSB | EDWOSB | DBE
- Contract Vehicles**
GSA Multiple Award Schedule (MAS)
Contract No. 47QRAA26D001H
- NAICS Codes**
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Rapid Teaming Engagement

SDZ strengthens prime contractor capture and delivery teams through:

- Proposal-Ready Administrative SMEs Aligned to Contract Requirements**
- Technical Proposal Support & Operations Alignment**
- Execution-Focused Delivery Across Administrative & Program Support**
- Integrated Governance, Financial & Operational Support**
- Rapid Onboarding & Scalable Surge Support**

Fast to Engage. Proven to Deliver. Focused on Results.

Teaming Contact

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