



1326 TREMONT PLACE  
DENVER, CO 80204  
PHONE: (303) 892-1436  
EMAIL: DIRECTOR@DENVERFIREFIGHTERSMUSEUM.ORG  
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## **Denver Firefighters Museum - Birthday Party FAQ**

### **Do we have extra time outside of our 2 hours to clean up the room?**

Party hosts may access the room up to 15 minutes before the scheduled start time for setup for free!

We pride ourselves on being able to give the Museum and Activity Rooms a deep clean in-between parties, and so need party guests to be mindful of arrival and departure times. To ensure a smooth experience for all guests, the room must be fully cleaned and all personal belongings removed by the end of your contracted rental time. Thank you for helping us create a great experience for all users of the space.

Events that extend beyond the contracted rental time will incur a fee of \$75 per 30-minute increment (or portion thereof).

### **Do you have any recommendations for where to order pizza in the area?**

Heck yeah! Denver Pizza Company, Slice Works, Amore, Domino's, and Infinitus Pie Denver are all nearby and can bring pizza to your party! Please order delivery or pick up directly from them. This order is not through the Museum and you cannot pay through our organization. You are welcome to have it delivered to the museum and our staff will receive it for you and bring it back to the party room!

### **Do you have refrigeration or a freezer for our party food?**

We are happy to refrigerate a birthday cake, but otherwise we are not able to provide refrigeration or a freezer for the party food. Coolers are allowed if they are watertight.

### **Do you have a way for me to heat up my party food?**

No, we cannot provide any kitchen equipment, e.g., a microwave or stove, for your party. Crock Pots are allowed.

### **Should we bring decorations?**

It's up to you! Birthday parties are held in our education space and Squirt Square. If you provide the information ahead of time, we can create a custom "Happy Birthday" sign to be projected onto the room's screen whiteboard during the party that includes the birthday kiddo's name and the party schedule.

You can bring additional decorations, e.g., banners, photos, etc. You can tape any item to the wall (no pinning), but ONLY using blue painters tape. This does not damage the museum walls. Glitter, piñatas, silly string, and confetti are not allowed. Bringing them may result in a \$75.00 damages fee being added to your bill.

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### **What do I need to bring with me the day of the party?**

Please bring any food, drink, or decorations you may want for the party.

### **Can the Museum provide supplies for the party?**

Yes! We can provide party supplies such as plates, napkins, cups, forks, knives, spoons, and themed tablecloths. If you would like party supplies provided by the Museum, it is a \$50 charge for a party with 20 or fewer guests, and \$75 for a party that is 21 or more people.

### **Can we visit the exhibits during our 2-hour party time?**

We recommend waiting to visit exhibits until after your party time, but you are welcome to send your guests into exhibits during the party time if you would like. Keep in mind that it can be challenging to bring everyone back in the room to be able to complete the activities included in your party package! Once your party is finished, you can stay in the exhibits until we close at 4 pm.

### **PARKING? How can my birthday party guests park at the Museum?**

There is ample street parking and paid lots very close to the museum. If you would like to reserve a spot ahead of time, we recommend the app [SpotHero](#). It works very well! The museum address is 1326 Tremont Place, Denver, CO 80204

### **Payment & Booking Confirmation**

We strive to review and confirm all online party requests within two business days.

Once your party request has been approved, the full amount is due.

Any charges for additional guests or incidentals may be paid in person at the gift shop at the conclusion of the party.

### **What is your cancellation policy?**

Cancellations made with at least twenty-one (21) calendar days' notice will receive a full refund less a \$100 admin fee.

No refunds will be issued for cancellations made with fewer than twenty-one (21) calendar days' notice.

Notice must be received in writing at least twenty-one (21) calendar days prior to the event date. The day notice is given and the event date itself are not included in the calculation. For example, for an event scheduled on July 22, notice must be received no later than June 30.

All cancellations must be made via e-mail to the Registration Manager at [director@denverfirefightersmuseum.org](mailto:director@denverfirefightersmuseum.org). If the DFM must cancel your party for any reason, your party will be moved to an open party slot of your choosing at no cost, or you will be given a full refund.

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**How do I contact the Denver Firefighters Museum with questions?**

Please feel welcome to email [director@denverfirefightersmuseum.org](mailto:director@denverfirefightersmuseum.org), call 303-892-1436. Or, stop by! The museum is open Tuesday - Saturday, 10 am - 4 pm, 1326 Tremont Place, Denver, CO 80204.