

Narrabundah College P&C
Special General Meeting + P&C Committee Meeting
Agenda
6pm Wednesday 22 March 2023
Narrabundah College Staff Room (access via main front entrance)

1. Welcome (President)
 - i. Introductions
 - ii. Apologies
 - iii. General discussion regarding the year ahead, what parents and carers see as priorities and potential focus areas for the Committee

2. Special General Meeting Agenda Item
 - i. Filling of vacant Secretary, P&C Council Delegate and other Committee roles
 - ii. Endorsement of [Treasurer's Financial Report](#) including Profit and Loss Statement, Balance Sheet and Auditor's Report and appointment of financial reviewer

3. Administration
 - i. Confirmation of previous [minutes from 9 November 2022](#)
 - ii. Matters/actions arising from minutes

4. Principal's Report

5. Treasurer's Report
 - i. Financial Update
 - ii. Canteen update

6. College board / P&C delegates report (tba)

7. General business (all)
 - i. Canteen Deed Update (action from November 2022)
 - ii. Service of canteen coffee machine
 - ii. Integration of French Bac students into College life (parent feedback)
 - iii. Other matters

5. Next Meeting – 17 May 2023