**LAS SENDAS ELEMENTARY SCHOOL – PARENT TEACHER ORGANIZATION**

**3120 N Red Mountain, Mesa, AZ 85215**

**GENERAL MEETING August 22, 2022**

Meeting called to order: 2:32pm (Lindsey Clayton)

Introduction/Roll Call: Lindsey Clayton, President

 Karolyn Ferrin, Fundraising

 Cortny Tune, Communications

Joy Johnson, Events

 Summer Wood, Treasurer

 Monica Sarault, Secretary

All board members present.

Approval of May 9, 2022 Minutes

Motion made by Dawn Silva. Second by Tim Lorenzen. Motion passed

**Principal’s Report: Aaron Kaczmarek**

* New classroom furniture moved in by help of Red Mtn high schoolers (art room still needs new); District enjoyed seeing it- offers versatility for the students
* ELA/Math textbooks
* New parking lot looks great
* 6th grade portables storage needs

**Treasurer’s Report: Summer Wood**

* Numbers matched printed report provided to attendees

**REVIEW OF Summer/August:**

Welcome Back Breakfast for the teachers. The PTO loves our teachers and staff and this is a great way to kick off the year.

* Went over budget due to no large donation of food this year

Boo hoo/Yahoo Breakfast was attended by several parents. It was a great way to welcome new families, and some veterans, to a new school year.

Wednesday Envelopes are back based on parent feedback. Thank you for your support in implementing this process. There are extra envelopes in the office if you would like envelopes for your entire class.

* Currently only given out to youngest/only child each family
* Digital communications available as well: socials, website, etc

**NEW BUSINESS:**

Goals:

The PTO’s primary goal this year is to enhance the school environment through two projects:

1. Creating a school garden and outdoor learning space near the 2nd-grade classrooms
* Could tie in with sustainability studies for STEM
* Concerns brought up over upkeep of vegetables/fruits: option to keep it as a yearly project, not ongoing
* Open area classroom space
1. Year of the Teacher - Providing funding to teachers to buy curriculum, equipment, or anything you may need to help improve your classroom.

Our fall fundraiser will focus on the Year of the Teacher, save your receipts from any purchases you have made for your classroom as the funds raised will be allocated to teachers.

Year of the Teacher Campaign 9/1-9/30 — There will be no selling of products for our fundraiser. We are simply asking for monetary donations that are 100% tax deductible. We chose to do a fundraiser this way so that 100% of the donations go to Las Sendas Teachers. Funds raised will be allocated to all teachers to purchase whatever they may need for the classroom.

* Funds will be divided equally; can be used on storage

**Fundraising Update: Karolyn Ferrin**

 Dining Night’s Out (DNO)

Barros on August 17 raised $591.09. Mrs. Lazier’s class had the highest participation and earned a pizza party.

Chipotle on September 13 4-8pm

* 33% will be donated to LSE!

Cup of Joey: last Friday of the month - place an order online before Thursday night, and the teacher of your choice will be treated to a coffee. Anytime you stop by their truck and mention LSE PTO, whether in Las Sendas or not, they will make a donation to our school.

* Mention LSE anytime at truck/store, 10% back

Box Tops: No more cutting box tops! Use the Box Tops for Education app and simply scan your receipt for credit.

Fry’s: Visit [www.fryscommunityrewards.com](http://www.fryscommunityrewards.com), select Las Sendas Elem. PTO with the organization number C1650. Last year we earned $765.11

Amazon Smile: Visit [www.smile.amazon.com](http://www.smile.amazon.com), select non-profit Las Sendas Elem. PTO. Last year we earned $404.94

**Events: Joy Johnson**

Luau Dance is this Friday, August 26 6:30-8pm, not a drop off event

* Kona Ice truck; % proceeds back to LSE

Annual Auction - Friday, April 21, 2023, Brittany will be Auction Chairperson, theme selection

* 1. Theme Ideas - Top Gun Maverick, Sock-hop, Sandlot
* Overall decision to select sock hop/Grease as the theme for this year
* Cortny suggested reaching out to car organizations for fundraising opportunities at the auction to coincide with 50’s /Grease theme

**Funds Requested**

Melissa Smith requested $200 dollars to provide a wellness presentation for teachers during the August 24 professional development day. Based on timing the board approved the request to cover the cost of the presentation.

* no vote required to approve
* Presentation will cover teachers’ work/life balance, how to avoid burnout

The staff refrigerator in the breakroom is at its end of life. Melissa Smith submitted a request for $1,000 to cover the cost to replace the breakroom refrigerator. Request to encumber $1,000 for a new staff refrigerator.

* Jennifer Berkshire suggested increasing to $1,500 to cover new units for both the break room and staff room
* Motion by Jennifer Berkshire. Second by Melissa Smith. Motion passed

6th grade portables - These classrooms have no storage or cubbies and less square feet than main building classrooms. Now that the remaining classrooms have tables instead of desks, there is nowhere for the students to store their supplies or hang their backpacks. The students need storage/cubbies for their supplies and backpacks. Request to encumber $600 per classroom ($1,200) to purchase cubbies and necessary storage.

* Motion by Michelle Zima. Second by James Cuocci. Motion passed.

Emails and website renewal: Request to encumber $639.38 to renew 5 emails and website programming, and our domain name with Go Daddy.

* Motion by Tonja Lazier. Second by Pam McConnell. Motion passed.

Spirit wear will be ordered by Sept 6. The last day to turn in order is Friday, September 2. The shirts and water bottles should be here in a few weeks and we will get them sorted and delivered to the teachers as soon as possible. We spent $981.85 more than our guess for our first order. Request to encumber $5,000 for the balance and the second order (total).

* Motion by Scott Hockings. Second by Misty Schreiber. Motion passed.

Welcome back breakfast went over budget. Last year, we had a generous donation for the food, but this year we were not able to get a donation. Request to encumber $308.50 to bring the account to zero.

* Originally $75, actual total spend $314.98
* Motion made by Jennifer Berkshire. Second by Michelle Reid. Motion passed.

Our Quickbooks renewal increased from last year. Request to encumber $54.14 to bring the account to zero.

* Motion by Dawn Silva. Second by Melissa Smith. Motion passed.

Based on parent feedback, we brought back Wednesday Envelopes. Printing cost $235.22 and is covered by the funds raised to advertise on the envelope. Request to encumber $235.22 to bring the account to zero.

* Motion by Tim Lorenzen. Second by Pam McConnell. Motion passed.

The year-end BBQ went slightly over budget. Request to encumber $41.73 to bring the account to zero.

* Motion by Michelle Zima. Second by Melissa Smith. Motion passed.

We needed more storage stands for violins than we initially thought. Request to encumber $530.44 to bring the account to zero.

* Purchased last year
* Motion by Scott Hockings. Second by James Cuocci. Motion passed.

Staff photos for the yearbook requested. Request to encumber $150

* Motion by Tim Lorenzen. Second by Misty Schreiber. Motion passed.

**General Housekeeping:**

 Motion to unencumber:

 6th grade graduation $129.34

 6th Grade STEM room storage - Schreiber $ 59.62

 P.E. $1.94

 - Writing in Color $753.05

 - Motion by Marie Lombardi. Second by Angela Valencia. Motion passed.

Introduction to: Ami Porter, new Art Masterpiece instructor

**UPCOMING EVENTS**:

September 13 (Tuesday), Chipotle DNO 4-8pm, 33%back to LSE

September 26 (Monday), PTO meeting, media center, 2:30pm

**Open Floor:**

* School garden concerns: STEM project ties in with sustainability lessons for the year
* Create sub committee for garden: solidify plans/design; outdoor classroom main focus as gardens are tricky (per Principal Kaczmarek)
* Misty Schreiber brought up shade structure/umbrellas situation; Berkshire updated with new quote, over original budget; Principal K thinks single umbrella stands are best solution
* Cortny Tune: informed teachers of AZ Cardinals “Touchdowns for Teachers” through SRP - teachers can enter to win on SRP website

The next PTO meeting will be September 26 at 2:30pm in the media center.

Motion to adjourn meeting made by Mistry Schreiber. Second by Tonja Lazier. Motion passed. Meeting adjourned at 3:13pm (Lindsey Clayton)