**LAS SENDAS ELEMENTARY SCHOOL – PARENT-TEACHER ORGANIZATION**

**3120 N Red Mountain, Mesa, AZ 85215**

**GENERAL MEETING September 26, 2022**

Meeting called to order by Lindsey Clayton 2:35pm

 Motion made by Pam McConnell. Second by James Cuocci. Motion passed.

Introduction/Roll Call: Lindsey Clayton, President

 Karolyn Ferrin, Fundraising

 Cortny Tune, Communications

Joy Johnson, Events

 Summer Wood, Treasurer

 Monica Sarault, Secretary

All board members present.

Approval of August 22, 2022 Minutes

 Motion made by Melissa Smith. Second by Dawn Silva. Motion passed.

**Principal’s Report**: Aaron Kaczmarek not present; Melissa Smith in his place to provide report

* 850 Dbacks tickets offered; great showing of support for LSE
* Superintendent impressed with STEM activities at our school
* Garden update: met with Amy at ASU sustainability department: we will provide our own funding; kids will get hands on training w/ASU partnership; potentially be completed by end of school year

**Treasurer’s Report**: Summer Wood

* Operating balance: $92,647.36
* Operating account balance after encumbered funds: $54,403.82

**REVIEW OF September:**

The Back to School Luau was lots of fun. We were thrilled with the turnout. Participants enjoyed the Kona Ice truck and we received a $202 giveback

* Continue to look for similar opportunities

Spirit Wear order was placed and should be distributed directly after fall break.

Year of the Teacher Campaign ends this Friday — Funds raised will be allocated to all teachers to purchase whatever they may need for the classroom. If each household donates $30, we will meet our fundraising goal

* Drive more participation

***NEW BUSINESS:***

**Fundraising Update**: Karolyn Ferrin

Dining Night’s Out (DNO) at Chipotle raised $497.92.

Our next DNO is Chick-fil-a on October 13 from 5-8 pm.

Cup of Joey : Friday, Sep 30

**Events:** Joy Johnson

Our fall event is a bingo night. This will be on October 14 from 6:30-8:30 in the Multi-purpose room. PTO will be selling pizza, water, and candy at the event.

This is not a drop-off event. Flyers will be sent home after fall break. Motion to encumber $250 for supplies and prizes.

* Motion made by Jennifer Berkshire. Second by Candice DeBriyn. Motion passed

School Garden/Outdoor Classroom: Karolyn Ferrin will chair the garden project. Karolyn and Melissa recently met with Amy Flores, Program Manager for the National Sustainability Teachers' Academies at ASU to discuss best practices from a sustainable garden aligning to our STEM goals.

* First step: prepare site/ground cover/overall ground prep upcoming week
* Plan to be potentially complete for end of year showcase
* Sustainable garden: harvest rainwater during wet seasons; growing season align with school year calendar

Motion to encumber $30,000 for total budget garden project

* Motion made by Pam McConnell. Second by Tonja Lazier. Motion passed

Math Facts Digital Program: Teachers piloted a digital program to support math facts practice this fall. The pilot was a huge success, teachers and students love the program. Melissa and Aaron would like to obtain a 12-month subscription for the school. They were able to negotiate a 10% discount on the total cost.

* Student able to access from home; cost is for site license

Motion to encumber $3131.57 for Math Facts Digital Program.

* Motion made by Pam McConnell. Second by Laura Arviso. Motion passed

Library Committee Update: Jennifer Berkshire.

* Replace tables/chairs/sofas with commercial grade furniture (existing pieces will be donated to other depts within LSE and/or other schools in need)
* Painting /murals : artwork will be done by LSE alumni

Motion to encumber $5,000

* Motion made by Dawn Silva. Second by James Cuocci. Motion passed

We have our final invoice for parking lot signs. Motion to encumber $353.95

* Motion made by Jennifer Berkshire. Second by Marisol Alber. Motion passed

Chargers were needed for school laptops and PTO was asked to use our $300 board-approved spend to buy as many as we could. Motion to encumber $294.44 for 17 chargers.

* Motion made by Jennifer Berkshire. Second by James Cuocci. Motion passed

Even though the PTO board can approve expenses up to $300 in time-sensitive/emergency situations, please make sure to complete an agenda request for any funds requested. Agenda request forms can be found in the PTO box in the office.

If you have made purchases the PTO will reimburse, please fill out a reimbursement request form, attach your physical receipts, and submit requests in the Treasurer's folder (Summer Wood) in the PTO box. We need these for our records. Reimbursement forms can be found in the PTO box in the office.

**General Housekeeping:**

Encumber:

Quickbooks Renewal: $ 0.01

Unencumber:

A-frames: $ 56.06

Refrigerators: $ 380.36 (cosmetic damage to unit, credit from vendor)

Website and Email Address Renewal: $ 42.34

* Motion made by Jennifer Berkshire. Second by Pam McConnell. Motion passed

**UPCOMING EVENTS**:

October 13 (Thursday), Chick-fil-a DNO from 5-8 pm

October 14 (Friday), Bingo Night, 6:30-8:30

The next PTO meeting will be on October 24 at 2:30 pm in the media center.

Motion to adjourn meeting made by Tonja Lazier. Second by Laura Arviso. Motion passed

Meeting adjourned 3:12pm (Lindsey Clayton)