**LAS SENDAS ELEMENTARY SCHOOL – PARENT-TEACHER ORGANIZATION**

**3120 N Red Mountain, Mesa, AZ 85215**

**GENERAL MEETING October 24, 2022 Minutes**

Meeting called to order by Lindsey Clayton 2:33pm

 Motion made by Dawn Silva. Second by James Cuocci. Motion passed

Introduction/Roll Call: Lindsey Clayton, President

 Karolyn Ferrin, Fundraising

 Cortny Tune, Communications

Joy Johnson, Events - not present

 Summer Wood, Treasurer

 Monica Sarault, Secretary

All board members except Joy Johnson, Events, present.

Approval of September 26, 2022 Minutes

 Motion made by Pam McConnell. Second by Ali Wienke

**Principal’s Report**: Aaron Kaczmarek

* Umbrellas replaced at 6th grade patio area
* Intramural sports 2nd-6th grades ; younger grades are engaging more in play
* New furniture arriving soon for media center
* Reading lab K-5
* Math program not yet working school wide, hope to be up soon
* Garden updates.. Phase 1 coming soon

**Treasurer’s Report**: Summer Wood

* Operating balance: $89,745.28
* Operating account balance after encumbered funds: $33,435.29

**REVIEW** of October:

Spirit Wear orders are in and should be distributed this week. We may offer another order period in the spring semester. State 48 has offered to create a new design. We earned $1,500 in profit.

* Majority of orders filled/dropped off at school to distribute
* 9 orders missing items - Lindsey Clayton will be contacting parents directly
* Small margin of $1-2 on shirts/bottles at cost : reason for low profit compared to years’ past

We are continuing to work with the district and installers to complete bench and shade installations.

* Shade: waiting on costs to decrease
* Benches throughout school: working with district / costs

NEW BUSINESS:

**Fundraising Update**: Karolyn Ferrin

Dining Night’s Out (DNO) at Chick-fil-a raised $270.

Our next DNO is Firehouse Subs on November 8.

* Timeframe to come

Cup of Joey will be here this Friday, Oct. 28th for coffee deliveries

* Specials teachers are also being treated to coffee, yay!

Year of the Teacher: Thanks to your donations, we raised $13,780. Each teacher will receive $340 to improve their classroom environment. This includes specials teachers. Motion to encumber $13780 for Year of the Teacher Expenses.

Once you spend your allowance, please fill out a reimbursement request form, attach your physical receipts, and submit requests in the Treasurer's folder (Summer Wood) in the PTO box.

* Motion made by Melissa Smith. Second by Marie Lombardi. Motion passed

**Events**: Joy Johnson (not present)

Update by Summer Woods:

Update on Bingo Night. Request to encumber $ 25.29 to bring the account to zero.

* Feedback has been very positive! 2x turnout over last year; multiple requests to have event again
* Made $261 (waters/pizza), spent $275
* Motion made by Marie Lombardi. Second by Tonja Lazier. Motion passed

No events are planned in November. Our next event is the Holiday Drop and Shop. We will discuss the needs for this event at our next PTO meeting.

School Garden/Outdoor Classroom: Amy from ASU will be here on Wednesday the 26th to look at the outdoor classroom/garden site and go over their plans.

The PTO provided coffee and juice for a district principals’ meeting hosted as Las Sendas. Motion to encumber $ 32.45 to cover the costs.

* Motion made by Pam McConnell. Second by Dawn Silva. Motion passed

Grade-level funds for curriculum expenses - please provide all reimbursement requests by November 18. We will unencumber any unused funds during our November PTO meeting.

* Dawn Silva requested list of spending to date for organization purposes

Water bottles were not previously included in spirit wear expense funds and the shirt order was a bit more than planned. The final payment has not been cashed yet, but we will need $ 3,159.63 to clear the balance. Motion to encumber $ 3,159.63

* Motion made by Michelle Zima. Second by Jennifer Sage. Motion passed

General Housekeeping:

Unencumber:

Back to School Dance: $ 11.40

* Motion made by Tonja Lazier. Second by James Cuocci. Motion passed

(following request made during “general housekeeping part of meeting)

Social committee hosted a treat day for all teachers which was very much enjoyed. Request to encumber $180 to match their request of matching funds for this treat day and another in the future.

* Motion made by Melissa Smith. Second by Ali Wienke. Motion passed

Michelle Zima informed group that “Cody the Coyote” mascot is willing and available to participate in any PTO events.

UPCOMING EVENTS:

October 28, Cup-of-Joey coffee deliveries

November 8 (Tuesday), Firehouse Subs DNO

November 18, Cup-of-Joey coffee deliveries

The next PTO meeting will be on November 28 at 2:30 pm in the media center.

Motion to adjourn meeting made by Angela Valencia. Second by Pam McConnell. Motion passed.

Meeting adjourned 3:01pm (Lindsey Clayton)