



Las Sendas Elementary School
Parent Teacher Organization
3120 N. Red Mountain
Mesa, AZ 85207

Agenda-General Meeting

August 24, 2026

Meeting Called to Order 2:30 Andrew Workman

Introduction/Roll Call

- | | |
|------------------------------|------------------------------------|
| ★ Andrew Workman – President | ★ Abby Donahue – VP Communications |
| ★ Cindy Sroufe – Treasurer | ★ Wes Quave – VP Events |
| ★ Donna Walkosz – Secretary | ★ Don Sage – VP Fundraising |

Approval of May 11, 2026 Meeting Minutes

- *Motion made by Ms. Valencia. Second, Ms. Wienke. Motion passed.*

Principal's Report - Libby Micela : Great start to the year! PTO partnership has been fantastic. Events to start the year off have been great: Boohoo Yahoo, Glow Party - great turnout!

- **SIAC Update** - would like to combine this with PTO meetings since they align. SIAC will focus on goals, funds, grades and state requirements.

Treasurer's Report - Cindy Sroufe

Review Budget Operating Account Balance	\$48,896.56
Encumbered Funds	\$22,412.03
Remaining Available Funds	\$26,484.53

- *Motion made by Mr. Cuocci. Second, Ms. Sanchez. Motion passed.*

President's August Report - Andrew Workman

- The Glow Back-To-School Party was a great success and was held in the multipurpose room. The event had a large turnout of students and families. Cindy helped track attendance by distributing neon necklaces at the door to students as they arrived. More than 150 students were counted, with many additional students arriving throughout the event. The total attendance was estimated to be approximately 200 or more students and parents.

Review of Summer and August:

- **07/01 - New Fiscal Year Begins & New PTO Board in Office**
- **08/03 - Welcome Back Breakfast**
- **08/04 - Meet the Teacher Night**
- **08/06 - First Day of School & Boohoo/Yahoo Breakfast**

- **08/14 - Glow Back-to-School Dance**
- **08/15 - District SSO Training at Mountainview High School**
- **08/24 - First PTO Meeting in Media Center**
- **08/25 - First DNO at Chipotle**
- **08/27 - Curriculum Night**

New Business

- **Conflict of Interest Contract:** The Executive Board met earlier this month to discuss and vote on Wes Quave performing his duties as VP of Events and DJ for the upcoming Glow Back-to-School Event. Without Mr. Quave present for the meeting, discussion or vote, the Executive Board passed the motion to have Mr. Quave as the DJ for the Glow Back-to-School Event and approved the spending of \$300 for DJ Services and \$500 for Equipment Rental. We would now like to have a discussion and possible motion to have Mr. Quave act as DJ / MC at the Daddy Daughter Dance in February and Fundraiser in April as long as pricing falls within industry standards based on the non-invested Board Members receiving competitive quotes.
- *Motion made by Ms. Weaver. Second, Ms. Drew. Motion passed.*
- **Proposal of By-Law Amendments:** Article XII - Amendments states that the by-laws may be amended at a general meeting of the organization by a two-thirds vote of the members present and voting, provided notice of the proposed amendment was given at the previous general meeting. This is the official notice of proposed amendments. Details of which are available in this meeting and will be available until the next meeting in the front office and also on our PTO website. No action is required at this time.
- **Teacher Classroom Funds Budget:** Last year was For the Love of Teaching Initiative of \$6,000. What do we want to do this year? Discussion of encumbering funds for each grade level to have colored paper and copy paper so that teachers don't have to use discretionary funds for this. PTO to donate \$1,000 towards the teacher's colored paper fund - Ms. Lazier volunteered to organize paper with Ms. Weinke.
- Motion to encumber \$250 per teacher - 32 teachers for \$8,000 total amount encumbered
- *Motion made by Ms. Drew. Second, Ms. Lazier. Motion passed.*
- Motion to encumber \$1,000 towards a teachers' colored paper fund. Ms. Lazier volunteered to organize paper with Ms. Weinke.
- *Motion made by Ms. Zima. Second, Ms. Carrillo. Motion passed.*
- **Movie Night:** Request to Encumber \$250 in Funds to cover expenses for movie night.
- *Motion made by Mr. Lorenzen. Second, Ms. Zima. Motion passed.*
- **2nd Annual Coyote Golf Classic:** Last year \$2,500 was encumbered and \$9,653.13 was spent. Main cost is paying the golf course for the player tournament fees, but there are also costs of supplies and signage. Request to encumber \$10,000.00 to cover costs for this year's event. Hopefully we go over this amount as well, because that would mean that it was a very successful event!
- *Motion made by Ms. Weaver. Second, Mr. Cuocci. Motion passed.*
- **Trunk or Treat:** Request to Encumber \$250 in Funds to cover expenses for Trunk or Treat for this year. In previous years parents have also donated candy for this event. Donors have also reached out to PTO Pres with trunk donations.

- *Motion made by Ms.Lazier Second, Ms. Valencia. Motion passed.*
- **Accelerated Reader (AR) Program:** Request to encumber \$4,328.32 for the subscription for 420 students at Las Sendas in Grades 2 - 6. Porter Elementary and Las Sendas Elementary will be participating in the AR Program for this school year. MPS has the program in a state of "Pending Approval", but will not change that status until May of 2027. This means that we are able to have the program for this school year. Libby advised teachers to keep track of #s/data, proof and parent/student feedback.
- *Motion made by Ms.Drew. Second, Mr. Zima. Motion passed.*
- **Agenda Request-Angela Valencia:** Request to encumber \$325 for Generation Genius subscription. Generation Genius is a shared subscription used by all of the Fourth Grade Teachers (Valencia, Snow & Jackson) that has great videos plus supplemental resources for Math, Science, and ELA. Current subscription is set to expire in October. Funds would be for subscription until October 2027. Libby requested that all teachers requesting this subscription submit requests at the same time to avoid added fees/costs for ordering at a later time.
- *Motion made by Ms.Weaver. Second, Mr. Lorenzen. Motion passed.*
- **Agenda Request-Shalice Brooks:** Request to discuss support of the Scholastic Book Fair. The media center is hosting a book fair October 12-16 and would like parent and PTO volunteers to help run it. Abby D Volunteered and will also send out a Signup Genius asking for additional volunteers.
- **Agenda Request-Amber Weaver:** Request to encumber \$600.00 in funds to purchase an iPad, Apple Care and an iPad case for recording our CBS Broadcasts. An iPad would make it much easier for students to film, edit, and upload broadcasts, while also giving them the opportunity to explore more creative filming techniques and produce higher-quality content. The protective case and AppleCare would help safeguard the iPad from accidental damage. Is there a donation form that is needed?
- *Motion made by Ms. Alfonso. Second, Ms. Drew. Motion passed.*
- **Agenda Request-Jen Berkshire:** Request to discuss moving 30th Anniversary Event and leaving \$5,000.00 encumbered until 2027 (to be discussed in Old Business). Request to discuss \$2,000.00 of encumbered funds for Feeder Program Mural (to be discussed in Old Business). Request for approval of a payment of \$140.78 of funds without a receipt for a Keurig in the office (PTO ByLaws prohibit reimbursing money without a receipt).

Old Business

- **Motion to Unencumber the following funds:**
 - **30th Anniversary Celebration: \$5,000.00** - 30th Anniversary will be next School Year. PTO to revisit re-encumbrance in April 2027.
 - *Motion made by Mr. Lorenzen. Second, Ms. Lazier. Motion passed.*
 - **Art Masterpiece: \$50.00** - Never used.
 - *Motion made by Ms. Weinke. Second, Ms. Carrillo. Motion passed.*
 - **Boohoo/Yahoo Breakfast: \$60.98** - Event completed and funds unused. (1 of 3)
 - **Parking Lot Signs: \$27.80** - Event completed and funds unused. (2 of 3)
 - **Welcome Back Breakfast: \$118.27** - Event completed and funds unused. (3 of 3)
 - *Motion made by Mr. Lorenzen. Second, Mr. Cuocci. Motion passed.*

- **Feeder Program Mural: \$2,000.00** - 2025-26 Initiative that was never completed. Still waiting for approval. - Libby to follow up & provide a status update at the next PTO meeting.
- **Landscaping/Maintenance: \$1,745.02** - Remainder of unused funds. Libby to follow up with the landscaping company & re-encumber at a later date.
 - *Motion made by Mr. Valencia. Second, Ms. Zima Motion passed.*
- **Parting Gift: \$1,345.52** - \$994.14 additionally submitted, \$351.38 remaining balance.
 - *Motion made by Mr. Lorenzen. Second, Ms. Drew. Motion passed.*
- **Quickbooks Renewal: \$22.77** - Event completed and funds unused.
 - *Motion made by Mr. Weaver. Second, Mr. Cuocci. Motion passed.*
- **Snacks Conference Week/Testing: \$198.03** - Remainder of unused funds.
Add an agenda item later this year as needed. (April 12, 2027 start) (3 of 3)
 - *Motion made by Mr. Lorenzen. Second, Mr. Weinke. Motion passed.*
- **Motion to Encumber Additional Funds**
 - **5th Grade Planners: \$168.30** - \$475.00 encumbered, \$643.30 actually spent, need a vote to encumber remaining \$168.30 to bring the line item to a zero budget.
 - **August Event: Glow Back-to-School Party: \$22.03** - \$250.00 encumbered, \$272.03 actually spent, need a vote to encumber remaining \$22.03 to bring item to a zero budget.
 - **Teacher Appreciation Week: \$183.58** - \$750.00 encumbered, \$933.58 actually spent, need a vote to encumber remaining \$183.58 to bring the line item to a zero budget.
 - *Motion made by Ms. Drew. Second, Ms. Carillo. Motion passed. (all 3)*
- **Discussion of Currently Encumbered Funds**
 - **6th Grade Graduation: \$500.00.**
 - **AZCC Report Costs - \$10.00**
 - **EdPuzzle (Schreiber/Zima) - \$350.00**
 - **Initiative (25-28) - Classroom Garden - \$1,278.04 (should be \$600)** -Un-encumber \$678.04
 - *Motion made by Mr. Lorenzen. Second, Ms. Lazier. Motion passed.*
 - **Initiative (25-26) - Orchestra Supplies - \$526.06** - Ms. Weaver to review.
 - **Media Center Account Balance - \$2,682.84** - Ms. Drew to order more books
 - **PTO Supplies - \$243.09 (Replenish to \$500)** - Encumber \$256.91
 - *Motion made by Mr. Cuocci. Second, Ms. Carrillo. Motion passed.*
 - **Quarterly Lunches - \$250.00**
 - **Scholastic Renewal - \$66.04**- leave to 9/21 meeting
 - **Spirit Wear - \$4,572.31** - student order form going out for shirt/polo
 - **Website Domain Renewal - \$23.99 - unencumber**
 - *Motion made by Ms. Weaver. Second, Ms. Zima. Motion passed.*
 - **XtraMath (Dan Wolf) - \$36.00 - unencumber**
 - *Motion made by Mr. Lorenzen. Second, Ms. Lazier. Motion passed.*
 - **Zen Den - \$1,272.33 (\$100.00 Requested for Recurring Expenses) -unencumber \$1,172.33**
 - *Motion made by Ms. Drew. Second, Ms. Lazier. Motion passed.*

Upcoming Events

- **08/25 - First DNO at Chipotle**
- **08/27 - Curriculum Night** - PTO table with shirts and order forms available. Cindy & Donna
- **09/01 - Picture Day**
- **09/03 - STUCO Meeting**
- **09/07 - Labor Day (No School)**
- **09/11 - Flag Ceremony: 6th Grade**
- **09/18 - Movie Night at Las Sendas** - Wes proposed interactive movie experience - more to follow.
- **09/21 - PTO Meeting & SIAC Meeting**
- **9/22 - DNO MOD Pizza (all day) (Oct 15- Panda Online & Nov- Papa Johns)**
- **09/26 - PTO Golf Tournament** - invites going out this week.

Next PTO Meeting

- Monday, September 21, 2026 - Media Center - 2:30 pm

Motion to adjourn 3:41pm

Motion made by Mr. Cuocci. Second, Ms. Zima. Motion passed.