

Town of Wellington
Building Permit for Dwellings Application
(01/01/2025)

Instructions: Read the Town of Wellington's "Building Permit for Dwellings" Ordinance (No. 16.03) and then complete this application. Return the completed application along with your payment to the Town Clerk. **Permit Fee is \$25. Make checks payable to the Town of Wellington.**

The undersigned hereby makes application for a Building Permit for the work described on this application. The undersigned agrees that work shall be done in accordance with all requirements of the "Building Permit for Dwellings" (No. 16.03) and any other relevant Town, County or State requirements.

NOTE: This is an application not a permit. It will become a permit after it's approval by the Town Board. Once a permit is issued, construction must begin within 12 months from date of the permit's approval and completed with 24 months of that same date.

Application Date _____ Applicant Name _____

Applicant Street Address _____

City, State & Zip _____ Applicant Phone # _____

Building Site Address or Plat Book Description _____

Does the Site for the Dwelling have a... Driveway Permit? _____ Fire Sign? _____

County Sanitation Permit? _____ Source of safe drinking water? _____

Is this a new dwelling or an addition? _____

NOTE: If this is for an addition, answer the following questions for the addition only.

Purpose of Dwelling (single family, duplex, etc.) _____

Style of Dwelling (single story, multi-story, split level, etc.) _____

Construction Approach ("stick built," manufactured home, mobile home, etc) _____

Dwelling's Dimensions (in feet) Length _____ Width _____ Height _____ Sq. Footage _____

Dwelling's Estimated Cost _____ Builder's Name _____

On a separate page, diagram the proposed dwelling's location on its building site with approximate distances (in feet) from existing buildings, the closest road, and the closest neighbor's property line.

On a separate page, provide a diagram of the front elevation of the proposed dwelling. This could be hand-drawn diagram or a copy of a contractor's rendering (such as a blue print).

I certify that I have read and understand the "Building Permit for Dwellings" Ordinance (No. 16.03) and that this application is complete and correct to the best of my knowledge.

Applicant's Signature _____

XX X

TOWN BOARD USE ONLY

Date Submitted to Town Clerk _____ Date Reviewed by Town Board _____

Town Board's Action: Building Permit Approved _____ Building Permit Number _____

Building Permit Denied _____ Reason for Denial _____

Town Chairman

Town Clerk