

*Copies to: Pastor Josh Andrews (e), Carol Blass (e) Tom Ditto (e), Sally Leidy (e), Clarissa Frail (e), Stephanie Shutt (e), Kristen Davis (e) Emily Sharp (e) Pam Ditto (e), Dale Brookman (e), Mark Figley (e), Diana Haas (e), Bruce Hodges (e), Missy Keller (e), Judy Steigleder, Secretary*

**LEADERSHIP TEAM MEETING  
May 6, 2019**

**Those Present:**

<input checked="" type="checkbox"/> Pastor Josh Andrews	<input checked="" type="checkbox"/> Stephanie Shutt	<input checked="" type="checkbox"/> Missy Keller
<input checked="" type="checkbox"/> Carol Blass	<input checked="" type="checkbox"/> Kristen Davis	<input checked="" type="checkbox"/> Mark Figley
<input checked="" type="checkbox"/> Tom Ditto	<input checked="" type="checkbox"/> Emily Sharp	<input checked="" type="checkbox"/> Diana Haas
<input checked="" type="checkbox"/> Sally Leidy	<input checked="" type="checkbox"/> Pam Ditto	<input checked="" type="checkbox"/> Bruce Hodges
<input checked="" type="checkbox"/> Clarissa Frail	<input checked="" type="checkbox"/> Dale Brookman	<input checked="" type="checkbox"/> Judy Steigleder

Pastor Josh opened the Leadership Team Meeting with prayer.

Bruce shared information regarding the number of times the website had been opened on a daily and weekly basis. There followed further discussion and comments

Stephanie reported that at the end of April Westside had a balance including both checking and savings of \$19,738.42. Inside of that we have people who have donated things for certain amounts and those are called designated funds which mean that money is set aside for those certain items. However, over time we have borrowed from some of those things. One can see from the savings account, we have received designated funds of \$33,751.93, but we only have \$5,100.00 in our savings account. Over time we have borrowed over \$28,000.00 from our savings account to pay bills.

On pages 3, 4, 5 and 6 are the details behind some of those numbers. When someone sets aside money for something, it is put on this list so anyone can see the detail of it and how much is in each fund. We pay all the payroll for the pastor and Trinity reimburses us for their 40% plus various expenses. We track that for the year and at the end of the year those figures are gone over with Linda who handles the books at Trinity.

Page 7 is the profit and loss compared to our budget. We set up our budget to break even at zero at the end of the year so that we can pay all of our apportionments. What is in the budget is what we need to pay all of our apportionments plus all of our expenses. Our general fund giving is \$8,494.03 below what it needs to be to pay these bills, so we are under what we need to meet our budget for this year.

Also coming in during January through April, we had money for the coffee bar and the AV equipment that we have spent out. With that extra money, income is up \$8,700.00 from last year, but a lot of that is from the coffee bar grant money.

Because we do not have enough money coming in to meet our budget and pay all of our apportionments, our amount for our conference apportionments has been cut back. Through April, we should have paid \$6,700.00 and we have only paid \$1,600.00 which is about \$500.00 per month. We have our mortgage with the Union Bank. We

have now been put on a quarterly watch which means every quarter all of our information has to be submitted to them and then Stephanie is required to talk with their Underwriting Board and their people about what we are doing to try to make our numbers better. It is not a great situation to be in, but we are making our payments on time. On the other hand, if we pay all of our apportionments and run our money down to nothing, then there is no bucket to pull from to pay the rest of the mortgage. Last year or two years ago we refinanced the mortgage to try and get a lower payment, and we do not have that option any more other than to slow down on some of the apportionments because there are no other expenses to cut.

Overall, she said we did end April with a little bit of a profit, but that is because we have a little bit of money left to spend on the coffee bar. There is more to come through in May.

On Pages 9 and 10 shows our money compared to last year and it indicates we are down \$4,200.00 January through April compared to last year. Overall this time last year we had a profit of \$1,900.00 and this year we have a profit of \$4,200.00. We are heading into a lean time coming into Summer because giving drops significantly with people on vacation and just not attending regularly.

Pastor Josh stated that council approved the land in back of the church to be appraised so we could possibly sell it at a future date. We have given Josh Steinke the ability to appraise it and see how much we would be able to sell it for and possibly provide some funds for us this year.

Dale asked if we had the right to sell our church property, or do we need to ask the conference if we can do that? Is there a lien against the property? There followed further discussions and comments.

Tom mentioned the mowing and said that his nephew would be willing to mow it for \$100.00 per mowing. It was agreed by the leadership team and Tom was to contact his nephew to go ahead with the mowing.

Emily announced the toddler/pre-school room downstairs has been remodeled and said three or four people are needed on a rotating basis on Sunday mornings during worship.

Discussion turned to meeting the needs of handicapped children. A ramp was suggested. Also to have someone come to the church and give us a quote.

Carol said we have the facility and that she would look into contacting the State Education Board for clarification.

There being no further business, the meeting was adjourned.

**Respectfully submitted,**

*Judith Steigleder*

**Secretary**  
E-mailed 7-2-19