

Bylaws of the WAWH Barbara “Penny” Kanner Award (Approved 2014)

1. The Barbara “Penny” Kanner Award is an annual award given to honor a book, book chapter, article, or electronic media in English that has been verifiably published or posted in the two years prior to the award year and which illustrates the use of a specific set of primary sources (diaries, letters, interviews etc). A published item can only be submitted once.
2. Applicants to the Kanner Prize must be current members of WAWH when they submit their entry. Current WAWH board members are not eligible to apply.
3. Applicants for the Kanner Award must submit the following to the selection committee:
 - a. An award application form.
 - b. One copy of the entry for each committee member.
 - c. Statement that the applicant is a member of the WAWH.
4. The Award Committee Members shall:
 - a. Be appointed by the President for a three-year term.
 - b. Have terms that are staggered in a three-year cycle. Each year a new committee member will be appointed. In case of an incomplete term of service, an appointment will be made to complete the term of service
5. The Award Committee Chair shall:
 - a. Ideally have at least one year experience on the particular committee prior to taking over the position of Chair.
 - b. Be responsible in overseeing the work of the committee, including receipt and distribution of applications to committee members, timely determination of award recipient(s), and notification of the decision to those applicants selected and not selected as well as the Executive Director.
 - c. Present, or appoint someone to present, the award to the winner at the annual conference
 - d. Make a summary report to the Executive Board at the annual meeting.
6. The Selection Committee shall use the following criteria in selecting recipients:
 - a. Appropriateness and clarity of bibliographical/textual apparatus.
 - b. Significance of the topic.
 - c. Comprehensiveness and accuracy of research.
 - d. Clarity of prose.
7. The award will be determined by the Kanner Award Committee subject to funding availability and the applicant pool.
8. Each member of the Committee shall review and rate each application for the Kanner Award. From their individual ratings, Committee members shall reach a consensus on the recipient(s) of the Kanner Award.
9. Kanner Award recipient(s) shall be announced at the annual conference.