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**Sent:** Wednesday, March 13, 2019 9:53 AM  
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**Subject:** NACRW WG Agenda Call Notes

Hi Brittany, Jo, Alex, Don, Pearse and Melissa:

Alex, Don, Pearse and I met today on the call and went through the agenda Brittany sent out and discussed some of the agenda items among us. We agreed on everything included and I captured a few notes based on everyone's input on some of the topics below.

### Tentative Agenda:

1. Call is being recorded, please email Brittany Holmes if you are on the call for roll-call ([bholmes@agr.wa.gov](mailto:bholmes@agr.wa.gov))
2. Review of issues previously identified (available on NACRW website at <https://nacrw.org/working-groups>)
  - a. We viewed the list posted to the site from the July WG breakout
3. Review of reference material terminology – Joe summarized this potential project based on prior conversation with Jo
  - a. Pierce suggested we not reinvent the wheel and use industry-standard definitions
  - b. Joe mentioned an article written by Bill Mills for AOAC's Journal years ago which might be a good document to begin with to seek consensus
  - c. Other thoughts:
    - i. Consider using ISO standard definitions.
    - ii. ISO 17034 uses the word standard differently also.
    - iii. Need a more accessible document.
    - iv. NMI vs. NML – LGC may be changing from one to another name.
4. Do we need a new working group name? Perhaps we move away from the word "Standards" since it has many meanings in the community and may be confusing
  - a. Joe and Don proposed "RMWG" but we are open to other ideas for something more creative
  - b. Can work on with entire WG during upcoming calls
5. Proposal to develop a "Best Practices for Use of Pesticide Residue Reference Materials" document. (Videos, webinars, podcasts, paper...)
  - a. Joe expanded: WG to develop a Guidance document – recommendations about stability, expiration dates, etc.
  - b. Expiration dates aren't necessarily an indication of use beyond that date – what steps may be taken to extend use by a laboratory
  - c. CRM handling and use after opening
6. Brainstorm on next steps

- a. Alex: Conference calls scheduled on second Wednesday's of each month to work with the entire WG
  - b. Anything else at this point?
7. NIST Food Safety Workshop
  - a. Alex – Melissa moved it to October 2019.
  - b. Will ask Melissa to update everyone in the WG on our April call
8. Don Shelly talking at AOAC 2019 – Reference Material stability sponsored by TDRM
  - a. LGC, RESTEK & NIST presenting titles and abstracts will be published soon.
9. Volunteers to help write rules of engagement for the NACRW Working Groups.
  - a. We weren't sure about this topic. We'll need to ask Jo Marie to confirm, but we thought it might have to do with how the WG makes decisions, etc.?

We are all available for the next call on April 10<sup>th</sup>, so we'll look forward to that. Let us know how we can help from this point forward.

Thank you,  
Joe

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